

# Chirton & Conock Parish Council

**Minutes of the Meeting of Chirton & Conock Parish Council  
Held Online, on Tuesday 12th January 2021 at 7.15pm**

*Susannah Lampard, Clerk to the Council: [clerk@chirtonandconock-pc.org.uk](mailto:clerk@chirtonandconock-pc.org.uk)*

**The public and press were invited to attend this meeting via notice boards and on Chirton PC Website <https://www.chirtonandconock-pc.org.uk>**

**Present:** Cllrs. David Harmes, Chair (**DH**), Paul Mills, Vice Chair (**PM**), Neil Warburton (**NW**), Kay Clare (**KC**), Phillippa Radford-Howes (**PRH**).

**Attending:** Susannah Lampard (**Clerk**)  
Sharon Prance (RFO).  
Cllr. Paul Oatway (PO)

**153** The meeting was held using the Zoom PRO software. The Chair opened the meeting by thanking all Councillors and Attendees were also welcomed.

## **Adopted Meeting Format and C-19 Governance**

- *The Chair re-iterated the following statement:  
'As a result of the introduction of The Local Authorities and Police and Crime Panels Regulations 2020 (LO1-20), Parish Councils are now permitted to conduct their meetings electronically. This legislation has been introduced until May 2021. Rather than cancel our meetings during this time, the PC has decided to hold its meetings following the normal schedule.  
The agenda for each meeting will be posted, in advance, on the Parish Council website (<https://www.chirtonandconock-pc.org.uk>) and in physical form, on our noticeboards. Notification of the meeting will also be posted on the Parish Council Facebook page (<https://www.facebook.com/ChirtonandConock>) and shared on Chirton Community Life (<https://www.facebook.com/groups/chirton/>).  
The meetings will be held using the 'Zoom PRO' application. Apps for Zoom are available for both Apple and Android/PC products, free of charge. The meeting ID number and password will be available from the Parish Clerk in advance – 01380 840073 or [clerk@chirtonandconock-pc.org.uk](mailto:clerk@chirtonandconock-pc.org.uk)  
As is normal, parishioners and press are welcome to attend. Please note: there is a specific agenda point for representations/questions from Members of the Public and visitor mics will only be unmuted at this time. Meeting visitors are required to raise their hand (either visually or utilising the Zoom option) to request to speak. Mics are to be kept on mute on at all times unless visitors are asking a question or making a representation.  
As per the 'Standing Orders' of the Council, the time designated for public participation shall not exceed 10 minutes and a member of the public shall not speak for more than 3 minutes. Any questions raised shall not necessarily be answered at the meeting and the Chairman can direct a subsequent written or oral response at his discretion.  
If there are any confidential matters to be discussed, parishioners and press will not be granted access.*

**154 Apologies for absence** –Gerald Lanfear (**GL**), Lynn Organ (**LO**),

**155 Receive declarations of Interest** or requests for dispensation – none

**156 Minutes of Parish Council Meeting held on the 8<sup>th</sup> December 2020**, Clerk had circulated minutes to Councillors and they were confirmed received and approved and available to view on the PC Website. **Action - Clerk**

**157 Report from Councillor Oatway**

Planning Application 20/09103/FUL was refused permission. Since the commencement of this 3<sup>rd</sup> Lockdown business Grants, predominantly in the Hospitality trade have been allocated so far. Applications can be made through schools to receive a laptop for home-schooling, £1.1m has been made available to WC.

The Council has worked throughout all lockdowns but some staff have been realigned to work in more critical areas.

This week a 'Discretionary Grant' is being made available for those businesses that have so far fallen through the net.

The NHS Vaccination programme asked WC to identify suitable sites, in order to provide inoculation centres within a maximum 10 mile area of each home.

On-street Parking restrictions in Towns and Cities are being shelved during this time and day-time parking charges in areas usually limited to night-time parking only will be temporarily lifted.

Statistics of Covid-19 in Wiltshire at the date of this Meeting showed 277 new positive cases in a day, just under 2000 in the previous 7 day period, 4 more deaths and Great Western Hospital admitted 18 more in a day, the total in GWH that are critical is 94 at the date of this meeting.

May elections are currently going ahead but are likely to be conducted in a very different way.

**158 Representations**

An email received regarding the unblocking of drains near the phone box and the church and a collapsed drainage pipe further up and flooding was read out. The top drains are not cleared by the gulley sucking team as there is nowhere for water to go. The collapsed drainage, by the church was repaired in part by the council approx. 18 months ago. However the drain may still be inoperable at the point further up (mentioned by the Parishioner). The PC will look into this further and make WC Highways aware so that they may address this issue. The gulley sucker is still due to come out in the next two weeks. PRH will report back. **Action - Clerk**

**159 The Clerk reported an Update on items**

Resolved: Between Meetings, the following has been resolved

Restricted Byways - Application to extinguish part of the width of Restricted Byways 11,12. Clerk submitted feedback from the PC and spoke with Janice Green about the PC's Support for this application and request for signag,e since it has not been put up since the agreement was made in 2018. JG will inform RofW WC of the PC's comments and will take up the matter of Signage for this to be done.

**160 CATG enforceable Village Speed Limit.**

**Ongoing:** since last month's meeting, a traffic signage request from the PC of a 20mph enforceable limit throughout Chirton, from The Hollow to The Street has been applied for,,as a possible Traffic-calming measure and to make our village roads safer for pedestrians, In order to qualify for an enforceable lower Speed Limit, a traffic speed Survey Assessment must be carried out. (ref. 164 Finance) Next CATG Meeting is on 27.2.

