

Chirton & Conock Parish Council

Minutes of the Meeting of Chirton & Conock Parish Council Held Online, on Tuesday 8th. September 2020 at 7.15pm

Susannah Lampard, Clerk to the Council: clerk@chirtonandconock-pc.org .uk

The public and press were invited to attend this meeting via noticeboards and on Chirton PC Website <https://www.chirtonandconock-pc.org.uk>

Present: Cllrs. David Harmes, Chair (**DH**), Lynn Organ (**LO**), Phillippa Radford-Howes (**PRH**), Neil Warburton (**NW**), Kay Claire (**KC**).

Attending: Susannah Lampard (**Clerk**)
Sharon Prance (**RFO**)
Cllr. Paul Oatway (**PO**)

82 The Chair opened the meeting by thanking all Councillors and welcomed attendees joining online. **Adopted Meeting Format and C-19 Governance**

- *The Chair re-iterated the following statement:
'As a result of the introduction of The Local Authorities and Police and Crime Panels Regulations 2020 (LO1-20), Parish Council's are now permitted to conduct their meetings electronically. This legislation has been introduced until May 2021. Rather than cancel our meetings during this time, the PC has decided to hold it's meetings following the normal schedule.
The agenda for each meeting will be posted, in advance, on the Parish Council website (<https://www.chirtonandconock-pc.org.uk>) and in physical form, on our noticeboards. Notification of the meeting will also be posted on the Parish Council Facebook page (<https://www.facebook.com/ChirtonandConock>) and shared on Chirton Community Life (<https://www.facebook.com/groups/chirton/>).
The meetings will be held using the 'Zoom PRO' application. Apps for Zoom are available for both Apple and Android/PC products, free of charge. The meeting ID number and password will be available from the Parish Clerk in advance – 01380 840073 or clerk@chirtonandconock-pc.org.uk
As is normal, parishioners and press are welcome to attend. Please note: there is a specific agenda point for representations/questions from Members of the Public and visitor mics will only be unmuted at this time. Meeting visitors are required to raise their hand (either visually or utilising the Zoom option) to request to speak. Mics are to be kept on mute on at all times unless visitors are asking a question or making a representation.
As per the 'Standing Orders' of the Council, the time designated for public participation shall not exceed 10 minutes and a member of the public shall not speak for more than 3 minutes. Any questions raised shall not necessarily be answered at the meeting and the Chairman can direct a subsequent written or oral response at his discretion.
If there are any confidential matters to be discussed, parishioners and press will not be granted access.*

83 **Apologies for absence** – Paul Mills, Vice Chair (**PM**), Gerald Lanfear (**GL**),

84 **Receive declarations of Interest** or requests for dispensation.
LO declared her Interest in planning Item 92

85 Minutes of Parish Council Meeting held on 7th July 2020

Resolved: Clerk had circulated minutes to Councillors and they were confirmed as received and approved, to be **physically signed at a later date and are available to view on the PC Website.**

86 Cllr. Paul Oatway was welcomed to the meeting and reported a summary of his involvement and actions that he has taken on PC issues, as follows:

Wiltshire Council Update – Approximately 98% of Council Staff are working from home, there is no indication of them returning to offices before a review in January 2021. Wiltshire Police also plan a review, given the current situation, at the end of January 2021.

Regarding PO's position and the ongoing **Planning Application (20/01442/FUL)**, pre-decision, due 24.9.20 PO has made Case Officer, Nick Clark, aware of his concerns and of those of the PC.

A342 Works due to begin on 14th September 2020. Night Closures from 8pm to 6am along sections being worked on, planned to cause the least disruption possible. PO will keep informed of road work progress, to ensure it is delivered to his satisfaction.

He also plans to follow up on discussions over designated footpaths with a Parishioner in Conock and gave his apologies.

The Chair thanked PO for his ongoing support of PC work for Chirton and Conock

87 Representations from members of the public

Ongoing: The PC Addressed and discussed in detail, concerns raised over window replacements planned and in progress at 43, 45, 49, 51 & 53 The Street, Chirton. This area of Chirton is part of the conservation area and the view represented was of concerns that planned replacement windows do not appear to be 'like for like'. It is understood that planning permission was not sought. The Clerk and PC agreed to contact the relevant WC department and request opinion and possible conservation involvement and WC enforcement on the detail of this matter raised if deemed appropriate. Pictures were evidenced and will be forwarded via the Council FOA Conservation.

88 FINANCE

Resolved items include:

- a. PC Cash Books and Bank reconciliations to 31st July 2020. Closing Balances £16,436.334 agreed and approved
- b. Village Hall Bank reconciliation to 31st July 2020. Closing Balance £1,200.32 agreed and approved.
- c. PC Cash Books and Bank reconciliations to 31st August 2020. Closing Balance: £16,368.82 agreed and approved
- d. Village Hall Bank reconciliation. Closing Balance to 31st August 2020: £1,200.36 agreed and approved.

