

**Chirton & Conock Parish Council**  
**Minutes of the Meeting**  
**held at The Old School, Chirton**  
**on Tuesday 27th July 2021 at 7.15pm**

*Susannah Lampard, Clerk to the Council: [clerk@chirtonandconock-pc.org.uk](mailto:clerk@chirtonandconock-pc.org.uk)*  
**The public and press were invited to attend this meeting via notice boards and on Chirton PC Website <https://www.chirtonandconock-pc.org.uk>**

**Present:** Cllrs. David Harmes, Chair (DH), Kay Clare (KC), Phillippa Radford-Howes (PRH),

**Attending:** Susannah Lampard (Clerk)  
 Sharon Prance (RFO)  
 1 Parishioner and 2 members of the public representing Chirton School

**Observing Meeting Online:** Paul Mills Vice Chair (PM), Christopher Chapman (CC),

57 **Apologies for absence** Gerald Lanfear (GL) and Cllr Paul Oatway

58 **Receive declarations of interest** or requests for dispensation – None were received.

59 **Receive and approve Minutes** of the PC Meeting held on Tuesday 22<sup>nd</sup> June 2021. Clerk had circulated minutes to Councillors and they were confirmed received and approved and available to view on the PC Website.

60 **Report from Cllr. Paul Oatway** postponed until September 2021 when he hopes to be able to attend next.

61 **CATG Agenda Items – 2021 – (Next Meeting September 8<sup>th</sup> September)**

**Ongoing: Issue 10-20-9 Update** Chirton – req for 20 mph speed limit Issue - The PC 1<sup>st</sup> survey – metro count- Councillors discussed locations for measuring equipment at the last Meeting and are to submit these on a Highways Request Form.

**PM/Clerk – to submit relevant information and request for 2 locations.**

**Ongoing: School Lines re-paint** and Glenthorne Drive/The Street new line paint (Highways request form) – submitted. SL Followed this up with RR in July to ask if The School Lines had been added to the schedule (as he had suggested they would, by email in May). He replied that he had contacted the highways officer to check and will get back to me as soon as he receives the reply. PM stated that the line painting requests also need to be reported on WC App. **Clerk – to submit on MyWilts**

**Ongoing: Horse crossing signage request** at 2 Locations *on/over the A342 at Chirton and Conock*

**PM/Clerk – to mark out a Map and communicate via a Highways Issue Request for proposed signage locations for GATG Agenda**

**62 Representation were received** from Members of the Public.

**a. Ongoing: CHIR17 designated Footpath** including a request from Parishioner present, for an estimated timeframe on the opening of the full length of the Footpath.

DH responded that the works required can be categorised in 2 groups - work that the PC is undertaking/has control over and works that will need to be done by WC / landowners. In terms of the first group, there is hope that significant progress will be made in the next 1-2 months. for the others (inc the construction of bridge/sleepers over ditch and pollarding of trees at the rear of 12 The Hollow), the PC will continue to chase and advise updates as they become available.

**RofW Committee PM to chase SL of WC.**

**b. Ongoing: Permissive Path South of CHIR17** Meeting with Landowner to be scheduled. KD (Parishioner attending) was invited to attend this on site meeting and contribute any relevant ideas. RofW Committee to liaise with PRH to organise a contractor to attend so that quotes for the work can be arranged.

**PM to schedule Meeting with MB (inc PRH, PM, KC & CC) & KD**

**63 Planning Application PL/2021/04882** Chirton School SN10 3QS - Provision for new access, car park and main entrance.

PC submitted Objection via email and Planning Portal along with an Extension request prior to the submission deadline. Extension was requested for the following reasons:

1. The PC had not been consulted despite the application involving the resiting of PC Community assets
2. The proposed location for the noticeboard is not acceptable
3. The phone box was noted as 'unused' which is incorrect
4. No information as to how the drop-off arrangements will work were included in the details
5. What is being done to mitigate the loss of the 3 or 4 community parking spaces currently provided by the existing layby)

Despite an extension having no material impact on the application, Mrs Jennifer Allen, WC Planning Officer responded that the request of the PC was not felt to be 'appropriate or necessary in this instance'. No further justification or explanation was provided. JA concluded that she considered the 'matter now closed'.

WC Issued Decision Notice for this application on the 22.7.21 'Approve with Conditions'. At the time of writing, confirmation of the Conditions applied had not been posted with the other application documentation.

