

Chirton & Conock Parish Council
Minutes of the Meeting
held at The Old School, Chirton
on Tuesday 13th December 2022 at 7.15pm

Susannah Lampard, Clerk to the Council: clerk@chirtonandconock-pc.org.uk
The public and press were invited to attend this meeting via notice boards and on Chirton PC Website <https://www.chirtonandconock-pc.org.uk>

Present: Phillippa Radford-Howes, Chair (**PRH**), Paul Mills, Vice-Chair (**PM**), Gerald Lanfear (**GL**).

Attendees: Susannah Lampard (**Clerk**)
 Sharon Prance (**RFO**)
 Cllr. Paul Oatway (**PO**)
 Tim Burgess (Candidate for Co option as Councillor)

85 Receive apologies for absence - Christopher Chapman (**CC**).

86 Receive declarations of interest or requests for dispensation – None were received.

87 New Councillor - Proposal for Acceptance of Office.

Tim Burgess was welcomed to the Meeting as a candidate for Council to fill the casual vacancy. Councillors discussed the Co-option and moved to vote.

PROPOSED: PM, SECONDED: PRH AGREED

- Declaration of Office – signed and dated by Tim Burgess and the Proper Officer

88 Receive and approve Minutes of Parish Council Minutes held Tuesday 8th November 2022

Resolved: Minutes of the Meeting had been circulated and agreed prior to the Meeting and were signed by the Chair. The full Minutes of the Meeting will be available to view on the PC Website.

89 Representations from Members of the Public.

The Chair spoke about a member of our Community, Ray Wright, of Yew Tree Close, Chirton, who sadly passed away on 1.12.22 at 10.30pm.

Before Covid, Ray would often attend our PC meetings, his knowledge of the village was of great benefit at times and helped us make better informed decisions.

He will be sorely missed by so many.

- It was reported to the Chair that the Dauntseys Bus Stopping place on The Hollow near Yew Tree close, is causing concern for road users, residents and pupils, at pick up and set down times. The location currently, as there is no formal Bus Stop in Chirton, is close to the Junction with Small Street and therefore cars accessing The Hollow and The High along with additional vehicles meeting the bus are causing strong concerns and risk of a serious accident. In order to mitigate any danger a suggestion that the bus should stop in a safer place in Small Street by the new term was agreed by the PC as the best option. **Action: Clerk to email N Barnes at Dauntseys School**
- **Resolved:** PC noticeboards, the cork has been installed. Re-varnishing is due to be done in Spring.
- Thank you to CC for arrangement of electrical work in the phone box to be done and the digging of the overgrown grass around the phone box and path. It was also suggested that in the Spring an approach to the local secondary Schools is made for pupils to Volunteer for painting the Phone Box perhaps as

- part of DofE Award scheme PRH holds DBS. **Action: PRH to approach Dauntseys and Lavington schools.**

90 Report from Cllr. PO

The re-assessment of the need for gullies and drains to be cleared by has been pushed to mid December 2022. The Chair confirmed this was also her understanding.

Community support for those who require hot meals can visit the PCA Website and register for hot meals to be delivered to your home. PRH will inform Chirton School and local residents.

An ongoing Positive Conduct, Positive Democracy campaign has been taking place this year. A webinar took place in July which provided support and guidance around how Cllrs and Clerks can minimise issues around conduct – this can be accessed from this link [Positive Conduct equals Positive Democracy - Wiltshire Council](#). This includes a toolkit which has been created to assist parishes. A Positive Conduct Charter has been developed which many parish councils have signed up to already. Wiltshire Council's Cabinet have all signed up to the Charter and others will be asked if they are also willing to sign up. Wiltshire Council has also adopted a new Code of Conduct and guidance, adapted from the LGA model Code.

WC has yet to set its Precept however Cllr PO expects it will increase above 1.9%. Dorset & Wilts Fire and Rescue could increase by £5 on all band D properties, the alternative of not taking this action is that they would face bankruptcy. Wiltshire Police & Crimes Commissioner was applying for £10 but as a result of changes they are now going to consultation on a £15 increase.

2.7M of funding has been made available by WC to low-income families and has been allocated to those who WC are aware need this, there is no application necessary, as those families are identified and will receive the extra help automatically.

The British Army and the air Force training schedule on Salisbury Plain, is due to increase further with more military activity on the Plain over the next 2-3 years.

Finally, approximately 900 Ukraine Guests continue to be placed and supported in Wiltshire.

Cllr. PO concluded his update at this point

TB raised the question of Ukrainian support for hosts and guests as the 6 month initial phase of hosting ends.

