

Chirton & Conock Parish Council
Minutes of the Meeting
held at The Old School, Chirton
on Tuesday 11th July 2023 at 7.15pm

Susannah Lampard, Clerk to the Council: clerk@chirtonandconock-pc.org.uk

The public and press were invited to attend this meeting via notice boards and on Chirton PC Website <https://www.chirtonandconock-pc.org.uk>

Present: Phillippa Radford-Howes, Chair (**PRH**), Paul Mills, Vice-Chair (**PM**), Christopher Chapman (**CC**), Gerald Lanfear (**GL**).Tim Burgess (**TB**).

Attendees: Cllr. Paul Oatway (**PO**)
 Susannah Lampard (**Clerk**)
 Sharon Prance (**RFO**)
 1 Parishioner

44 Receive apologies for absence – None

45 Receive declarations of interest or requests for dispensation – None were received.

46 Receive and approve Minutes of Parish Council Meeting held on Tuesday 13th June 2023
Resolved: Chair (PRH) received and signed the Full Minutes of above Meetings, now available to view on the PC Website.

47 Representations from Members of the Public. For any items not listed on Agenda.

Matters Arising/Outstanding from previous Meetings in summary, below:

The Chair received representation from a Member of the Public in recognition of the many members of the community who contributed their time and assistance with clearing out the old Parish Hall on the 9th July and the outstanding efforts of M. Carpenter and Sons, for providing plant machinery and equipment, without which the completion of the work would not have been possible.

Bus stop re-location. The parking of parents on the Junction of Thumwood Terrace and Small Street during school term time bus pick up and drop off times, requires again, to be addressed as this problem persists. The re-location of the bus stop from The Hollow is safer, however, the junction is not a safe stopping or parking place for cars meeting the bus, for any length of time and blocks exit or access to residents.

48 Finance

a. **Resolved:** Approve Cash Book and Bank Reconciliation statements June 2023.

The RFO reported that she had transferred the PC Savings Account

i. Treasurers account = £687.40

ii. PC Savings account = £19,518.00

Total Unrestricted = £5,598.15

b. **Resolved:** Approve Cash Book and Bank Reconciliation statement June 2023

i. Chirton Parish Hall Account = £1078.59

DISCUSSED, PROPOSED: PRH, SECONDED: PM. APPROVED. SIGNED BY PRH

c. New Invoices to be agreed:

Invoice No.	Supplier	Description	Net	Vat	Total
P339	Land Registry	Land search VH	£6.00		£6.00
	IONOS	June 23 Website+ storage	£18.00	£3.60	£21.60
P342	Hurdcott Landscapes	June 23 Maintenance	£60.00	£12.00	£72.00
P340	SSE	June 23 Electricity	£11.26	£0.56	£11.82
P341	Grist Environmental	Skip hire Parish hall	£290.00	£58.00	£348.00
P342	Land Registry - repay SP	Parish hall search	£6.00		£6.00
p343	Lowerfields FarmMeats	BBQ for VH clean	£59.02		£59.02
P344	Morrisons - repay PRH	Bread/drink BBQ VH	£9.80		£9.80
P345	Land Registry - repay SL	Parish hall search	£6.00		£6.00
TOTAL			£466.08	£74.16	£540.24

d. Budget & EMRs

Current expenditure and EMRs were discussed and agreed.

e. **Quotations**

Ongoing: Protection Memorial Oak Trees - Posts to square off x16 for memorial oak trees, 2 post runs and barbed wire. Protection requires the confirmation from Landowners that further posts can be put in, materials can then be ordered. **Action: PM to check labour can be supplied**

DISCUSSED, PROPOSED: PM, SECONDED: PRH. APPROVED.SIGNED BY PRH

49 **Footpaths and Byways**

Ongoing: CHIR17 Progress. An area of land along the footpath route currently in the process if being re-instated has been strimmed and made ready for sleepers to be positioned over the ditch this requires WC to respond to requests to continue with works. This work continues slowly with the assistance of Wiltshire Council.

Ongoing: Log Benches. Sites to be confirmed.

50 **Chirton Village Hall Community Group**

- Meeting 26th June 23 – Feedback. Receive minutes RFO and next Meeting/first official meeting of the Parish Hall Committee is scheduled for 24th July at 7pm.
- Submission of application for Community Ownership fund has been made by RFO.
- Skip Clearance day 9th July 23 – Feedback

PRH reported that the day had been well supported and attended by all ages. All clearance and rubbish removed, the space was swept within a couple of hours. Then a BBQ lunch and cake was provided, thank you to all who were involved. Thank you also to C. Withers for safety checking the power supply, he called out SSE with concerns re. damp and they also checked the building before clearance day and power is connected back to the closest post.

Extracts from an historic Parish Hall Log include the story of the Village Hall as a gift from the McNiven Family as a thank you offering for the safe return of their son 1914-1918 War.

51 **Planning Application (C&C PC Boundary) PL/2023/04766** Proposed single storey extension to South East elevations and associated internal alterations. Mallard, Patney Road, Chirton SN10 3XQ. This is a boundary postcode for Chirton re. CILs should they apply. Discussion and Agreement lead to Support of application.

52 **Late Planning Applications – None**

53 **Paul Oatway to Report on Matters Arising/Outstanding from previous Meetings.**

Pewsey LHFIG – Local Highways and Footpaths Improvement Group

Cllr. PO was able to join the meeting at this point and reported that after several lengthy conversations with a cabinet member in highways, £250,000 has been secured a resurface program of works on the A342 at the end of August, from Chirton T junction to Charlton St. Peter. PO has however stressed the need for this to go further in the Conock direction however the A342 beyond this point comes into the Devizes area.

i.Approve/withdraw application: Bollard verge protection to land in front of church. Highways response to PC's request for re-positioning/distance between posts. PM will chase up on the issue with the Senior Highways Engineer. When we have received a percentage quote we can then vote to go ahead or not.

ii.Application for 20mph Issues 037-008 – C241 Small Street, Chirton and 037-009 – C51 The Hollow, Chirton.