1. **(EMR's)** Ear-Marked reserves were agreed as follows:

- Reinstatement of Old Yeoman Footpath £4,500 (**Ref. Minutes of Meeting 12.11.19 Item 108**)
- £389.06 for WWII Memorial

2. **New Savings Account.** (£14,000 was transferred from the Treasurers Account) to an Interest-bearing account. Balance at End of August 2020: £14,000.53

3. **Quotation:** Defibrillator Pads (1 x Adult set /1 x Child set) £78 +VAT Agreed to Order
4. **Invoice:** Phone Box Cost of Labour £267 Agreed
5. **Repay Clerk:** Printer Ink £98.18. Agreed (from Covid grant)
6. **Clerks Administration:** SCP Level 5 payrise to be backdated to April 2020. Post Review SCP 6 rate from September 2020. Agreed
7. **RFO's Administration:** SCP Level 7 payrise to be backdated to April 2020. Post Review SCP 9 rate from September 2020. Agreed
8. **Invoice:** Zoom-Pro subs: £14.39. Agreed. To continue for the foreseeable future.

89 **Parish Steward. Report by PRH**

Ongoing: PRH has applied for the Steward to clear the ditches in Small Street to the track near to the Marden boundary. Cutting hedges back and grass on the corner of Small Street and The Street. PRH will add gully drainage to the list and Conock ditches adjacent to the A342 have 1-2 feet of silt from the road and need digging out.

Residents are now reminded to cut back any hedges that overhang the roads. Legal guidance from Wiltshire Council, Highways department is to prevent obstruction to road traffic. - to also be confirmed via Redhorn & Facebook

90 **Community Policing Report**

The last in this format to be circulated. New Reports of this type will be available electronically to view on POLICE.UK. PCSO Paul Whiteside & PCSO Jon Mills will maintain local policing duties and can be contacted through The Clerk or @wiltshire-pnn.police.uk

91 **Footpath CHIR1**

Ongoing: Thanks to the views represented by local residents and the subsequent work done by Parishioners, to cut back ivy and undergrowth on this path, which heads North needed some attention; mainly to reinstate stile footplates that are missing, and potentially a finger-post marking the start of the Footpath. The former is usually by approval of the Landowner.

A MyWiltshire Report through the App that WC have set up has been made by the Clerk, who suggests that Parishioners also 'Report' on this issue, by downloading the App 'MyWiltshire' select 'Recreation'; 'Rights of Way/Footpaths' and Report this issue. OS Grid Ref: 082583 SN10 3QX. PO offered his support. Future maintenance of footpaths and cutting back overgrown weeds and greenery are encouraged by WC at a Local level.

The access to the full length of Footpath CHIR17 was also discussed and will be on next month's Agenda.

92 **Planning Applications**

20/05604/CLE Double Hedges, 11 Andover Road, Retrospective application: Certificate of Lawfulness for distribution PO reported planning officer is awaiting verification of legality. If approved, there still may be a challenge on the Planning consent 19/01442/FUL to which the PC registered an Objection

93 **Planning Application**

20/07460/TCA Application to fell Birch and Hawthorn, circulated to Councillors. No Objections

94 **Late Planning Applications**

None

- 95 Phone Box – Lighting. Requires the removal of books and shelves to locate the fuse box/connection. Consider repainting. Paper collection to be re-instated when ready. Arrange quotes for works **Action: Clerk**

- 96** WWII Memorial Stone – Land and suitable sites and ownership to be identified and explored. It was agreed in a previous meeting that concerns raised will be addressed.
Action: PM
- 97** **Keep Britain Tidy** – Walk to go ahead, any joining the walk to meet at 1.30pm at The Old School Chirton, bring gloves, high viz and hand gel plus a drink.
- 98** AONB Article Design for use on our Website and Newsletters. NW to look at relevant pictures and text that we can use, to create a similar look.
- 99** **The next Parish Council Meeting** will take place on **13th October 2020**

The meeting closed at 21:10

Susannah Lampard, Clerk to the Parish Council

Agreed and Signed: Dated:
David Harmes, Chair

SUMMARY OF ACTION POINTS

CLERK ACTION'S – STATUS	RESOLVED	ONGOING
Window Replacement 43-53 The Street. The Clerk agreed to contact the relevant WC department and request WC's opinion and possible conservation involvement.	Clerk to Update	
Footpath CHIR1 Re-ninstaement of Sign and local level maintenance CHIR8 footpath request for Bridleway		Ongoing
WWII Memorial Ongoing: In addition to PO's earlier comments in the meeting 7.7.20 (Item 66) A suggested Sarsen Stone and all costs and suitable sites to be explored, including landownership/registry searches. It was agreed that we are to carry out a community consultation, concerns raised will be addressed. (funds of £389.06 have been donated by the WI for this project) Action: PM & Clerk		Ongoing
The access to the full length of Footpath CHIR17 last discussed as contact with Landowner on Hold May 20 discussed and will be on October Agenda. Letter to MB Bowyer to open Mid-section. Discuss the exit/entrance from CHIR8 by Village Hall. October Agenda	Clerk to Update	Ongoing
Oak Trees, Ongoing: A parishioner contacted the PC to raise the question, that as the trees grow, they may need further protection from grazing cattle. The matter was discussed and PM observed that any	Parishioner Updated	Ongoing

<p>action to be taken would be through Conock Manor Estate, who provided the posts, protective fencing and labour and who own the land. The PC will monitor the tree growth and if there is a need for this to be done will add to the end of Year Agenda for future potential action from next Spring onwards.</p>		<p>Agenda Item for April/May</p>
<p>Phone Box – Lighting. Consider repainting. Arrange quotes for works Action: Clerk</p>		
<p>AONB document Style. NW created a similar look for inclusion on our website</p>		<p>Ongoing</p>