

Chirton & Conock Annual Parish Council Meeting

Tuesday 10th May 2022 at 6.45pm

The public and press are welcome to attend this meeting

Agenda

- 16 Receive Apologies for absence.
- 17 Elect Chairperson for year 2022/23
- 18 Chairperson to sign Acceptance of Office
- 19 Elect Vice Chair for year 2022/23
- 20 Vice Chair to sign Acceptance of Office
- 21 Receive declarations of interest or requests for dispensation.
- 22 Receive and approve Minutes of Parish Council Meetings held on 12th April 2022
- 23 Finance:
 - a) Approve Cash Book and Bank Reconciliation statement April 2022
 - b) New Invoices.
 - c) Approve RFO's hourly rate of pay in line with NJC pay scales.
 - d) AGAR P3 Certificate of Exemption. Approve and sign the Exemption Certificate verifying that the Council meet the qualifying criteria and therefore is exempt from a limited assurance review by the external auditors.
Year End Accounts – to show working for figures in exemption Certificate.
 - e) Annual Subscription Due May 31st 2022. for No. of Electors
 - f) Agree Annual Insurance
 - g) Precept Payment
 - h). Approve Asset Register
 - i) Annual Payments Authorisation.
 - j) Budget
- 24 Approve and adopt Social Media policy for 2022/23 (previously circulated)
- 25 Approve and adopt Code of Conduct for 2022/23 (previously circulated)
- 26 Approve and adopt Standing Orders for 2022/23 (previously circulated)
- 27 Approve and adopt Complaints process 2022/23 (previously circulated)
- 28 Approve and adopt Financial Regulations for 2022/23 (previously circulated)
- 29 Approve and adopt Risk Assessment for 2022/23 (previously circulated)
- 30 Approve and adopt Charitable Giving policy 2022/23 (previously circulated)
- 31 Actions and Items from last Meeting to be updated
 - 1 Location of potential Memorial site – Letter to W.C
 - 2 Defib and Webnos Notification system email – Battery Low – replace
 - 3 Late Planning Applications
 - 4 Jubilee Preparations Update from Community Group Meeting on 26th April 2022
 - 5 Parish Steward works update
 - 6 Litter Pick KBT Reminder 22nd May at 2pm
 - 7 Clerks CiLC training details to be discussed and agreed
- 32 Confirm dates for future meetings

Susannah Lampard, Clerk to the Council