

Chirton & Conock Parish Council

Minutes of the Meeting

held at The Old School, Chirton

on Tuesday 12th March 2024 at 7.15pm

Susannah Lampard, Clerk to the Council: clerk@hirtonandconock-pc.org.uk

The public and press were invited to attend this meeting via notice boards and on Chirton PC Website <https://www.chirtonandconock-pc.org.uk>

Present: Phillippa Radford-Howes, Chair (**PRH**), Gerald Lanfear (**GL**), Paul Mills, Vice-Chair (**PM**), Tim Burgess (**TB**), Christopher Chapman (**CC**).

Attendees: Susannah Lampard (**Clerk**)
Sharon Prance (**RFO**).

Part I

149 Welcome by Chair and received apologies for absence - None

150 Receive declarations of interest or requests for dispensation – None.

151 Receive and approve Minutes of Parish Council Meeting held on Tuesday 9th January and Tuesday 13th February 2024. **Resolved: Chair (PRH) received signed the full minutes of the above meetings, now available to view on the PC Website.**

152 Matters Arising/Outstanding from previous Meetings.

Ongoing:

a. Conock Flooding & A342 Cllr.

Councillors PM & PRH received representation on 18th February 2024 from a Conock resident whose home, near to the junction of the A342 was reported as substantially flooded. This was the third occasion since the 4th January 2024; when the owner had evacuated. Cllrs met with the owners and reported that repeated requests to WC regarding this area prone to flooding, were so far insubstantially addressed and police had attended floods to direct traffic, on the A342, during floods. Cllr. Paul Oatway was again informed and reported he'd once again put pressure on The Director for Highways to instruct officers to address the issues raised. A response came back from Andrew Cadwallader, [Area Engineer Highways West Wiltshire](#), within 24 hours of his contact and the works promised to be put into place, are as follows:

Wiltshire Council: We are proposing to carry out the drainage work listed below in the near future to try and improve the flow from the highway into the down stream water courses. This work will not prevent the surface water coming off of the higher land to the south of Conock that drains on to the highway. The land to the south of A342 is saturated and is causing a continual flow onto the carriageway.

Alongside this the major maintenance team are proposing to surface the A342 from Chirton through to Lydeaway.

- Install a new large grip west of Tally Tails to ensure any water on the carriageway gets into the adjacent water course and doesn't inundate the system in Conock village.
- Clear the A342 culvert entrances to ensure there is an unrestricted flow.
- Improve the drainage in Conock village adjacent to the ménage to prevent silting and reduce flood along the street.
- Make contact with the owner of Conock Manor to request them to clear the outfall to the east of the ménage.

- Request Council's drainage team to inspect the open water course between Conock and Chirton and contact landowners to ensure the water courses are maintained correctly.
- Request Council's drainage team to investigate the proposal to create a storage pond in the copse to the west of the village entrance.

b. LHF1G 20mph Issue No:10-20-9 - List of works and traffic counters reported fixed in the villages. PM had met Mark Stansby, Senior Highways Engineer. 4 survey areas for analysis were surveyed; a counter/speed monitor was placed in Conock and 3 in Chirton. The results of analysis and likely signage works are due to be carried out after the financial year end. Timescales to follow.

c. Potholes Pewsey Community Area – Clerk reported that the survey and letter from Pewsey Community Area had been composed along with photographs to be sent to Cllr. Clewer regarding current highway disrepair in our area. A letter was composed and signed by the Chair to add to a collective pressure on Wiltshire Council, regarding this matter. PRH relayed representation from members of the community.