Clerks Notes from Area Board Meeting held 5th December 2022 – (Item 7):

Currently in Wiltshire, 578 sponsors are matched with 1,369 individuals and there are presently 879 guests being accommodated in 377 households across Wiltshire.

*Some hosts have agreed to continue hosting, but where Guests need to move on they are being supported by Wiltshire Council: [Wiltshire Council uses government funding to respond to Ukraine housing needs - Wiltshire Council](#). **Karen Linaker – Ukraine***

Cost of living updates - Wiltshire Council – Report via Clerk from Rhys Schell WC

<https://www.wiltshire.gov.uk/article/6801/Interactive-Community-Directory> WC support through the rising cost of living [Community Directory](#) has now launched visit WC interactive Community Directory to find out where other warm spaces are. This contains all registered warm spaces across the county and all community food providers, including food banks, fridges, lunch clubs. So far have approximately 80 warm spaces registered and 30 community food providers. All Area Boards are now actively looking at their local communities to support local initiatives and projects relating to cost of living. The [Cost of living webpage](#) is live and has a range of useful information on it.

Wiltshire Council libraries have officially become warm spaces this winter, providing a warm and friendly welcome to support anyone who needs help through the cost of living crisis. **Action: Clerk to make this information available via the Redhorn News**

91 LHFIG (last Meeting 9th Nov 2022)

PM updated the meeting regarding HIFIG posts and potential cost percentage from PC

The cost just to put posts in is around £4,000. The PC has agreed to put up the £1,000 required as our contribution. It's a lot of money but a road closure or road work traffic lights which will be required take up around a quarter of the cost! The Kerbing has been dismissed as not workable. PM has spoken to residents that it may concern We will look at putting a light bollard near the path which will either be removed or laid down when access is required.

PCC has responded in favour based on the fact that no one has driven on the verges while the wooden stumps have been placed on the verge.

The Council have measured the advisable distance to place the posts apart and 60cm off the road and are looking at putting the order in with their supplier as soon as possible. Once the work order is placed, the work cannot be stopped. I have no dates as to when this would start, but I would hope it would be outside of school term.

20MPH speed assessments. We still await the 1st part of this work; the second being the survey if the assessment meets requirement. The company contracted to carry this work out, is delayed partly due to high demand but this work will be done when possible.

92 FINANCE

- a. **Cash Book and Bank reconciliation – PC savings account to 30th November 2022. Savings Account : £20,556.91Total.**

Cash Book and Bank reconciliation – Treasurers account to 30th November 2022.

**Treasurer's account : £889.67
= £ 21,446.58, including £11,140.92 unrestricted**

- b. **Parish Hall Account
Total £1,074.84.**

Discussed and PROPOSED: PRH, SECONDED: PM. AGREED

- c. **Quotations to be discussed/agreed**
- **Ongoing:** Oak near The Village Hall PRH reported that she's met with a tree surgeon to look at the tree who quoted approx. £500 +VAT tidy and maintain. **Invoices/payments to agree**

Invoice date	Invoice No.	Supplier	Description	Net	Vat	Total
31-Oct	P281	SSE	Nov 22 Electricity	£11.98	£0.59	£12.57

09-Dec	P282	Google	Annual Subscription -Google One Drive	£15.99		£15.99
11-Dec	P283/P284	Staff Wages	Oct - Nov 22 + backpay	£696.70		£696.70
09-Dec	P286	IONOS	Website - Dec 22	£15.00	£3.00	£18.00
11-Dec	P287	SP	Contribution towards new computer	£250.00		£250.00
TOTAL				£989.67	£3.59	£993.26

Discussed PROPOSED: PM, SECONDED: GL AGREED

e. **Precept Full PC Authorisation 2023-2024** with no increase £12,978– Precept Calculation based on tax base average of D Band properties in Parish. Precept - Full PC Authorisation of the 2023-2024 budget as agreed at the budget meeting with no increase from last year. Application Deadline 18th Jan 2023 **Action: Clerk to Submit Precept application**

Discussed PROPOSED: PM, SECONDED: GL AGREED

f. **Administration and Wages Oct-Nov 2022 for RFO and Clerk** - Including backdated NALC Salary Pay scale increase of £1 to April 2022 - backdated Salary Pay scale increase to April 2022.

Discussed and PROPOSED: PM SECONDED: PRH. AGREED.

