

Chirton & Conock Parish Council

Minutes of the Meeting

held at The Old School, Chirton

on Tuesday 12th April 2022 at 7.15pm

Susannah Lampard, Clerk to the Council: clerk@chirtonandconock-pc.org.uk

The public and press were invited to attend this meeting via notice boards and on Chirton PC Website <https://www.chirtonandconock-pc.org.uk>

Present: Phillippa Radford-Howes, Chair (PRH), Christopher Chapman (CC), Gerald Lanfear (GL) . .

Attendees: Susannah Lampard (Clerk)
Sharon Prance (RFO)

- 1 **Receive apologies for absence** - Paul Mills, Vice-Chair (PM).
- 2 **Receive declarations of interest** or requests for dispensation – None were received.
- 3 **Receive and approve Minutes** of Parish Council Minutes held on Tuesday 8th March 2022. Chair (PRH) received and signed the Full Minutes of last Meeting, now available to view on the PC Website.
- 4 **Reports and Representations** from Members of the Public.
 - Cllr. PM was contacted by a Parishioner via email. Once again the issue of dog fouling was reported on CHIR17 (Behind Chirton School) and this is the responsibility of the owner/walker to pick up. Bins are provided on the footpath in question. Under the 'Public Space Protection Order' this is an offence and a fine/action, up to £1000 can be issued to owners who are identified. Reports can be made, with a location map, on Facebook page: 'public protections Wiltshire council', or report to John Quinn, Dog Warden at Wiltshire Council. Also please be aware; a reminder to locals that the path is a Footway only. Bicycles are not permitted and the PC request that cyclists dismount along these sections of footpath.
- 5 **CATG Agenda Items – 2021-22. Ongoing.** Cllr. PM and Mark Stansby of Highways, met with property owners to further understand their concerns re. placement of new signage and agreed to raise the issue at the next meeting with CATG. The next CATG Meeting is due to be held on 5th May 2022. Positive feedback from horse riders using the crossing is that traffic slows and even stops for horses which was not the case before sign installation.
 - **Chirton – request for initial 20 mph speed limit assessment. Ongoing.** Go ahead at 2 Identified locations within the village.
 - 037-008** – C241 Small Street, Chirton - Attach to telegraph pole on green outside bungalow no. 15 (please note amendment which was needed to find suitable street furniture to attach the survey unit)
 - 037-009** – C51 The Hollow, Chirton – Attach to street light no. 20 adjacent to 9 The Hollow
 - **Chirton – Kerbing Application** submitted by PM to be discussed at the next CATG Meeting. Cllr. CC to attend if possible.
- 6 **FINANCE** Audit to be carried out at the start of June 2022. Auditing Solutions are instructed.
 - a. **Cash Book and Bank reconciliation - PC to 31st March 2022.**

PC Treasurer's account = £1,227.75

PC Savings account = £14,002.78

Total PC accounts = £15,230.53

b. Cash Book and Bank reconciliation - Parish Hall to 31st March 2022.

Parish Hall account = £1,200.55

c. Quotations to be discussed

- **Cost for Internal Auditing Solutions** (and agree date) - Auditing Solutions **£135.00** (date Thursday 2nd June 2022).
- **Tree plaques x3** – agree cost from final quote (PRH)
Plaques **total Cost £43.00 – PRH to be reimbursed**
- **Agree Oak Tree protection** – discussion of quotes £50 x 9 wire wraps + labour – Decided too expensive, more quotes needed (PRH) – June Agenda
- **SLCC** – Clerk to attend online pre-course ‘**Introduction to Training**’ on **4th May**.

d. Invoices/payments to be agreed:

Invoice date	Invoice No.	Supplier	Description	Net	Vat	Total
10-Mar	P221	IONOS	Website 8/3-8/4/22	£15.00	£3.00	£18.00
08-Mar	P222	Wiltshire Council	Contribution towards Wiltshire Yeoman Footpath	£4,500.00		£4,500.00
20-Mar	P225	J&P Whatley	Trees for Jubilee	£62.98		£62.98
28-Mar	P223	S Lampard	Wages + Holiday Pay	£473.21		£473.21
28-Mar	P224	S Prance	Wages + Holiday Pay	£208.79		£208.79
30-Mar	P226	AlphaPrint.M	Platinum Jubilee Letter	£57.00		£57.00
05-Apr	P227	Cllr P Mills	Postage	£12.27		£12.27
04-Apr	P228	SSE	Phone box electricity 1/3-1/4/22	£12.40	£0.62	£13.02
09-Apr	P229	IONOS	Website 8/4-8/5/22	£15.00	£3.00	£18.00
12-Apr	P230	Chirton PCC	21/22 Grounds maintenance/use	£500.00		£500.00
TOTAL				£5,856.65	£6.62	£5,863.27

e. Budget (SP) & EMR Reserves. The community assets and maintenance cost centres were underspent over the past year. This was due in part to the printer being cheaper than expected and the decoration of the phone box being delayed until summer 2022. Training fees for SLCC for Clerks training not yet used.

Jan & Feb Officers hourly pay and extra salary payment for officers – A pay increase of 1.75% has been agreed by the Unions and back pay from April 2021 up to March 2022 was paid before year end.

The Year End Bank Reconciliations, Invoices and Costs were discussed and Agreed
PROPOSED: PRH, SECONDED: CC. AGREED

7 Defibrillator for Conock

- Application to Area Board Meeting, (next 23rd May 2022). An application request for funding was submitted with the support of Cllr. PO for £500. Agreement between Councillor's has been discussed, to go ahead and order the Defibrillator, with pads and battery
- Agreement on a location with power supply has been granted by the Landowner at Conock, plus an offer of a donation.