Ongoing: Draft Survey/Consultation Plan.

- It was agreed that a 20 mph traffic Survey/consultation in order to establish the consensus of the village is to be distributed. The PC will obtain a majority view before the PC vote to go ahead or not at the next Meeting in September **Action: Clerk produce a survey and arrange distribution.**

- iii. **Discussion: Highway Improvement request - Traffic Lights at A342 Junction** with The Hollow
The Clerk has drafted an application to LHFIC. Cllr PO raised an enquiry with WC Highways as to the visibility and feasibility of this matter and the response was that the visibility is there and that this is just not going to happen.
- iii. **Discussion of Highways Improvement request - Footpath along A342.** Cllr. PO reports that the existing section of footpath from Stert Valley to Devizes has been cleared. PO supports progress with Highways, Devizes area Re. Footpath along A342 and maintenance, but the question of a path from Stert to Lydeaway, although out of his area will be raised by PO at a meeting later in the week with County Cllr. P.Whitehead.
- 54 **Report from Paul Oatway:** Drainage and historical pipework - PO confirmed that 3 applications for WC have been put into WC via email for them to visit and address drainage in Chirton and he will chase for an answer as to when they may visit. PO has been in the village today with the Parish Steward to discuss what was on the list of works
- 55 **Sewer team return visit** - PO heard the report from PRH that ditches have been full of silt from Millar Close to Small Street Marden boundary and PO heard and supports ongoing requests to WC for clearance. The drain clearance issue and multiple applications made over the year by PO and the PC are still not being acted upon despite having been listed by WC as works due. We await information from Cllr. PO as to when the sewage team will be out to service the issue.
- 56 **Agree/Approve: Part II Confidentiality**
Part II Confidentiality in accordance with schedule 12 of Local Government Act 1972
DISCUSSED and PROPOSED: PRH, SECONDED: CC. AGREED
- 57 **Next Parish Council Meeting** to be held Tuesday 12th September 2023 at 7.15pm at The Old School, Chirton. The meeting is closed at 20:30

Part II It was agreed at the last meeting that the [PC staffing committee should carry out reviews in Part II (on the 13th June under Item 40 d): RFO & Clerk - Reviews, admin and wages, including holiday pay. Pre-approval from Councillors was sought to agree to delegate to the staffing committee in a meeting for staff reviews following this PC meeting, in which pay grades are to be discussed and agreed] and in accordance with the nalc SCP scales it was agreed then for the RFO a salary increase to SCP 13 and the Clerk to SCP 10.

Susannah Lampard, Clerk to the Parish Council

Agreed and Signed:..... Dated:
Phillippa Radford-Howes - Chair

SUMMARY OF ACTION POINTS from THIS MEETING & ONGOING ISSUES + UPDATE RECORD

<p>Permissive Path (South of CHIR 17) - draft Contract 10yr – PM to chase SL of WC. PC Quotes for fencing being obtained GL/PM counted the posts ...75 stakes, 5 strainers, 3 strands barbed wire, 3 strands plain each side of 1.5m path ramp, quotes before a vote.</p> <p>CHIR17 – Designated Footpath Update on open access of footpath – PM follow up on WC steps were cut into the bank and sleeper installation is being chased up by PM (over ditch) to open access to full length of footpath. Tree limb is hanging over access to path at rear of 12 The Hollow. PRH suggested PC to address. Quotes due.</p>	Rights of Way Committee	ONGOING Off Agenda awaiting quotes and further information
<p>M. Dawson Head of Estates & Development WC has received the Highways comments and awaiting legal due diligence for a Transfer of WC Land Preliminary Estimate from MD re. Gazette and Herald Advertisement £500+VAT (for period of 2 weeks) ahead of Cabinet Approval. Approved Sept 22. Details to be submitted Sept 23</p>	CLERK/ALL	Ongoing: Reply with Solicitors details to Jo Goldstone Estates Team
<p>8 memorial oak trees - Protection PM to check labour can be supplied order of supplies TBD</p>	PM	ASAP
<p>LHFIG issue 10-20-9 Agenda Notes 12.11.21 (Meeting 17.11.21) Updated – PM Item on 9 Feb CATG Agreed 1. stage - If a record of speeding criteria is met, then a full 20mph limit survey will follow at a cost of £2,500 for which the PC will need agreement to fund a percentage of.</p> <p>Chirton – request for 20 mph speed limit assessment</p> <p>037-008 – C241 Small Street, Chirton</p> <p>W3W Link - https://what3words.com/learn.crest.slimming</p> <p>W3W Survey Location – Attach to telegraph pole on green outside bungalow no. 15</p> <p>(please note amendment which was needed to find suitable street furniture to attach the survey unit)</p> <p>037-009 – C51 The Hollow, Chirton</p>	<p>Issue submitted by Chirton Parish Council on 24/11/20 Area of concern excludes A342. Speed Limit assessments are charged at £2,500 and would include all side roads within the village.</p> <p>Survey to village by 1st Sept for 12th Sept 23 Vote by Cllrs</p>	ONGOING

W3W Link - <https://what3words.com/dynamic.glider.surpassed>

W3W Survey Location – Attach to street light no. 20 adjacent to 9 The Hollow