

Chirton & Conock Parish Council

**Minutes of the Meeting of Chirton & Conock Parish Council
Held Online, on Tuesday 8th December 2020 at 7.15pm**

Susannah Lampard, Clerk to the Council: clerk@chirtonandconock-pc.org.uk

The public and press were invited to attend this meeting via notice boards and on Chirton PC Website <https://www.chirtonandconock-pc.org.uk>

Present: Cllrs. David Harmes, Chair (DH), Paul Mills, Vice Chair (PM), Gerald Lanfear (GL), Lynn Organ (LO), Neil Warburton (NW), Kay Clare (KC)

Attending: Susannah Lampard (Clerk)
Sharon Prance (RFO).
3 members of the Parish

135 The meeting was held using the Zoom PRO software. The Chair opened the meeting by thanking all Councillors and Attendees were also welcomed; 3 Members of the Parish who joined online.

Adopted Meeting Format and C-19 Governance

- *The Chair re-iterated the following statement:
'As a result of the introduction of The Local Authorities and Police and Crime Panels Regulations 2020 (LO1-20), Parish Councils are now permitted to conduct their meetings electronically. This legislation has been introduced until May 2021. Rather than cancel our meetings during this time, the PC has decided to hold its meetings following the normal schedule.
The agenda for each meeting will be posted, in advance, on the Parish Council website (<https://www.chirtonandconock-pc.org.uk>) and in physical form, on our noticeboards. Notification of the meeting will also be posted on the Parish Council Facebook page (<https://www.facebook.com/ChirtonandConock>) and shared on Chirton Community Life (<https://www.facebook.com/groups/chirton/>).
The meetings will be held using the 'Zoom PRO' application. Apps for Zoom are available for both Apple and Android/PC products, free of charge. The meeting ID number and password will be available from the Parish Clerk in advance – 01380 840073 or clerk@chirtonandconock-pc.org.uk
As is normal, parishioners and press are welcome to attend. Please note: there is a specific agenda point for representations/questions from Members of the Public and visitor mics will only be unmuted at this time. Meeting visitors are required to raise their hand (either visually or utilising the Zoom option) to request to speak. Mics are to be kept on mute on at all times unless visitors are asking a question or making a representation.
As per the 'Standing Orders' of the Council, the time designated for public participation shall not exceed 10 minutes and a member of the public shall not speak for more than 3 minutes. Any questions raised shall not necessarily be answered at the meeting and the Chairman can direct a subsequent written or oral response at his discretion.
If there are any confidential matters to be discussed, parishioners and press will not be granted access.*

136 Apologies for absence – Phillippa Radford-Howes (PRH).

137 Receive declarations of Interest or requests for dispensation – none

138 Minutes of Parish Council Meeting held on the 10th November 2020, Clerk had circulated minutes to Councillors and they were confirmed received and approved and available to view on the PC Website. **Action - Clerk**

139 Report from Councillor Oatway – Not present at this point, we will return to this item if he is able to join us.

140 Representations:

Made by 2 Conock Parishioners who were welcomed to the meeting, with respect to a current planning application by them for a horse arena and an invitation to inspect the proposed site, subsequent PC correspondence and objection issues were raised and addressed as follows:

The plans are for livery stabling and a menage/school which provides exercise for horses and personal use in order to stay off the busy/dangerous A342 crossing to Bridleways on the Plain and they believe there would be no increase of traffic. Re Drainage, the location of the menage is in the bottom half of the field, ditch maintenance in woods opposite The Grove has been carried out by the owner and it was reported that no flooding occurs on the site planned to be a menage. Retrospective change of use has been applied for the existing barns that have already been converted to stables. The PC state that response from the Planning department is due and that issues raised are addressed.

The footpath issue remains for residents of Conock as a means to get out of the village, but clearly not on a bike (unless pushing it) or horse, due to the narrow width of CHIR 8. The PC fully understands the issue and there is a willingness on the part of the PC to look at this matter. If an input or viability study is put forward, this would of course be looked at by the PC, in order that we may assist if at all possible. In the meantime the PC strongly believes that horse riding must be kept to bridleways and byways. The PC's aim is to try to find a solution to suit all.