**161 CHIR 17**

**Ongoing:** A meeting with a local landowner that was scheduled in December to discuss a small section of CHIR17 with Councillors PM, and DH and the Clerk was helpful in the ongoing progress of opening up the Full Length of CHIR17 footpath – supported by Stephen Leonard Countryside Access Officer, Rights of Way Wiltshire. It was agreed that a small section of barbed wire, across access between the field and garden to the rear of 10a The Hollow will be removed by the Landowner. **Action - DH/KC/PM/Clerk**

**162** Ongoing: The possibility of a proposal for a permissive path was also put forward by the PC to enable an option to walk to the CHIR17 Footpath; away from the Hollow and the danger of traffic. A scheduled Meeting (now to be via Zoom will be held on Thursday 14<sup>th</sup> January 2021 at 11am) attending; Stephen Leonard and PC Footpath Volunteer Group members. **Action – DH/KC/PM/Clerk**

**163 CHIR 8 – Broken Signage to be replaced by the PC**

**164 FINANCE**

**Resolved items included:**

- a. PC Cash books and Bank reconciliations to 31<sup>st</sup> December 2020 were approved for each account as follows:

PC Treasurer's account	PC = £3,502.49
PC Savings account	= £14,001.01
<b>TOTAL PC accounts</b>	<b>= £17,503.50</b>

This includes unspent EMRs/Restricted funds of £5764.06

- b. Chirton Parish Hall account = £1,200.40
- c. **Proposed Spend** (Item 160) Speed Survey assessment charge CATG are prepared to fund majority the remaining is £500. **Proposed (PM), Seconded (DH). The PC Agreed.**
- d. **Charitable Donations:** Possible re-allocation. £100 to Devizes Food Bank. **Proposed: (DH), Seconded (PRH), Unanimously Agreed.**
- e. **Approve** Costs Invoices – Idverde due £250, Rod Bridewell. Proposed.  
Additional invoices :  
WALC £72 training courses  
Zoom £14.39  
**Proposed (PM), Seconded (NW). Agreed**
- f. **Budget / Precept Meeting** Precept for 2021/Budget Precept Justification of Budget.  
**Proposed (PRH), Seconded (KC), Approved** **Action – Clerk to Submit Application**

**165 Redistribution of NW responsibilities.** Councillor Neil Warburton has made the PC aware of his intention to step down and relinquish his responsibilities, including as flood warden for Conock, IT and Data protection Officer. We hope that he will be able to carry on until Spring and the Chair expressed our appreciation for all that he has contributed to the PC, we have enjoyed working together.

- **Data Protection Officer – Maintaining PC Data Protection documentation and Electoral Role – KC**
- **Administration Account for Google and Zoom – KC**

**166 Stewards Report** – PRH Works List update. Steward due out next week to clear gullies and footpath behind church. It was reported that the houses at Park View need to cut back trees and hedges that overhang the Patney Road. Petro Driven Water pumps were discussed. PRH has one stored which we could use in an emergency. **Action – Clerk/ PRH to receive Quotes for tree cutting back**

**167 Planning Application 20/10349/FUL** PC – Majority - Support this application.

**168 Late Planning Application 00013/LBC** PC comments – Majority No Objection

**169 Neighbourhood Watch** – A discussion raised by DH returned to the Agenda. It was decided that despite there currently being no active NHW team similar Neighbourhood Alert and community messaging systems are in place. The PC need not be involved .

**170 Next PC Meetings**

**9<sup>th</sup> February 2021**

**9<sup>th</sup> March 2021**

**Watch the notice boards for further information.**

The meeting closed at 21:09

Susannah Lampard, Clerk to the Parish Council

Agreed and Signed:..... Dated: .....  
David Harmes, Chair

**SUMMARY OF ACTION POINTS**

<b>Action Point Summary</b>	<b>PC Member(s)</b>	<b>Ongoing/ Resolved</b>
<b>20 MPH Limit</b> – PM to report back on GATG meeting 27.2.21 issue of Agenda point 20 mph-limit in Chirton on behalf of PC.	Clerk/PM	ASAP
<b>Footpath CHIR8</b> - replacement sign (No horse riding, bicycles etc) for Conock end.	Clerk/PM/GL	ASAP
<b>Footpath CHIR17 Ext</b> Contact Landowner for a meeting / email follow up response	Clerk/PM/DH/KC	ongoing
<b>Footpath CHIR17</b> Letter to FF Pty UK Ltd. FF Letter and Meeting 14.1.21 enforcement advice from Stephen Leonard	Clerk/DH/KC (PM)	ongoing
<b>PRH</b> to gain quotes to Fell Trees along to the Marden end of Small Street. Update on Gulley Flushing Not done in December	PRH	ASAP
<b>WWII Memorial Ongoing:</b> suitable sites including land ownership searches, concerns raised will be addressed.(funds of £389.06 d	PM/PO/Clerk	ongoing
<b>Drain</b> may still be inoperable at the point further up The Street (mentioned by the Parishioner). The PC will look into this further and make WC Highways aware so that they may address this issue	Clerk	ongoing
Write to Patney Road Residents about cutting back trees and hedges along the road	Clerk/PM	ongoing

<b>Patney Road Salt Bin Clerk</b> Prices for Salt bin. Jan Agenda to agree location chosen	Clerk/GL	Next Meeting
<b>Phone Box</b> – Lighting. Cecil to be asked if he wishes to quote. Clerk Ordered Paint – Agenda Item for Spring	Clerk/PM	ongoing Spring