

# Chirton & Conock Parish Council

## Minutes of the Meeting

### held at The Old School, Chirton

### on Tuesday 12th July 2022 at 7.15pm

*Susannah Lampard, Clerk to the Council: [clerk@chirtonandconock-pc.org.uk](mailto:clerk@chirtonandconock-pc.org.uk)*

**The public and press were invited to attend this meeting via notice boards and on Chirton PC Website <https://www.chirtonandconock-pc.org.uk>**

**Present:** Phillippa Radford-Howes, Chair (**PRH**), Paul Mills, Vice-Chair (**PM**), Christopher Chapman (**CC**), Gerald Lanfear (**GL**). .

**Attendees:** Cllr. Paul Oatway (**PO**)  
Susannah Lampard (**Clerk**)  
Sharon Prance (**RFO**)

**46 Receive apologies for absence** - None

**47 Receive declarations of interest** or requests for dispensation – None were received.

**48 Receive and approve Minutes** of Parish Council Minutes:

- Meeting held on Tuesday 14<sup>th</sup> June 2022 – amended version

**Resolved:** Chair (PRH) received and signed the Full Minutes of above Meeting, now available to view on the PC Website.

#### **49 Representations**

**Cllr. Paul Oatway reported** that the grassfires on Salisbury Plain centre around 3 impact areas. Dorset Fire & Rescue are not allowed to enter these areas therefore the MOD have sent Troops with beaters, 8 Engines and water carriers. Helicopters can be brought in, however, the location of unexploded ordinance means that air support cannot fly directly above impact areas and cannot safely get low enough to drop water. Ground breakers for protecting Farmland and houses can be provided if needed.

**Road marking upgrades and Gulley clearance** - A budget for these works is being provided by the council which can be applied for from WC. The Chair reported that gullies have not been properly cleared by the WC service for 2 years in Chirton, which Cllr PO made a note to support and raise with Highways. Also brought to the PC's attention for clearance are the overgrown drains in Small Street.

**Representations** from Members of the Public

The PC has been asked to look at **re-shaping the oak Memorial trees** after the growing season. The PC will gain quotes for this to be done.

**Please respect that access to fields and all gateways, especially during Harvest, need to be kept clear 24 hours a day. Vehicles should never be left parked across or block access to farmers fields.**

**Thank you to a Chirton resident** for maintenance of the Footpath from Chirton to Marden, which he has cut back, including the Mere track to the Millstream.

**Jubilee Fund for Village Halls.** Information has been provided by Councils for a plan to make available funds for renovations to Community and Village Halls. further details of how we may qualify to apply will be available within 6 months.

## 50 CATG/HFIG Items

**Ongoing: Issue 10-22-7 Chirton The Street - request for raised kerbing (approximately 55m distance) to combat verge erosion to land in front of church**

**PM Reported** that he, CC and 2 members of the community met Mark Stansby (Senior Traffic Engineer WC), to measure the area outside of the Church for kerbing and potentially bollards to protect the verges. He will get back to us after discussion at their next meeting (on 20th July 2022), with advice and approximate costings; a percentage of which may be calculated for consideration as a proportion payable by the PC. *(Notes from CATG/HFIG Agenda Issue submitted by Chirton & Conock Parish Council on 07/03/22. Parish and Highways have met on site to discuss options for kerbing and provision of a series of bollards to protect the verge. Whilst curbing remains an option, further discussions amongst officers has identified a potential issue with drainage. Early ball park costs are as follows:*

- *To provide kerbing under a road closure (duration approx. 1 week) = £10K inclusive of legal fees but excluding potential drainage work.*
- *To provide up to 15 bollards = £4K*

**Ongoing:** CHIR17 PM spoke regarding the permissive path. It was agreed that this needs follow up with Stephen Leonard at WC.

**Resolved:** Horse crossing signage to be moved away from The Grange. PM updated the PC that this is now in the hands of WC contractors.

## 51 FINANCE

### a. **Resolved: Cash Book and Bank reconciliation - PC to 30<sup>th</sup> June 2022.**

PC Treasurer's account = £634.38

PC Savings account = £17,503.14

Total PC accounts = £18,137.52

Total Unrestricted = £7,385.76

**DISCUSSED, PROPOSED: CC, SECONDED: PM. APPROVED.SIGNED BY PRH**

### b. **Resolved: Cash Book and Bank reconciliation - Parish Hall to 30<sup>th</sup> June 2022.**

Parish Hall account = £1,200.58

**DISCUSSED, PROPOSED: PM, SECONDED: PRH. APPROVED.SIGNED BY PRH**

### c. **Quotations to be discussed.**

- **Ongoing: Cost for Oak Tree protection** – discussion of quotes £50 x 9 wire wraps  
Awaiting further quotes (PRH) – September Agenda

