

Chirton & Conock Parish Council

Minutes of the Meeting

held at The Old School, Chirton

on Tuesday 18th April 2023 at 7.15pm

Susannah Lampard, Clerk to the Council: clerk@chirtonandconock-pc.org.uk

The public and press were invited to attend this meeting via notice boards and on Chirton PC Website <https://www.chirtonandconock-pc.org.uk>

Councillors Present: Phillippa Radford-Howes, Chair (**PRH**), Christopher Chapman (**CC**), Gerald Lanfear (**GL**), Tim Burgess (**TB**).

Officers and Attendees: Susannah Lampard (**Clerk**)
Sharon Prance (**RFO**)
1 Parishioner

1. Welcome, **Receive Apologies for absence** – Paul Mills, Vice-Chair (**PM**) and **Receive declarations of interest** or requests for dispensation – None were received.
2. **Receive and approve Minutes** of Parish Council Minutes held Tuesday 14th March 2023
Resolved: Minutes of the Meeting had been circulated and agreed prior to the Meeting and were signed by the Chair. The full Minutes of the Meeting will be available to view on the PC Website.
3. **Representation** from Members from the public for any items not listed in the Agenda

A Representation from a Parishioner regarding full ditches and lack of soakaway for surface water near the Church and water collecting on the road beyond, was discussed. The historic drainage was discussed and Councillors are due to go and look at the problem near to The Church and bridleway and the ongoing issue of drains clearance by WC which has been repeatedly raised and requested as urgent.

4. **Matters Arising/ outstanding.**
Drainage from the old Village Hall and the village drainage system A member of the community reported to the Clerk before the March meeting that the drains may be connected to his property and he raised a question about roof felt coming through to his drains. Councillors and PRH were able to access the VH and make sure that all drains are covered and roof checked and secured as well as possible.
PRH discussed an asbestos removal quotation has been obtained and 2 other quotations have been sought.
 - Banks erosion on The Hollow – Ongoing: PO is due to address this at the Open Meeting on 16th May 2023.
 - Parking for Small Street - CC has requested to Aster that they cut back/down the trees causing an issue for residents wishing to use the parking bays in Thumbwood Terrace.
Action: Clerk to call Aster
5. **Pewsey CATG /LHFIG**
 - **Issue 10-22-7 (C&CPC 13/12/22 Item 91)** Bollard protection for verge erosion to land in front of church.

In a meeting in February between the PC Councillors and Highways (to address local concerns) at the verge outside the Church, action to change the new placement of 4 bollards/posts was requested. Further discussion and an estimate of costs are due to be raised at the Meeting of LHFIG on 26th April 2023. A

post on the path has already been removed and the PC has requested to Highways that 2 posts remain either side of the church path and every other post be removed. The PC await the outcome from the LHFIG Meeting.

It has been communicated by the Clerk to the community via email, the Redhorn Magazine and on Facebook that WC Bollards/posts are approved roadside furniture and stones and other such items, are not approved and as such we, The Parish Council are bound by official standards.

- **Issue 037-008** – C241 Small Street, Chirton **037-009** – C51 The Hollow, Chirton
Ongoing: Chirton 20 mph speed limit assessment. On 31.1.23 Speed tracking was fitted in two locations in the Village PM – was not present at the April PC Meeting however on 8.3.23 he reported that the findings of the initial speed assessment suggested that, based on the average speed for each location, speed watch is not a solution, where as a 20mph limit may well be. We now need to take to LHFIG for advice as to request a full survey at a cost of approximately £2,500 if LHFIG feels a 20mph limit request is likely outcome. This Item is also due for discussion at the Next PC Meeting on Tuesday 16th May 2023.

6. FINANCE

- a. **Cash Book and Bank reconciliations :**
PC savings account to 31st March 2023 = £14,588.18.
Treasurers account to 31st March 2023 = £592.73
Total Unrestricted = £5,009.75
- b. **Cash Book and Bank reconciliation :**
Chirton Parish Hall Account to 31st March = £1,076.61
- c. **Quotations to be discussed/agreed in June Meeting**
 - Tree by VH – PRH
 - Oak Tree Protection – temporary
 - Flag Pole
- d. **Invoices/payments to be agreed**

Invoice No.	Supplier	Description	Net	Vat	Total
P317/318	Staff wages	Mar 23 + Holiday pay 22/23	658.93		658.93
P319	SSE	Mar-23	£18.55	£0.92	£19.47
P320	IONOS	Website + storage 8/4-8/5/23	£18.00	£3.60	£21.60
TOTAL			£695.48	£4.52	£700.00

Conock Defib Pewsey Area Board agreed to contribute to the fund re their ref: ABG609 - Defibrillator for Conock £500.00. May 2022. The grant application has been completed by PM with BACS details sent. Awaiting Area Board payment.

e. **Budget & EMR's**

- f. **Preparation for end of year** – Internal Accounts checklist. Year Accounts Comparison of income and expenditure, have been circulated by RFO to Councillors. This was discussed and no questions were raised.