141 The Clerk reported an Update on items

Ongoing: since last month's meeting, a traffic signage request from the PC of a 20mph enforceable limit throughout Chirton, from The Hollow to The Street should be applied for, as a possible Traffic-calming measure that could be taken, to reduce the speed of vehicles within the village (for the safety of Residents walking from houses on the A342 to Chirton School and back) The advice to The Clerk was to request that this item/issue be added to the CATG Agenda. The Clerk confirmed that the Highways Improvement Request has been accepted to be discussed at the next meeting on December 9th Cllr. Paul Mills confirmed his intention to attend and will feed back. **Action – PM to report back on GATG issue of Agenda point 20 mph-limit in Chirton on behalf of PC.**

Resolved: Representation from a parishioner at 55 The Street, regarding a Large Pothole within 2m of the road was reported to the PC. After the November 10th Meeting, Paul Oatway informed Highways who had it filled by the 19th November. The resident thanked the PC and Cllr Oatway for arranging for the pothole to be repaired so promptly

The Clerk spoke to a Parishioner confirming that representation was made on her behalf regarding A342 repairs and advised direct contact with Cllr PO by email, who has asked to be kept informed of and made aware of any issues with the work done, so that he may pass this information on to Highways, so that they may address them.

142 CHIR 7 & 8

Ongoing: A Representation was received by email on 15th November from the Chair of Chirton Pips Pre-School, (reference CHIR7 & 8) to draw attention to concerns that they have about the footpath behind the school, being used by horse riders. The pre-school had considered the designated Footpath to be a safe environment for the children to walk. A subsequent report from pre-school of a white horse on the footpath was noted on 8th December. The Conock end signage has been broken during the summer and needs replacement. **Action - Clerk**

The PC Thanked Chirton Pips for bringing to our attention that a number of horse riders are using designated Footpaths (CHIR 7 & 8) in Chirton. We can confirm that no permission has been given by the Parish Council or any of its individual members, nor can they give or grant any such permission.

143 CHIR 17 Progress on opening up the Full Length of footpath

Ongoing: Representation from Parishioner whose property garden backs onto Footpath of CHIR17 and was concerned that the footpath ran along the drainage ditch at the bottom of his garden. The PC discussed the route of the Footpath and confirmed that the footpath runs to the side of the drainage ditch (further into the field), and not over it.

The PC is currently progressing the aim of opening up the full length of this designated Footpath. Owner was unaware of existence of this Footpath (part of the route, runs beyond the rear boundary of gardens from Yew Tree Close to The Orchard) until now and understands the need for a safe access/path to school and the potential costs that have been discussed.

PM showed photographs of the overgrown access, Locked livestock gates and overgrown ditch and path which blocks the open access.

The PC has the support of Wiltshire Council's, Country Access Officer Stephen Leonard – who informed PM of the following:

Footpaths: Landowners responsibilities include:

- To keep the path clear and accessible.

Path access points:

- Can be an open gap.
- Gate if livestock are to be enclosed
- Stiles – Last resort as this restricts access to many.

Bridges – responsibility of the Council;

- Install although volunteer groups are often and encouraged to get involved.
- Maintenance again often volunteer groups.

A meeting with a local landowner is scheduled for Thursday with PM, DH and the Clerk to address a Footpath matter leading on from CHIR17.

144 Rights of Way – Footpath Volunteer Group

Ongoing: At the meeting, a Rights of Way Footpath Volunteer group was established - KC offered to be involved, as well as PM and DH. **Action - Clerk**

145 Finance

Resolved items included:

- PC Cash books and Bank reconciliations to 30th November 2020 were approved for each account as follows:

PC Treasurer's account	PC = £5,025.83
PC Savings account	= £14,000.89
TOTAL PC accounts	= £19,026.72
- Chirton Parish Hall account = £1,200.39
- EMR's Total £5,600 for 2020/21. Emergency fund and Charity Fund as discussed in the Budget Meeting on 17.11.20..
The Old Yeoman Footway £4,500
Proposed EMRs for 2021/22:
Tree Cutting in Small Street, amount TBA
CATG 20mph-limit PC percentage of signage costs
Proposed: DH, Seconded PM, Agreed
- Donations – Budget £350 (£325 proposed spend) **Charity Fund payments:**
Devizes District Link £100
Victim Support £75
Wiltshire Air Ambulance £75
Bobby Van £75
Proposed: DH, Seconded PM, Agreed