153 New Representations from Members of the Public for any items not listed on Agenda.

- PRH reported once again that the hedge on Small Street at the Junction is overgrown and needs cutting back. **Action: Clerk/TB to contact resident**
- TB raised the subject of the village Spring Clean / KBT Litter pick and a date was set to meet and once again walk the village roads and lanes to pick up and bag litter. The Date set for **Chirton Litter Pick is Sunday 5th May 2024 at 2pm**. Meet at the Old School with your gloves and high viz vests if you have them. All ages welcome.
- The bin behind Cherrington Fields was reported as on its side and possibly the post is down. **Action: PM will walk down and check and PRH will arrange repairs if needed.**

154 FINANCE

a. Approve Cash Book and Bank Reconciliation statements February 2024
Treasurers account = £286.53
Savings account = £20,372.45
Total unrestricted = £4,629.89

b. Approve Cash Book and Bank Reconciliation statement February 2024
Chirton Parish Hall Account = £1017.57

c. New Invoices to be agreed

Supplier	Description	Net	Vat	Total
IONOS	March 24 Website+ storage	£ 18.00	£ 3.60	£ 21.60
Chirton School	Use of hall	£ 500.00		£ 500.00

SSE	Jan 24 Electricity	£ 12.64	£ 2.53	£ 15.17
Goughs Solicitors	Hall Transfer on account	£ 200.00	£40.00	£ 240.00
Wiltshire Council	Contributions towards bollards	£1,092.92		£1,092.92
Staff wages	Wages Dec23-Feb24	£ 941.33		£ 941.33
TOTAL		£2,764.89	£ 46.13	£ 2,811.02

Discussed PROPOSED: PM, SECONDED: CC AGREED

d. Budget & EMRs

Agreed to transfer the unused Kerbing EMR to the 20mph pot, totalling £1240.38.

It was discussed and agreed to move the remainder into EMRs **Discussed PROPOSED: PM, SECONDED: CC AGREED.**

e. Quotations.

f. Clerks' administration and wages December to February 2024.

g. RFO administration and wages December to February 2024. Annual Holiday remuneration for Clerk & RFO.

h. Agreement was sought for Auditing Solutions once again to carry out an annual Audit on 3rd May 2024 Claire Lingard to carry out.

Discussed PROPOSED: PM, SECONDED: CC AGREED.

155 PC Steward - Update by Chair.

- Steward Matt Brake came out yesterday and met PRH to carry out work. The Chair reported that he was able to fill 12 potholes between Patney Road and the Hollow and has counted 16 more. He is due to return April 10th/11th.
- Discretionary Gully Service
A scheduled visit to clear our gulleys and drains by Wiltshire Council between the 18th and 22nd was discussed and a detailed list of Actions was identified by the Chair and Councillors.

Action: Worksheet to Area Highways Engineers to be returned Clerk

156 Village Hall Meeting Held 4th March 24 - Report by PRH. Instruction and Agreement to Goughs Solicitors was signed by Chair and Clerk for legal transfer of land onto Land Registry.

157 Planning Applications previously circulated to Councillors and discussed

- 1. Application Ref PL/2024/01604** The Grove, Conock SN10 3QQ works to the house – flooring and skirting. **Support**
- 2. Application Ref PL/2024/01747** Chirton Farm 44 The Street, SN10 3QS Proposal: 1 Copper Beech tree- raise crown. Cotoneaster fell. **Support**
- 3. Application Ref PL/2024/01427** Patney Rd, Chirton 3QP Hexagonal Summer House. **Support**

- 4. **Application Ref PL/2024/02349** The Old Bakehouse, 50 The Street, Chirton SN10 3QS. Proposed works to tree in conservation area. PL/2024/01427 T1 Birch limb into the road. T2 Reduce crown by 3-4m. **Support**
- 158 **Late Planning Applications - None**
- 159 **Part II Confidentiality - Agree/Approve.** The public and press may be excluded from this meeting on the grounds that publicity might be prejudicial to public interest as per the Public bodies Admissions to meetings Act 1960. **N/A**
- 160 **Next Parish Council Meeting** to be held 16th April 2024. Next Meeting discussion of End of Year and for Public Meetings in May
- 161 **Chair Closes Meeting 20:49**

Susannah Lampard, Clerk to the Parish Council

Agreed and Signed:..... Dated:
Phillippa Radford-Howes - Chair