

Chirton & Conock Parish Council
Minutes of the Meeting
held at The Old School, Chirton
on Tuesday 9th November 2021 at 7.15pm

Susannah Lampard, Clerk to the Council: clerk@chirtonandconock-pc.org.uk
The public and press were invited to attend this meeting via notice boards and on Chirton PC Website <https://www.chirtonandconock-pc.org.uk>

Present: Phillippa Radford-Howes, Chair (PRH), Paul Mills, Vice-Chair (PM), Gerald Lanfear (GL).

Attending: Susannah Lampard (Clerk)
 Sharon Prance (RFO)

105 Receive apologies for absence - Christopher Chapman (CC).

106 Receive declarations of interest or requests for dispensation – None were received.

107 Receive and approve Minutes of the PC Meeting held on Tuesday 10th October 2021. Chair PRH received and signed the Minutes of last Meeting. Clerk had circulated the draft minutes to Councillors and any amendments were confirmed as made.

108 Representations

Representation made via Cllr. GL, from Chirton School; a need for 'Slow' signage/flashing speed lights reported on MyWiltshire. **GL to contact School about split tree on school boundary that needs felling.**

109 CATG Agenda Items - 2021

- **Highways Application - Horse Crossing A342. Ongoing:** Cllr PM reported that he had met with Mark Stansby, Senior Traffic Engineer on 3.11.21 to discuss possible locations for signage. Currently 2 signs are proposed (possibly 3). A Local member of the community also walked down with PM to look at sensible locations for posts to be placed. The quotations for works and signals to be put in place are due to be discussed before it can be put to a vote.
- **20 Mph Speed Limit - CATG Issue 10-20-9** on Agenda (Meeting 17.11.21) **Speed Limit assessment. Ongoing:** This Issue was submitted by Chirton Parish Council on 24.11.20 and is pending an update of requested traffic survey and suitability assessment by the PC and CATG. Speed Limit assessments are charged at £2,500 and would include all side roads within the village.
- Additionally zig-zag road marking maintenance has been confirmed and is to be scheduled by CATG. **PM/Clerk to follow up with RR over zig-zag line re-paint.**

110 Rights of Way Committee

- **Ongoing: Permissive Path South of CHIR17. Ongoing:** GL/PM counted the posts needed ...75 stakes, 5 strainers, 3 strands barbed wire, 3 strands plain each side of 1.5m path and a ramp, Quotations for works due from fencing Contractors, before a vote on a decision by PC can be made.

111

a. **Resignation and Electoral Services Information. Resolved:** The clerk reported that Clouncillor's have received resignation from KC by email and that Electoral Services have been informed. Notices of Vacancy for each Vacancy were allowed to be made public for period, from 29.10.21 – 18.11.21. If no request for an Election has been received by the Returning Officer by this date then the PC must fill Vacancies by Co-option as soon as is practicably possible.

b. **Roles and Responsibilities. Resolved:**

DPO/GDPR Requirement discussed and agreed - PM responsibility. Back-up coverage Clerk. Electoral Register - Clerk back-up PM.

Clerk to amend and Circulate Coverage/succession planning document.

112 Planning Application

Resolved: PL/2021/10367 – Rosina Cottage, 24 Patney Road, Chirton SN10 3QT. Notification of proposed works to trees in a conservation area. Pollard large cherry tree, fell small apple tree and reduce height of 2 conifers to 2.4m

POPOSED: PRH, SECONDED: PM. Application SUPPORTED

113 FINANCE

1. Cash Book and Bank reconciliation – PC to 31st October 2021

PC Treasurer's account = £10,122.98

PC Savings account = £14,002.20

Total PC accounts = £24,125.18

Total unrestricted = £12,422.12

2. Cash Book and Bank reconciliation - Parish Hall to 31st October 2021.

Parish Hall account = £1,200.50

3. Invoices noted /agreed. POPOSED: PM, SECONDED: PRH. AGREED

| | Invoice date | Invoice No. | Supplier | Description | Net | Vat | Total |
|-------|--------------|-------------|----------|--------------------------------------|--------------|--------------|--------------|
| 2-Nov | 4-Oct | P197 | SSE | Telephone box Electricity October 21 | £5.58 | £0.27 | £5.85 |
| | TOTAL | | | | £5.58 | £0.27 | £5.85 |