**d. Invoices/payments to be agreed:**

Invoice date	Invoice No.	Supplier	Description	Net	Vat	Total
16-Jun	P252	Auditing Solutions Ltd	Audit	£135.00	£27.00	£162.00
30-Jun	P253/ P254	Staff salaries	Wages Apr-Jun 22	£1,138.87		£1,138.87
10-Jun	P255	Hurdcott Landscapes	June 22 Maintenance	£52.50	£10.50	£63.00
18-Jun	P259	M&S - Repay SL	Presents for Jubilee help	£79.00		£79.00
04-Jul	P256	SSE	June 22 Electricity	£11.98	£0.59	£12.57
09-Jul	P257	IONOS	Website - June 22	£15.00	£3.00	£18.00
<b>TOTAL</b>				<b>£1,432.35</b>	<b>£41.09</b>	<b>£1,473.44</b>

**DISCUSSED, PROPOSED: PRH, SECONDED: GL. APPROVED. SIGNED BY PRH**

- e. Internal Audit Report** – the outcome and comments on the review of PC record keeping were delivered by the RFO and a review of the budgetary practices was regarded as exemplary. PM thanked both the Clerk and RFO for an excellent job on behalf of the PC over the last year.

**f. Budget & EMRs**

**DISCUSSED, PROPOSED: PRH, SECONDED: GL. APPROVED. SIGNED BY PRH**

**52 Defibrillator Conock. Ongoing**

- The defibrillator and external cabinet have recently been delivered. There had been a huge problem with the supply of the original defibrillator and after waiting several weeks, Councillors agreed to change to a defibrillator that was more readily available.
- Installation at previously agreed location in Conock, due in August

**53 Late Planning Applications - None**

**54 War Memorial. Ongoing:** Cllr. CC reported that on 4<sup>th</sup> July he visited with a local farmer, land at Stanton St. Bernard, where a potential memorial stone has been identified. The farmer will bring it to his yard locally to clean up. CC and members of the PCC have been researching additional names and information to be added to the War Memorial.

**55 Village/Parish Hall Grant application Ongoing:** It is understood that a Queen's Platinum Jubilee Grant may be available to help fund renovations of community buildings and that more information will be available in 6 months.

**56 Parish Steward. Ongoing:** PRH reported that this week the new steward was able to trim the ditches at Small Street on LHS before Miller Close. The Ragwort on the A342 will be pulled up at the end of the week and a map of gullies, drains and ditches has been provided, along with ongoing maintenance and clearance advice from PRH.

**Next Meeting – Tuesday 13<sup>th</sup> September 2022.**

Agreed and Signed:..... Dated: .....  
Phillippa Radford-Howes - Chair

**SUMMARY OF ACTION POINTS from THIS MEETING & ONGOING ISSUES + UPDATE RECORD**

<p><b>Permissive Path (South of CHIR 17)</b> - draft Contract 10yr – PM to chase SL of WC. PC Quotes for fencing being obtained GL/PM counted the posts ...75 stakes, 5 strainers, 3 strands barbed wire, 3 strands plain each side of 1.5m path ramp, quotes before a vote.</p> <p><b>CHIR17 – Designated Footpath</b> Update on open access of footpath – <b>PM</b> follow up on WC's intended action to add steps and sleepers over ditch in order to open access to full length of footpath. Tree limb is hanging over access to path at rear of 10a The Hollow. PRH suggested PC may have to address as WC are backing down from carrying out these works.</p>	Rights of Way Committee	ONGOING Off Agenda awaiting quotes and further information
<p>Mike Dawson Head of Estates &amp; Development WC has received the Highways comments and awaiting legal due diligence for a Transfer of WC Land</p>		
<p>Preliminary Estimate from MD re. Gazette and Herald Advertisement £500+VAT (for period of 2 weeks) ahead of Cabinet Approval.</p>		Ongoing; WC to inform PC

<b>War Memorial Committee – CC PM Committee Members</b>	Clerk	ONGOING
Clerk Follow up MB re. treatment of noticeboard wood and warped wooden backing – <b>Go ahead given</b>	Clerk	ONGOING Invoice due
2 Cllr vacancies. SL Poster Redhorn. On Website and Noticeboards  <b>Any interest to direct to Clerk</b>	Clerk/PRH	ONGOING
<p><b>CATG/LHFIG</b>  <b>History</b> – PM on Speeding/20mph Item  Agreed 1. stage - If a record of speeding criteria is met, then a full 20mph limit survey will follow at a cost of £2,500 for which the PC will need agreement to fund a percentage of.  <b>Chirton – request for 20 mph speed limit assessment</b></p> <p><b>037-008</b> – C241 Small Street, Chirton</p> <p><b>W3W Link</b> - <a href="https://what3words.com/learn.crest.slimming">https://what3words.com/learn.crest.slimming</a></p> <p><b>W3W Survey Location</b> – Attach to telegraph pole on green outside bungalow no. 15</p> <p>(please note amendment which was needed to find suitable street furniture to attach the survey unit)</p> <p><b>037-009</b> – C51 The Hollow, Chirton</p> <p><b>W3W Link</b> - <a href="https://what3words.com/dynamic.glider.surpassed">https://what3words.com/dynamic.glider.surpassed</a></p> <p><b>W3W Survey Location</b> – Attach to street light no. 20 adjacent to 9 The Hollow</p>	<p>Issue submitted by Chirton Parish Council on 24/11/20  Area of concern excludes A342.  Speed Limit assessments are charged at £2,500 and would include all side roads within the village.</p>	ONGOING