93 **Late Planning Applications** – None

94 **War Memorial**

- **Sarsen Stone** – Has been put in place on the Corner of Small Street and The High Street. A huge thank you from the PC to members of the War Memorial Committee & for all their time and hard work to achieve this. TB reported that locally it has been appreciated and going forwards a stainless steel plaque will go into the reverse of the stone with QR code linked to PC home page
- **November 11th 2022** – A Remembrance service for the Village was delivered by Rev. Richard Curtis at the new War Memorial.
- **Public notices – Request for information** placed in **Redhorn** December 2022. The PC is researching additional names of Soldiers from this Parish who lost their lives in combat. The temporary plaque has been placed by the Stone for 3 months while research is completed and information collected
- **Website** Link to locate Parish Military History and Information – Ready for QR Code to be put on a permanent plaque. **Action: Clerk**

95 **Condolence Book for HM Queen Elizabeth II** – Opinions on archive of Book have been requested via Redhorn News and by Public Notices.

- Pages are Scanned for PC Website – and will be added to PC Website as a digital record.

- An approach by The Clerk has been made to Devizes Museum, who have offered to store for viewing by request - PRH likes the idea for it to go to Devizes Museum, with a request for retrieval if we wish to add to it. **Action: Clerk**
- 96 Coronation Plans** – 6th May 2023 – possible Sunday Event in Village. PC to Form a Coronation Committee. **Action: PM to contact Jubilee Committee and to seek permission for potential road closure.**
- 97 Village Hall** – further Discussion and PRH feedback
- Meeting with Builder re. asbestos removal and initial information is that there may not be much to remove and possibly renovation can be explored.
- 98 Stewards Report** and preparations for Winter **PRH**
- Strimming of banks and verges has been done
 - Silted up and muddy gullies throughout the villages in Chirton and Conock are due to be cleared by a Vactor .
 - Grit Bin inventory – PRH Checked and they are full. 1 bag has been used. Anyone can shovel the grit.
- 99 Next Parish Council Meetings to be held**
10th January 2023
14th February 2023

The meeting closed at 20:32

Susannah Lampard, Clerk to the Parish Council

Agreed and Signed:..... Dated:
 Phillippa Radford-Howes - Chair

SUMMARY OF ACTION POINTS from THIS MEETING & ONGOING ISSUES + UPDATE RECORD

<p>Permissive Path (South of CHIR 17) - draft Contract 10yr – PM to chase SL of WC. PC Quotes for fencing being obtained GL/PM counted the posts ...75 stakes, 5 strainers, 3 strands barbed wire, 3 strands plain each side of 1.5m path ramp, quotes before a vote.</p> <p>CHIR17 – Designated Footpath Update on open access of footpath – PM follow up on WC's intended action to add steps and sleepers over ditch in order to open access to full length of footpath. Tree limb is hanging over access to path at rear of 10a The Hollow. PRH suggested PC may have to address as WC are backing down from carrying out these works.</p>	<p>Rights of Way Committee</p>	<p>ONGOING Off Agenda awaiting quotes and further information</p>
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<p>War Memorial Committee – CC PM Committee Members Research for Website and QR plaque after temporary plaque.</p>	Clerk	ONGOING
<p>Volunteers to Paint phone box as part of DofE Award scheme PRH holds DBS.</p>	PRH	Spring:Action: PRH to approach Dauntseys and Lavington schools.
<p>Precept Application</p>	Clerk/PRH/RFO	By 18/1/23
<p>CATG/LHFIG History – PM on Speeding/20mph Item Agreed 1. stage - If a record of speeding criteria is met, then a full 20mph limit survey will follow at a cost of £2,500 for which the PC will need agreement to fund a percentage of. Chirton – request for 20 mph speed limit assessment</p> <p>037-008 – C241 Small Street, Chirton W3W Link - https://what3words.com/learn.crest.slimming</p> <p>W3W Survey Location – Attach to telegraph pole on green outside bungalow no. 15 (please note amendment which was needed to find suitable street furniture to attach the survey unit)</p> <p>037-009 – C51 The Hollow, Chirton</p> <p>W3W Link - https://what3words.com/dynamic.glider.surpassed</p> <p>W3W Survey Location – Attach to street light no. 20 adjacent to 9 The Hollow</p> <p>IFIG Item 10.22.7 (Continued). (approximately 55m distance) to combat verge erosion to land in front of church Ongoing: bollards may be a preferred solution.</p>	<p>Issue submitted by Chirton Parish Council on 24/11/20 Area of concern excludes A342. Speed Limit assessments are charged at £2,500 and would include all side roads within the village.</p> <p>Cllrs PM and PO are to attend the LHFIG Meetings</p>	<p>ONGOING</p> <p>Backlog</p> <p>ONGOING</p>