4 Budget – notes discussed

114 Stewards Report & Schedule October-December 2021. Ongoing.

- **Grit Bin** – Thank you to Cllrs. PM, GL & CC for work carried out on 16.10.21. Digging out the old grit, ready for re-filling by WC. Also cutting the grass and repositioning the bin and tidying up around it.
- **Winter, flood planning and maintenance of ditches: Ongoing:** An update from PRH with regard to the excess of surface water that we saw on The Street and along Small street to the Marden track on the 31st October. Ditches were full but running. PRH was out early with flood warning signs and clearing silt and leaves from gullies. Small street ditch was working well and also the ditch that The Snooks dug. Conock village was ok and no homes were flooded.

- **Miller Close ditch** – WC have told PRH that they will fund digging the silt build-up from the first part of the ditch from The Street junction, to Miller Close.
- **Noticeboard maintenance. Ongoing:** Clerk had spoken to MB and confirmed that a handles and locks had been repaired as maintenance was needed due to damage from warping. A request has also been made for wood protection to be applied and a quotation for a replacement backing board inside the frames.
- **Oak Tree Protection. Ongoing:** The PC are seeking quotations and aim to arrange for larger and more robust replacement wooden fencing, around the eight memorial oak trees, to protect them from stock damage as they grow larger.

115 Defibrillator for Conock – Ongoing: The quotes are being sought, one of £1800 has been obtained so far. GL may also ask Community Heartbeat if there is any funding available. **PM to email JK to agree a location with possible power supply.**

116 Agree date of Next PC Meeting – 7th December 2021

Watch the notice boards for further information.

The meeting closed at 20:45

Susannah Lampard, Clerk to the Parish Council

Agreed and Signed:..... Dated:
 Phillippa Radford-Howes - Chair

SUMMARY OF ACTION POINTS from THIS MEETING & ONGOING ISSUES + UPDATE RECORD

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|--|--------------------------------|----------------|
| <p>Permissive Path - drafted Contract 10 yr – PM to chase SL of WC. PC Quotes for fencing, to be obtained GL/PM counted the posts ...75 stakes, 5 strainers, 3 strands barbed wire, 3 strands plain ea side of 1.5m path ramp, - quotes, then vote</p> <p>CHIR17 – Designated Footpath Update on open access of footpath – PM to follow up on WC’s promise to add steps and sleepers over ditch in order to open access to full length of path. Tree limb is hanging over access to path at rear of 10a The Hollow. PRH suggested PC may have to address as WC are backing down from carrying out these works.</p> | <p>Rights of Way Committee</p> | <p>ONGOING</p> |
|--|--------------------------------|----------------|

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|---|--|------------------------------|
| Invite PO December Meeting | Clerk | By new Meeting |
| GL to contact School about split tree that needs cutting down | GL | ONGOING After Nov Meeting |
| Horse Crossing – Locations visited 3.11.21. PM discussion outcome re.costs and funding before a vote. | PM | ONGOING |
| Action: Councillors and residents – to Form Platinum Jubilee Committee – Community request for help ... Poster Circulation to Cllrs & Beacon Guide Redhorn & fb - Poster | Clerk | ONGOING December Agenda |
| Clerk contacted MB re. treatment of noticeboard wood and warped wooden backing – follow up | Clerk | ONGOING |
| 2 Cllr vacancies. SL informed Elect services of DH 6/10 & KC notice published Oct 29 th – ends 18.11.21 PRH Invite possible candidate(s) to join Meeting Any interest to direct to Clerk | Clerk/PRH | ONGOING November |
| CATG Issue 10-20-9Agenda Notes 12.11.21 (Meeting 17.11.21) Chirton – request for 20 mph speed limit assessment | Issue submitted by Chirton Parish Council on 24/11/20 Area of concern excludes A342. Speed Limit assessments are charged at £2,500 and would include all side roads within the village. PC to give update of requested traffic survey: | ONGOING |