

Chirton & Conock Parish Council
Minutes of the Meeting of Chirton & Conock Parish Council
held online, Tuesday 13thth April 2021 at 7.15pm

Susannah Lampard, Clerk to the Council: clerk@chirtonandconock-pc.org.uk
The public and press were invited to attend this meeting via notice boards and on Chirton PC Website <https://www.chirtonandconock-pc.org.uk>

Present: Cllrs. David Harmes, Chair (DH), Paul Mills, Vice Chair (PM), Neil Warburton (NW), Kay Clare (KC), Phillipa Radford-Howes (PRH), Gerald Lanfear (GL)

Attending: Susannah Lampard (Clerk)
 Sharon Prance (RFO).
 Cllr. Paul Oatway (PO)

1 The meeting was held using the Zoom PRO software. The Vice-Chair opened the meeting by thanking all Councillors and Attendees were also welcomed.

Adopted Meeting Format and C-19 Governance *The Vice-Chair read the following statement: 'As a result of the introduction of The Local Authorities and Police and Crime Panels Regulations 2020 (LO1-20), Parish Councils are now permitted to conduct their meetings electronically. This legislation has been introduced until May 2021. Rather than cancel our meetings during this time, the PC has decided to hold its meetings following the normal schedule.*

The agenda for each meeting will be posted, in advance, on the Parish Council website (<https://www.chirtonandconock-pc.org.uk>) and in physical form, on our noticeboards. Notification of the meeting will also be posted on the Parish Council Facebook page (<https://www.facebook.com/ChirtonandConock>) and shared on Chirton Community Life (<https://www.facebook.com/groups/chirton/>).

The meetings will be held using the 'Zoom PRO' application. Apps for Zoom are available for both Apple and Android/PC products, free of charge. The meeting ID number and password will be available from the Parish Clerk in advance – 01380 840073 or clerk@chirtonandconock-pc.org.uk

As is normal, parishioners and press are welcome to attend. Please note: there is a specific agenda point for representations/questions from Members of the Public and visitor mics will only be unmuted at this time. Meeting visitors are required to raise their hand (either visually or utilising the Zoom option) to request to speak. Mics are to be kept on mute on at all times unless visitors are asking a question or making a representation.

As per the 'Standing Orders' of the Council, the time designated for public participation shall not exceed 10 minutes and a member of the public shall not speak for more than 3 minutes. Any questions raised shall not necessarily be answered at the meeting and the Chairman can direct a subsequent written or oral response at his discretion.

If there are any confidential matters to be discussed, parishioners and press will not be granted access.

2 **Apologies for absence** None

3 **Receive declarations of interest** or requests for dispensation - None

4 Receive and approve Minutes of Parish Council Minutes held on 9th March 2021 Clerk had circulated minutes to Councillors and they were confirmed received and approved and available to view on the PC Website.

5 (return to Item)

Report and Updates from Local Councillor Paul Oatway not present at this point in the meeting so a return to this item is agreed.

The Chair who had experienced technical issues; at this point returned to join the meeting.

6 Representations from Members of the Public

A representation was received by the Clerk via email. A report of dog fouling on land next to the footpath CHIR7 and owned by the Parishioner who had been clearing up after the dog was contacted and the issue raised with Wiltshire dog warden John Quinn. The dog Warden reported that the public space protection order is currently under review and after this time, he will be able to provide official signage and can issue a fixed penalty notice to those identified as not picking up after their dogs. Visit and follow on Facebook at public protection Wiltshire Council of email dogs@wiltshire.gov.uk for further information. The parishioner was contacted by JQ who expects to be able to visit when possible to discuss the problem.

A second representation made in person to the Clerk from a Parishioner concerns the parking issues at school run times at either side of and sometime cars on occasion are parked across her drive at the point where it meets the street. The matter was discussed in detail with respect to possible action. It was felt that a white line painted on the highway designating the required access width for the driveway access would likely help. The Clerk expects to receive an email and photographs as discussed with the property owner/parishioner. Also discussed was the re-painting of the zig-zag lines near school. Both could be actioned at the same time. **Action – Clerk to contact Wiltshire Highways and reply to representation**

7 a. Rights of Way - Ongoing, CHIR17

Ongoing: Progress on opening up the Full Length of this footpath. The Chair reported that Wiltshire Council have yet to cut the steps into the bank from the Street however the bushes have been removed and access although narrow is open to the point where the path at the rear of the garden of 10a meets the field. (WC will also look into pollarding the tree that overhangs the access to the Field at the rear of 10a and 12 the Street). The landowner has agreed to remove the barbed wire that currently prevents access into his field). The Council is awaiting better weather in order to create a bridge at the next obstruction to the path; over a ditch. The remaining designated route is through unlocked gates and a kiss gate, until further notice of a permissive alternative route around live-stock gates is opened.

Action –Rights of Way Committee

b. PC proposal - Permissive Path - Ongoing, South of CHIR17 Update

Ongoing: (Previously: A letter from Cllr PM was sent to the landowner providing more information on the PC proposal) PM reported that the landowner has been in touch and confirmed that he has no objection in principle but would expect it to run between the garden fences and the barbed wire fence (requiring the moving inwards of the barbed wire fencing). The barbed wire fence will still be required in order to graze cattle. He also confirmed that he still has some residents to speak to. **Action: R of W Committee to SL advice on Permissive Path width requirements.**

5 (returned to item)

Paul Oatway joined the meeting at this stage and we returned to this item. Cllr Oatway reported briefly on the following: There is little to update the PC on due to the Elections process that was being carried out at County Hall for Unitary, Town and Parish Elections.

Clr Oatway raised concern still for Conock stretch of A342 which he assured the PC would be addressed in time for the May Meeting.