DISCUSSED and PROPOSED: PRH, SECONDED: CC, AGREED

7 Late Planning Applications – None

8 Miller Close Wiltshire Council Land/Asset Transfer

Ongoing: TRI – Draft Transfer of Registered Title deed hard copy has been provided by WC. Clerk to seek quotations from Solicitors and chase the Advertisement Invoice.

9 Footpaths and Byways

- Village litter pick -- **Sunday 4th June 2023 at 2pm** – Meet outside the Old School Chirton with high viz jackets, hand gel and gloves if you have them.
- **Benches. Ongoing:** Commemorative/Coronation/Memorial – To discuss when PM is present
- **Footpaths. Ongoing:** WC have work to do that has been promised for some time, to cut steps into the Bank of the Hollow and with the Spring weather now improving the PC will be chasing once again for this work to be carried out.

10 Coronation Committee

King Charles III's Coronation takes place on Saturday 6 May 2023 at Westminster Abbey
Camilla, The Queen Consort will be crowned at the same time.

King's Coronation Bank Holiday Monday and Weekend 6 – 8th May 2023

The Chirton High Street - road closure will be from 1pm – 6.30pm on Sunday 7th May 2023 under the Temporary Events Notice for Councils.

Chirton Village Events Include BBQ on the Saturday evening at the Church. A Sunday Picnic in the street and School grounds. Patney & Marden are invited to join celebrations.

Action: PRH/CC fb announcement Clerk put in Redhorn

11 Stewards Report PRH

- **Gullies clearance Ongoing:** throughout the villages. (from item 98 WC/PRH) upgraded to emergency gulley clearance. The Steward has not been to the village as he has been busy with Potholing.
- **Ongoing:** Pot Holes including a large one on the A342, that appeared in February and March were quickly reported by locals and Councillors to MyWilts App and repaired however this seems temporary.
This issue and others such as the discussion of the speed limit and road works feasibility studies, will be discussed at the Annual Open Meeting of the PC on Tuesday 16th May 2023 and some fliers will be distributed. **Action : Clerk**

12 Next Parish Council Meetings to be held:

May 16th 6.45pm Full Parish Council Meeting
7.30 pm for 8pm Annual Parish (Open) Meeting

June 13th 7.15pm Full Parish Council Meeting

The meeting closed at 20:30

Susannah Lampard, Clerk to the Parish Council

Agreed and Signed:..... Dated:
Phillippa Radford-Howes - Chair

SUMMARY OF ACTION POINTS from THIS MEETING & ONGOING ISSUES + UPDATE RECORD

<p>Permissive Path (South of CHIR 17) - draft Contract 10yr – PM to chase SL of WC. PC Quotes for fencing being obtained GL/PM counted the posts ...75 stakes, 5 strainers, 3 strands barbed wire, 3 strands plain each side of 1.5m path ramp, quotes before a vote.</p> <p>CHIR17 – Designated Footpath Update on open access of footpath – PM follow up on WC’s intended action to add steps and sleepers over ditch in order to open access to full length of footpath. Tree limb is hanging over access to path at rear of 10a The Hollow. PRH suggested PC may have to address as WC are backing down from carrying out these works.</p>	<p>Rights of Way Committee</p>	<p>ONGOING Off Agenda awaiting quotes and further information</p>
<p>War Memorial Committee – CC PM Committee Members</p> <p>Website Live and QR plaque due to be ordered</p> <p>Flag pole - TBD</p>	<p>Clerk Website</p>	<p>ONGOING</p>
<p>Tidy and upkeep of phone box</p>	<p>PRH to discuss with member of Parish</p>	<p>Spring Action: GB</p>
<p>Coronation Committee – Meetings– traffic orders application PM</p>	<p>CC, PRH, PM</p>	<p>ONGOING</p>

<p>CATG/LHFIG History – PM on Speeding/20mph Item Agreed 1st stage - If a record of speeding criteria is met, then a full 20mph limit survey will follow at a cost of £2,500 for which the PC will need agreement to fund a percentage of.</p> <p>Chirton –20 mph speed limit assessment - Jan 23 -</p> <p>037-008 – C241 Small Street, Chirton W3W Link - https://what3words.com/learn.crest.slimming</p> <p>W3W Survey Location – Attach to telegraph pole on green outside bungalow no. 15</p> <p>037-009 – C51 The Hollow, Chirton</p> <p>W3W Link - https://what3words.com/dynamic.glider.surpassed</p> <p>W3W Survey Location – Attach to street light no. 20 adjacent to 9 The Hollow</p> <p>Item 10.22.7 (Continued). (approximately 55m distance) to combat verge erosion to land in front of church Ongoing: Installed by WC but works due to be done after concerns raised and a further Meeting PC and Highways 21.2.23. Some ballards to be removed and a Blanking plate put in place on Path.</p>	<p>Issue submitted by Chirton Parish Council on 24/11/20 Area of concern excludes A342. Speed Limit assessments are charged at £2,500 and would include all side roads within the village.</p> <p>Cllrs PM and PO attend the LHFIG Meetings</p>	<p>ONGOING</p> <p>Backlog</p> <p>ONGOING</p>
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