

# Chirton & Conock Annual Parish Council Meeting

## Tuesday 16<sup>th</sup> May 2023 at 6.45pm

The public and press are welcome to attend this meeting

### Agenda

- 13 Receive Apologies for absence.
- 14 Elect Chairperson for year 2023/24
- 15 Chairperson to sign Acceptance of Office
- 16 Elect Vice Chair for year 2023/24
- 17 Vice Chair to sign Acceptance of Office
- 18 Receive declarations of interest or requests for dispensation.
- 19 Receive and approve Minutes of Parish Council Meetings held on 18<sup>th</sup> April 2023
- 20 Finance:
  - a) Approve Cash Book and Bank Reconciliation statements April 2023
    - i) Treasurers account
    - ii) Savings account
  - b) Approve Cash Book and Bank Reconciliation statement April 2023
    - i) Chirton Parish Hall Account
  - c) New Invoices
  - d) Budget & EMRs
- 21 AGAR 22/23
  - a) Approve Internal auditor's Report 2022-23
  - b) Approve AGAR Section 1 - Annual Governance statement 2022-23
  - c) Approve AGAR Section 2 - Accounting Statements 2022-23
  - d) Approve and sign the Exemption Certificate verifying that the Council meet the qualifying criteria and therefore is exempt from a limited assurance review by the external auditors.  
Year End Accounts – to show working for figures in exemption Certificate.
  - e) Notice of Public Rights – to be Agreed
- 22 Annual Payments
  - a) Agreement of Annual Subscription Due: NALC/WALC for No.of Electors 315, SLCC & Google Drive
  - b) Agree Annual Zurich Insurance
  - c) Annual Payments Authorisation.
- 23 Approve Asset Register
- 24 Approve and adopt Social Media policy for 2023/24 (previously circulated)
- 25 Approve and adopt Code of Conduct for 2023/24 (previously circulated)
- 26 Approve and adopt Standing Orders for 2023/24 (previously circulated)
- 27 Approve and adopt Complaints process 2023/24 (previously circulated)
- 28 Approve and adopt Financial Regulations for 2023/24 (previously circulated)
- 29 Approve and adopt Risk Assessment for 2023/24 (previously circulated)
- 30 Approve and adopt Charitable Giving policy 2023/24 (previously circulated) Increase of gift allowance per electorate to £9.93 under section 137
- 31 Approve and adopt Data Privacy policy 2023/24 (previously circulated)
- 32 Actions and Items from last Meeting to be updated
  1. Site at Miller Close
  2. Defibrillator at Conock
  3. Trees and parking Thumwood Terrace
  4. Parish Steward works update and ongoing Drains/Gullies clearance by WC
  5. Late Planning Applications
  6. Litter Pick Sunday 4<sup>th</sup> June 2023 at 2pm Meet at The Old School, Chirton
- 33 Confirm dates for future Meetings.

**Susannah Lampard**, Clerk to the Council