**Clerk - Conditions documentation to be requested from WC Planning Clerk**

Despite the application having already received approval, The Head Teacher and Chair of the board of Governors kindly attended to discuss the application. The PC Chair explained the reason for objecting - purely to request an extension and discuss the matters noted above to enable a more informed response, prior to the decision. He was keen to express that the PC are acutely aware of the traffic and parking issues in the village during school start and finish times and are very keen for a solution to be found and implemented. The following matters were discussed:

1. **Phone Box** – Newspaper subscription and book swap. Used and maintained with funds from the PC and is a retained feature of the Village. The PC also pays for supply of electricity to the phone box, which needs to remain. Contractor carrying out the works will need to apply/inform SSE to disconnect, re-route and reconnect the power supply.
2. **PC Noticeboard** – The new proposed location is not considered appropriate by the PC. The board provides for both PC notices (e.g. meeting agendas, declared precept spending and Auditing AGAR notice period of Exercise of Public Rights) and those put in by Parishioners. Therefore the noticeboard is to be clearly visible and face out/face the road. The Chair of Governors agreed to propose new potential positions.
3. **Marshalled non-stop school run traffic.** The drop-off arrangements were discussed. The plan is that cars will queue, drop their children to an awaiting member of school staff and leave with the same process utilised for pick-up. This arrangement has been implemented successfully at other school sites. The expectation is that cars will only be able to queue on the school side of the road with cars approaching from the other direction having to drive past, turn round and join the back of the queue. Currently, details on how this will be achieved have not been agreed. The Chair suggested that additional signage, road markings may be required to help facilitate. It was agreed that the school would look into these measures further. The issue of parking on the verges just along from the school (inc in front of the Church) were highlighted. The PC would like to discuss solutions to this further with the potential that the works may involve measures to help.
4. **Parking Bays** – The works will involve the Parish losing a layby which offers parking for 3 or 4 cars. The Head Teacher confirmed that parking will be available to residents on the drop-off semi-circle road outside of school hours although it remained unclear what action the school could take if a car parked and was not moved by the time the drop-off arrangements started in the morning.
5. **Tree replacement** – The Head Teacher stated that as a forest School, trees should always be replaced and that they plan to plant more also.
6. **Time frame** – Budgets for the works are still to be finalised. Chirton School is part of a Multi-Academy Trust. As the works will need to be completed in the Summer holidays, the earliest expected start is next year, July/Aug 2022.

Finally the Chair of Governors stated that The current school roll numbers 63 with the desire to increase this further. The majority of students travel in from outside of the Parish, hence the significant use of cars and therefore the issues that come with them (eg road safety etc).

**Clerk - to produce a summary document to send to the school, confirming discussions had and actions suggested/required**

**64 Planning Application PL/2021/07050** 24 the Street SN10 3QS - Fell 1 Large Lime Tree  
SUPPORT APPLICATION - PROPOSED : DH, SECONDED: PRH.

**65 Late Planning Applications PL/2021/06638** Manor Farm, 17 The Street, Chirton SN10 3QS – Full Planning Permission – Creation of new agricultural access (revised application of 20/09103/FUL) on behalf of Future Farms Pty UK Limited.

Notification of this 'revised' Application was only received on the meeting date, offering very limited opportunity to assess it prior to this discussion. The last date for submissions is the 28th August (e.g. before the PC meets again as there is no meeting in August). Further, an email was received from Marc Willis of Chartered Town Planners who wished to speak in favour of the application, should the PC decide to timetable an additional meeting to discuss this proposal

1. DH confirmed that he had the chance for a quick read through and commented that he had can see little difference between this Application and that previously submitted (and Refused), in terms of:
  - Size and position of proposed access is unchanged
  - The Visibility splay calculation remains questionable (although a more realistic diagram is included on page 59 of the Transport Assessment document)
  - The 'Revised' part of the application would appear to only be in the form of an increase in documentation included to justify the approval of the proposal, rather than any change to the proposal itself.

The Vice-Chair suggested that Highways should look carefully into this from a safety aspect with A342 Accidents occurring with increasing frequency at Wedhampton and Lydeaway within the last few months.

It was resolved that all Councillors will look at the application. If it is agreed that there are no material changes to the proposal, the previously submitted objection would be used as the basis of an objection submission for this application. Should it be found that the revisions are material, the PC will consider arranging a further meeting to discuss and agree a new response. This position will be confirmed to Marc Willis who will additionally be offered to confirm if and what any material changes are by electronic response.

## 66 FINANCE

### 1. Cash Book and Bank reconciliation – PC to 30<sup>th</sup> June 2021

PC Treasurer's account = £6,341.33

PC Savings account = £14,001.72

TOTAL PC accounts = £20,343.05

of which £8,614.99 is currently NOT earmarked or restricted.