DH commented on Council Election process handling in the following way: In person/physical handling.

1. Nominations papers – could this not have been online?
2. Why did our Area dictate the delivery of papers to Salisbury and not Trowbridge?
3. There was a 2.5 hours wait – all 5 forms - all had to be corrected. The forms and process were not fit for purpose and WC need to review before next elections.
4. Chirton & Conock PC are listed by Council Democratic Services as 'Chirton' only. The PC feels that our Parish should be known as Chirton & Conock. P.O. agrees and will apply to get this updated by WC.

PO advised that he understood and will action taking these comments up with Democratic Services post-Election.

It was announced by WC Returning Officer Notification that that 5 eligible Nominations have stood for the 7 vacancies within our Parish and as such are uncontested. Those Nominated are:

LANFEAR Gerald Alan

MILLS Paul Reginald

HARMES David Lawrence

RADFORD-HOWES Philippa Jane Montyna

CLARE Kay Teresa

PO advised that 2 candidates stand against him, one Green Party Candidate and a Manchester University Student. Polling Date is 6th May 2021

The Clerk and RFO thanked all Councillors for the considerable time, input and support that they have given to the Parish and for once again standing for re-Election.

The meeting returned to the Agenda Item order at this point

8 FINANCE Resolved items included:

- a. PC Cashbooks and Bank reconciliations to 31st March 2021 were approved for each account as follows:

PC Treasurer's account = £685.89

PC Savings account = £14,001.36

TOTAL PC accounts = £14,687.25 of which £7,023.19 is currently NOT earmarked or restricted.

- b. **Parish Hall account = £1,200.43**

Proposed : NW, Seconded: KC. Approved

c. Invoices approved

- £133.62 +VAT Annual NALC/WALC Subs
- SSE - £5.58 + VAT
- ZOOM - £11.99 + VAT
- IONOS - £15 + VAT

Proposed : PRH, Seconded: NW. Agreed.

d. Annual accounts : Income & Expenditure:

Income : £13,855.75

Expenditure : £10,654.24

Income over expenditure = £3201.50

Proposed : DH, Seconded : KC. All Agreed.

BUDGET :

The expenditure to year end was discussed and agreed.

EMRs

New EMRs were agreed: : 1.Tree Cutting 2. 20mph signage CATG. This increases the money in the earmarked reserves to £10,664, leaving unspent reserves of £4,023.19 carried forward into 2021/22. .

9 Keep Britain Tidy - A Parish Clean-up of Litter is agreed for **Sunday 13th June at 2pm** – Meeting outside the Old School Chirton, the current step 3 Roadmap restrictions will apply, with a maximum of 30 people able to meet outdoors. Arrangements to be agreed with regard to disposing of the waste collected. If you are interested in joining the PC, please contact the Parish Clerk clerk@chirtonandconock-pc.org.uk to Register.

10 Stewards Report – PRH Works List request and update

Tractor clearance of ditches and gullies has been carried out with PRH’s direction of areas most in need. Signage in Hollow was cleaned and gully where the bank had collapsed by Yew Tree Close was cleared. WC Gulley sucker is due and the drain by the Church is earmarked to be cleared out.

Hedges, shrubs and branches growing over roads and footpaths on Patney road have been cut back although more work is required. SSE is to lift the lines up as they are causing obstruction to clearing works. **PRH – oversee. SSE due to come out and lift the lines.**

11 Planning Applications - Changes – The Clerk reported that we are now informed of new Planning Application via the ‘Planning and Building Control Public Register’. The method used to search for Applications via number or street name remains appropriate. Lorraine Brown continues to contact the Clerk with a weekly list of Applications and now sends a weekly list of decisions.

12 Late Planning Applications – None

13 Next PC Meetings

Annual PC Meeting - Thursday 6th May 2021 at 7.15pm - Online

Annual (First) Meeting of the PC - 17th May 2021 – 7pm - in person, venue TBA

14 Annual ‘Open’ Meeting of the PC – Monday 26th April 2021 – 7.15pm - Online

NOTE: Legislation allowing remote meetings is currently set to end on the 7th May. This in turn means that the first official meeting of the newly elected council will have to take place in person, not remotely therefore it may not be appropriate for some of the Councillors to attend.

Watch the notice boards for further information.

The meeting closed at 21:15

Susannah Lampard, Clerk to the Parish Council

Agreed and Signed:..... Dated:

David Harmes, Chair

SUMMARY OF ACTION POINTS FROM THIS MEETING

| | | |
|---|-------------------------|---------------------------------------|
| Update on steps and bridge over ditch – plus advice on width of permissive paths - from Stephen Leonard | Rights of Way Committee | ASAP |
| 20 mph – CATG Funding and update | PM/PO | ongoing |
| Reply to representations made – Draft AM and NB | Clerk | ASAP |
| Elections - Clerk to publicise List of Nominees | Clerk | Done |
| Clerk to email RD on the road markings – zig zags and possible new road markings – location | Clerk | Ongoing |
| KBT – Publicise date and check equipment – for Sunday 13 th June 2021 | Clerk | ASAP |
| Research with KC on various land registry info | Clerk/KC | ongoing |
| Update public – when aware of Footpath on A342 to go ahead | Clerk | ongoing |
| Training online for Cllrs – with KF – contacted – need a reply | Clerk | Post elections on 6 th May |
| Clerk to Contact School and PCC possibly Marden – re Meeting venue for 17 th May 2021 | Clerk | ASAP |
| Patney Road Salt Bin Clerk Prices for Salt bin. purchase | Clerk/GL | Ongoing |
| Phone Box – Lighting. Cecil to be asked if he wishes to quote. Paint – Agenda Item for Spring | Clerk/PM | ongoing Spring |