- e. **Approve Costs – Clerks & RFO Administration** – from September to November 2020, was circulated.
SSE £5.53 **Agreed.**
- f. **Proposed spending Hard drive for RFO** – RFO to source a USB stick for local storage of PC documentation. Additionally, see 146 below for additionally agreed cloud storage arrangements. **Action: RFO**
Agree/Ratify Documentation - Charitable Giving Policy. Updated with £8.32 per household for S137 spend and dated. Duly adopted and to be uploaded to PC Website.
- g. **Budget / Precept Meeting** Precept for 2021/22 to remain the same as it is for year 2020/21. DH to send Justification document to all for agreement. **Proposed DH, Seconded PM, Agreed.**

146 Cloud Storage/Google Calendar and back up of Data - £15.99 incl. VAT per year. **Agreed**
Action – Clerk/NW

147 Stewards Report – PRH Works List update:

Blocked drain by Phone box has been cleared. Drain by the Church is blocked, request for a gully sucker made - to come out this month. Awaiting quotes to fell trees in Small Street and a pothole forming in The Hollow is on the Steward's list of repairs. **Action - PRH**

148 Planning Application 20/09103/FUL FF Pty UK Ltd. **Creation of New agricultural access.** Comments by 10th December. Manor Farm, The Street, SN10 3QS.

The Clerk will submit Comments on behalf of the PC to WC Planning and Development Management. The PC objected to the proposed 'agricultural access' on the grounds of insufficient visibility and the many incorrect details in the applicants supporting statement. Parishioners present and by email representation also object strongly to this application based on the many inaccuracies contained in the supporting statement documentation. **Action - Clerk**

149 Late Planning Applications. It was agreed that we should publicise all planning applications & decisions to the wider community using the PC website.

150 GDPR Policy review – Duly Re-adopted without changes. Updated Policy to be uploaded to PC Website.

151 Christmas - The PC wish everyone a safe, happy and prosperous new year.

152 Next PC Meeting 12th January 2021

Watch the notice boards for further information.

The meeting closed at 21:05

Susannah Lampard, Clerk to the Parish Council

Agreed and Signed:..... Dated:
David Harmes, Chair

SUMMARY OF ACTION POINTS

Action Point Summary	PC Member(s)	Ongoing/ Resolved
20 MPH Limit – PM to report back on GATG issue of Agenda point 20 mph-limit in Chirton on behalf of PC.	Clerk/PM	by next meeting

Footpath CHIR7 - replacement sign (No horse riding, bicycles etc) for Conock end.	Clerk	ASAP
Footpath CHIR17 MB for a meeting, meet with PM & DH on Zoom Seek Landowner enforcement advice from Stephen Leonard	Clerk/PM/DH/KC	ongoing
Footpath CHIR17 Letter to FF Pty UK Ltd	Clerk/DH	ongoing
Purchase of storage solutions - GoogleOne (Cloud) & USB Stick for RFO	NW & RFO	ASAP
Planning Application 20/09103/FUL Comments by 10.12.20 Clerk to for submission to Planning	Clerk/ All	By 18 th Nov
PRH to gain quotes to Fell Trees along to the Marden end of Small Street. Update on Gulley Flushing being done in December	PRH	ASAP
WWII Memorial Ongoing: suitable sites including land ownership searches, concerns raised will be addressed.(funds of £389.06 d	PM/PO/Clerk	ongoing
20 mph-limit Request contact Richard Rogers and request this item/issue be added to the CATG Agenda. PM Update and survey Costs	Clerk/PM	ongoing
Patney Road Salt Bin Clerk Prices for Salt bin. Jan Agenda to agree location chosen	Clerk/GL	Next Meeting
Phone Box – Lighting. Cecil to be asked if he wishes to quote. Clerk Ordered Paint – Agenda Item for Spring	Clerk/PM	ongoing Spring