Discussed and agreed

PROPOSED: PRH, SECONDED: GL. AGREED.

8 Late Planning Applications

PL/2022/02777 - 17 The Hollow, Chirton SN10 3QP – Extension of existing dormer. The application was discussed with Councillors present and all were in agreement to Support.

9 War Memorial – Proposed site/grassed area, progress update post meeting with PCC held on 9th March 2022. The Land Registry Search, carried out by Clerk confirmed that WC own the grass area at Miller Close, on the junction with the High Street. There may be 3 or 4 more soldiers for consideration for a commemorative memorial plaque/trees. CC to propose with an artists' impression, the memorial. PC to apply for permission from WC to place a Memorial stone.

10 Jubilee Celebrations Update from Community Group Meetings (PRH/PM). – For minutes: Traffic Order was submitted on 4th April 2022 proposed closure 1-6.30pm (Party 2-6pm) from the Old School to Conock Footpath. Fliers have been posted to residents informing them of the road closure. The PC was awarded £100 from application for funding submitted on 20.3.21 from Pewsey Area Board. The Community Group will meet next on 26th April 2022.

11 Parish Stewards Report and Updates from PRH. Works carried out this month and ongoing.

12 Climate Update – Website 'News and Events' and ongoing. The Website has been updated to include the 'Chirton & Conock Parish emissions Impact Report' and 'Wiltshire Climate Strategy Report' which outlines. The Government strategies and targets and Wiltshire's commitment to these for environmental impact change. An update and information from Wiltshire Council Climate Team will be shared quarterly and uploaded to the Website.

13 Agreed Date – Village Litter Pick and Spring Clean. Meet outside the Old School Chirton on Sunday 22nd May at 2pm. Bring gloves and high viz vests if you have them.

14 Discussion re. GPoC and 'Support for Ukraine' – The PC under the General Power of Competence, are restricted from spending public money except to UK Based refugees. Links to support Charities are verified by going through www.wiltshire.gov.uk/wiltshire-stands-with-ukraine; Select: National Charities Collecting for the Ukraine.

1. Red Cross Ukraine Crisis appeal – British Red Cross
2. unrefugees.org.uk

3. Welcome fund – Wiltshire community foundation.

15 Next Meetings - 10th May 2022 :

- **Annual PC Meeting 6.45pm**
- **Annual Parish Open Meeting 8pm**
Invitation 7.30 pm event – Parishioners Welcome

The meeting closed at 21:15

Susannah Lampard, Clerk to the Parish Council

Agreed and Signed:..... Dated:
Phillippa Radford-Howes - Chair

SUMMARY OF ACTION POINTS from THIS MEETING & ONGOING ISSUES + UPDATE RECORD

<p>Permissive Path (South of CHIR 17) - draft Contract 10yr – PM to chase SL of WC. PC Quotes for fencing being obtained GL/PM counted the posts ...75 stakes, 5 strainers, 3 strands barbed wire, 3 strands plain each side of 1.5m path ramp, quotes before a vote.</p> <p>CHIR17 – Designated Footpath Update on open access of footpath – PM follow up on WC's intended action to add steps and sleepers over ditch in order to open access to full length of footpath. Tree limb is hanging over access to path at rear of 10a The Hollow. PRH suggested PC may have to address as WC are backing down from carrying out these works.</p>	Rights of Way Committee	ONGOING Off Agenda awaiting quotes and further information
Horse Crossing – Highways and PM to discuss what can be done about the signage locations	PM	ONGOING awaiting further information from Highways
<p>Jubilee Committee – Clerk forward all relevant emails and info. To Committee. PM, DJ, JW, PRH.</p> <ul style="list-style-type: none"> • Funding for Community event from Area Board to be applied for by 20- March 2022 • Road Closure to be applied for <p>Posters on Noticeboards</p>	Clerk	ONGOING Done Done

<p>War Memorial Committee – CC PM formed a committee. Inform SL when it is to be returned to the Agenda.</p> <p>WC Freehold – Letter to Mike Dawson</p>	Clerk	ONGOING Sent
<p>Clerk Follow up MB re. treatment of noticeboard wood and warped wooden backing – Go ahead</p>	Clerk	ONGOING Invoice due
<p>2 Cllr vacancies. SL Poster Redhorn. On Website and Noticeboards</p> <p>PRH Invite possible candidate(s) to join Meeting</p> <p>Any interest to direct to Clerk</p>	Clerk/PRH	ONGOING
<p>CATG Issue 10-20-9Agenda Notes 12.11.21 (Meeting 17.11.21)</p> <p>Updated – PM Item on 9. Feb CATG Agreed 1. stage - If a record of speeding criteria is met, then a full 20mph limit survey will follow at a cost of £2,500 for which the PC will need agreement to fund a percentage of.</p> <p>Chirton – request for 20 mph speed limit assessment</p> <p>037-008 – C241 Small Street, Chirton</p> <p>W3W Link - https://what3words.com/learn.crest.slimming</p> <p>W3W Survey Location – Attach to telegraph pole on green outside bungalow no. 15</p> <p>(please note amendment which was needed to find suitable street furniture to attach the survey unit)</p> <p>037-009 – C51 The Hollow, Chirton</p> <p>W3W Link - https://what3words.com/dynamic.glider.surpassed</p> <p>W3W Survey Location – Attach to street light no. 20 adjacent to 9 The Hollow</p>	<p>Issue submitted by Chirton Parish Council on 24/11/20 Area of concern excludes A342. Speed Limit assessments are charged at £2,500 and would include all side roads within the village.</p>	ONGOING