### 2. Cash Book and Bank reconciliation - Parish Hall to 30<sup>th</sup> June 2021

Parish Hall account = £1,200.46

### 3. Budget discussed and agreed

### 4. Invoices agreed :

	Invoice Date and Number	Supplier	Description	Net	VAT	TOTAL
.	* 2/7/21 P174	SSE Southern Electric	Telephone box Electricity June 21	5.44	0.27	5.71
*	9/7/21 P175	IONOS	Website 8/7-8/8/21	15.00	3.00	18.00
*	24/6/21 P176	Hurdcott	Parish Footpath Maintenance June 21	50.00	10.00	60.00
	21/6/21 P177	HM Land Registry	Land Registry searches	16.00		16.00
	26/7/21 P180	Zoom	Monthly sub 26/7-25/8/21s	11.99	2.40	14.39
	<b>TOTAL</b>			<b>98.43</b>	<b>15.67</b>	<b>114.10</b>

\* Invoices paid, or agreed through ARPA (Annual Regular Payments Agreement 06.05.21)

5. **Clerk & RFO's Administration wages.**  
AGREED via email

6. **Citizens Advice £25 Donation**  
Statutory Provision: LGA 1972 s137 **AGREED - PROPOSED : KC, SECONDED: PRH.**

67. **Meeting: Neighbourhood Planning** - Invite received for one PC representative to attend a Zoom meeting to update all Parish/Town Councils with 'made' NDP's and the need to keep them updated (from 2 years on) - 5th August 11am-12.20 –from Jean Marshall (FWD by Clerk 22.7.21) Meeting is aimed mainly at those with existing plans who may be considering a review of their document. Jean Marshall also reported that they have been taking some legal advice with regards to the implication of the need to keep neighbourhood plans up to date in relation to how policy is interpreted once they are two years old and wish to share this with PCs.

**Chirton & Conock PC Cllr. KC to Register and Attend online**

68 NDP review - Further from agenda point 67, DH commented that our NDP is now 2 years old (taking around 3 years to complete and at a cost of £13.5k). When pursued, expectation was that a review of the documents vs planning policy should be conducted every 5-10 years. It is now being suggested that this be pursued every 2 years otherwise it will carry less weight in legal terms. This will be completely unrealistic and unaffordable for Parish Councils. This matter should be discussed further at the September meeting (after KC has attended the online briefing). DH commented that although he was willing to contribute a very significant amount of his time in pursuing the NDP he would not be willing to contribute this time.

**Clerk - add to September agenda**

69 **Stewards Report** – PRH Works List request to Parish Steward and update

- Clearing of Gullies and Ditches continues
- A342 – Verges trimmed back for visibility safety
- Strimming of Miller Close, PC would fund clearing the ditch
- Drains in Small street need attention of WC – **PRH to chase**
- **Thanks to Residents – For responding so quickly to letters from the PC to cut back verges, hedges and overgrown trees at the roadsides in Patney Road and The Street.**
- **PEA's Equipment Request Form and Winter Flood Plan** for Nicola Mundy PEAS (Parish Emergency Assistance Scheme) survey to identify what each parish needs (e.g. tabards, salt, gel sacs, etc). **SL/PRH**
- **WC Grit Bin Located – Reply to MN – SL**

70 **War Memorial - Ongoing:** – Possible Location and survey - September Agenda in the absence of PM

71 **Phone Box - Ongoing:** Plan for maintenance – **Clerk - Painting quote AAB**

72 **Platinum Jubilee Bench** - Ongoing: **More research SL/CC**

73 **Agree date of Next PC Meeting – 14<sup>th</sup> September 2021.**  
Watch the notice boards for further information.

The meeting closed at 21:00

Susannah Lampard, Clerk to the Parish Council

Agreed and Signed:..... Dated: .....  
David Harmes, Chair

### SUMMARY OF ACTION POINTS FROM THIS MEETING

Update on advice on Contract permissive path 10 yr – contact Stephen Leonard PM and KC RofW Committee PM to chase SL of WC. PC to schedule MB Meeting PRH, PM, KC & CC	Rights of Way Committee	ASAP
submit on MyWilts School Lines repaint	Clerk	ASAP
Metro-Count 20 mph – submission for 1 <sup>st</sup> Survey confirm can request 2 locations PM/Clerk – to submit relevant information and request for 2 locations.	PM/Clerk	ongoing
04882 - The School Parking - WC Issued Decision Notice 22.7.21 'Approve with conditions'. Conditions documents to be requested from Planning by Clerk  Clerk to provide summary of Actions suggested req to School	Clerk/CC	ASAP
PEA's Equipment and Grit Bin WC Ownership Evidence for  MN Grit Bin Located – Reply to MN – SL	Clerk	ASAP
PM/Clerk – requested GATG Agenda Item. Horses Crossing for A342 – Follow Up RR  PM/Clerk – to mark out a Map and communicate via a Highways Issue Request for proposed signage locations for GATG Agenda	Clerk/PM	ASAP for Sept 8 <sup>th</sup> Meeting
Chirton & Conock PC Cllr. KC to Register and Attend online 'Made NDP's' Meeting m Meeting Neighbourhood Planning Jean Marshall 5.8.21	KC to Register	ASAP
WC Clearance of 'solid' ditches in Small Street	PRH Chase WC	Ongoing
Action: Councillors CC & Clerk Quotations to be sought for suggestion. Platinum Jubilee Bench	Clerk/CC	Sept
<b>Phone Box</b> –.Painting quote AAB	Clerk	ongoing