

Chirton & Conock Parish Council
Minutes of the Meeting
held at The Old School, Chirton
on Tuesday 7th December 2021 at 7.15pm

Susannah Lampard, Clerk to the Council: clerk@chirtonandconock-pc.org.uk

The public and press were invited to attend this meeting via notice boards and on Chirton PC Website <https://www.chirtonandconock-pc.org.uk>

Present: Phillippa Radford-Howes, Chair (PRH), Gerald Lanfear (GL). Christopher Chapman (CC)

Attending: Susannah Lampard (Clerk)
Sharon Prance (RFO)
Cllr. Paul Oatway (PO)

117 Receive apologies for absence - Paul Mills, Vice-Chair

118 Receive declarations of interest or requests for dispensation – None were received.

119 Receive and approve Minutes of the PC Meeting held on Tuesday 9th November 2021. Clerk had circulated the draft minutes to Councillors and they were agreed. Chair PRH received and signed the Minutes of last Meeting.

120 Report from Cllr. Paul Oatway. The Chair Welcomed Cllr Paul Oatway to the Meeting who opened his report with Congratulations to PRH on her appointment. PO informed the PC of a rising number of complaints and a breach of Code of Conduct against Clerks by Councillors in some Parishes and also Councillors against fellow Councillors, at County Hall and the need for training and a new model to be brought forward, to strengthen the understanding and commitment that is made on appointment to the PC and the required code of conduct. This is due to be discussed further at County Hall and a new approach is to be agreed and expected to be approved. Comments made by the Clerk regarding the Acceptance of Office were noted.

A budget of £345,000 has been secured for road improvements needed to the roads at Rushall and south. Conock was amongst areas noted by PO as roads in need of attention.

121 Representations from Members of the Public

Representation made by a Parishioner with respect to an Oak tree being planted in remembrance of the soldier from Chirton who lost his life in WWII. PRH has already requested and been granted permission from the Landowner and a tree will be ready for planting on Armistice Day 2022.

It was noted that the potholes outside Chirton School can no longer be patched and before zig-zag road marking maintenance is to be scheduled by WC these pot-holes need to be filled, all Councillors agree it would be a good idea to register the request for pot-holes to be filled on MyWiltshire, PO also offered his support on this matter.

GL has been in contact with the School about the split tree on school boundary and cut it down, there may be another in need of attention also.

122 CATG Agenda Items – 2021. Since meeting held 17.11.21

Highways Application - Horse Crossing A342. Ongoing: Cllr PO gave his support to CATG for this application at their last meeting, PM was unable to attend, however he reported that the funding for 2 signs was discussed during the last CATG Meeting and it was agreed in principle with a three way division of costs between the PC, CATG and a Conock resident. This will need to be confirmed before a decision at the next meeting.

20 Mph Speed Limit - CATG Issue 10-20-9 Speed Limit assessment. Ongoing: This Issue was submitted by Chirton Parish Council and is pending an update of requested traffic survey and suitability assessment by the PC and CATG.

123 Rights of Way Committee – Ongoing: Opening Access full length of designated footpath.

1. **Permissive Path (South of CHIR 17). Updates** re. stock fencing –the PC await further quotations before agreement.

124 Councillor Vacancies - The PC has been notified by Electoral Services that we may go ahead and Co-opt. Any Application for a Councillor Vacancy and further information can be obtained by email to: clerk@chirtonandconock-pc.org.uk

125 Late Planning Application – none received

126 Parish Stewards Report and Updates from PRH Ongoing: Winter and Flood planning

- **Flow of water in ditches. Ongoing:** A request by PRH to WC for silt clearance to Miller Close has been accepted and the work is due to be scheduled. Maintenance of ditches and clearing of fallen leaves especially at the junction of the Street and Small Street have also been made to maintain the flow of water.
- **Oak Tree Protection. Ongoing:** The PC now has landowner permission to go ahead and is planning for larger and more robust replacement wooden fencing, around the eight memorial oak trees and await quotes for materials works. Patney Road hedges will be cut back when SSE have lifted the power lines.

127 Defibrillator for Conock. Ongoing

128. FINANCE

1. Cash Book and Bank reconciliation – PC to 30th November 2021.

- PC Treasurer's account = £10,099.13
- PC Savings account = £14,002.31
- Total PC accounts = £24,101.44
- Total unrestricted = £12,398.38

2. Cash Book and Bank reconciliation - Parish Hall to 30th November 2021

3. Parish Hall account = £1,200.51

PROPOSED: CC, SECONDED: PRH. AGREED

4. **Invoices are to be agreed/noted –**

Invoice date	Invoice No.	Supplier	Description	Net	Vat	Total
02-Dec	P199	SSE	Telephone box Electricity November 21	£5.44	£0.27	£5.71
	P198	Ionos	Website November 2021	£15.00	£3.00	£18.00
09-Dec	P200	Google	Google Drive Annual Subscription	£13.33	£2.66	£15.99
TOTAL				£33.77	£5.93	£39.70

Budget decisions

- **EMR's** – Horse Crossing: £300, Defibrillator £1800, noticeboard repairs £200, Village Hall plans £1000,

- **Agree Precept**

A Budget Meeting was held on 16th November 2021 to agree proposed EMRs and a **Precept of £12,978. PROPOSED: PRH, SECONDED: CC AGREED.**

Charity contributions are to be considered by Councillors and decided upon at the next meeting.

129 Agree date of Next PC Meeting – 11th January 2021. Watch the notice boards for further information.

The meeting closed at 19:55

Susannah Lampard, Clerk to the Parish Council

Agreed and Signed:..... Dated:
 Phillippa Radford-Howes - Chair

SUMMARY OF ACTION POINTS from THIS MEETING & ONGOING ISSUES + UPDATE RECORD

Permissive Path - drafted Contract 10 yr – PM to chase SL of WC. PC Quotes for fencing, to be obtained GL/PM counted the posts ...75 stakes, 5 strainers, 3 strands barbed wire, 3 strands plain ea side of 1.5m path ramp, - quotes, then vote	Rights of Way Committee	ONGOING
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CHIR17 – Designated Footpath Update on open access of footpath – PM to follow up on WC’s promise to add steps and sleepers over ditch in order to open access to full length of path. Tree limb is hanging over access to path at rear of 10a The Hollow. PRH suggested PC may have to address as WC are backing down from carrying out these works.		
Horse Crossing – further discussion re. costs and funding before a vote.	PM	ONGOING
Action: Councillors and residents – to Form Platinum Jubilee Committee – Community request for help ... Poster Circulation to Cllrs & Beacon Guide	Clerk	ONGOING Jan Agenda
Clerk contacted MB re. treatment of noticeboard wood and warped wooden backing – follow up works budget	Clerk	ONGOING
2 Cllr vacancies. SL PRH Invite possible candidate(s) to join Meeting Any interest to direct to Clerk	Clerk/PRH	ONGOING
CATG Issue 10-20-9Agenda Notes 12.11.21 (Meeting 17.11.21) Chirton – request for 20 mph speed limit assessment	Issue submitted by Chirton Parish Council on 24/11/20 Area of concern excludes A342. Speed Limit assessments are charged at £2,500 and would include all side roads within the village. PC to give update of requested traffic survey:	ONGOING