

Chirton & Conock Parish Council
Minutes of the Meeting
held at The Old School, Chirton
on Tuesday 12th September 2023 at 7.15pm

Susannah Lampard, Clerk to the Council: clerk@chirtonandconock-pc.org.uk

The public and press were invited to attend this meeting via notice boards and on Chirton PC Website <https://www.chirtonandconock-pc.org.uk>

Present: Phillippa Radford-Howes, Chair (**PRH**), Paul Mills, Vice-Chair (**PM**), Christopher Chapman (**CC**), Tim Burgess (**TB**).

Attendees: Cllr. Paul Oatway (**PO**)
 Susannah Lampard (**Clerk**)
 Sharon Prance (**RFO**)
 1 Parishioner

Part I

58 Welcome by Chair and receive apologies for absence – Gerald Lanfear (**GL**).

59 Receive declarations of interest or requests for dispensation – None were received.

60 Receive and approve Minutes of Parish Council Meeting held on Tuesday 11th July 2023
Resolved: Chair (PRH) received and signed the Full Minutes of above Meetings, now available to view on the PC Website.

61 Representations from Members of the Public. For any items not listed on Agenda.

- Reports by email to the Clerk have been raised about parking and private driveways in The Street at school drop off and collection times. Reports made to the PC of vehicles semi-concealing driveways and residents closing off private driveways. PRH informed the meeting that there is to be a **'Parking Resolution Meeting' at the School on Monday 9th October at 6pm** attendees invited include The PC, EQUA, The Police and Wiltshire Council. Cllr PO responded with a wish to contact the Head and stated that although this is not a Wiltshire Council problem as such, as a partner we do wish to help and he will also be meeting with highways. PM commented that entitlement to block off owned private roads by residents is valid and it was pointed out that in this case there is a re-surfacing maintenance of road cost implication to residents.
- PRH reported an overgrown hedge by the highway at The junction of The Street and Small Street
Action: Clerk to write to residents
- An Asian hornet was reported as nesting within a mile of The Street but the nest has not been located despite pest control being called out to look at the Old Parish Hall Building.
- A Parish Hall security issue reported by a villager is being looked into and cameras linking to an App will be researched for installation, for safety reasons.

Matters Arising/Outstanding from previous Meetings in summary.

Cllr. PO updated the meeting on the following matters.

- Overgrown hedges onto the highway on the bend opposite the Church have now been cut back as requested by WC.
- Drains – PRH confirmed that WC has not returned despite our application. PO has taken (item 65) as an action to pursue WC sewer team for inspection of drains, post his meeting with highways on 13.9.23 and will update the PC at the next meeting.
- As a recent £250,000 re-surfacing of the A342 from Chirton to Charlton St. Peter has been carried out PO continues to battle to bring funding from highways to this area and particularly wishes to chase the area in need of attention between Conock and Wedhampton.

- Dial a bus at a cost on 1M to WC has successfully rolled out with very positive feedback. **23/22**

62 FINANCE

- Resolved:** Approve Cash Book and Bank Reconciliation statements July and August 2023.
 - Treasurers account = £103.33
 - PC Savings account = £19,545.87
Total Unrestricted = £5,458.77
- Resolved:** Approve Cash Book and Bank Reconciliation statement July and August 2023
 - Chirton Parish Hall Account = £1011.25

DISCUSSED, PROPOSED: PRH, SECONDED: PM. APPROVED. SIGNED BY PRH

- New Invoices to be agreed:**

<u>Invoice date</u>	<u>Invoice No.</u>	<u>Supplier</u>	<u>Description</u>	<u>Net</u>	<u>Vat</u>	<u>Total</u>
24-Jul	P346	Hurdcott Landscapes	July 23 Maintenance	£60.00	£12.00	£72.00
02-Aug	P350	SSE	July 23 Electricity	£10.53	£0.52	£11.05
	P351	Land Registry	Parish hall search	£7.00		£7.00
	P352	IONOS	August 23 Website+ storage	£18.00	£3.60	£21.60
	P353	SSE	August 23 Electricity	£11.26	£0.56	£11.82
	P354	Idverde	Dog bin empties Jan-June 23	£90.00	£18.00	£108.00
	P355	WHSmith - repay SL	Books	£20.48		£20.48
	P356/7	Staff Salaries	June-Aug 23	£1151.32		£1151.32
	P358	Apest Solutions	Cal out suspected hornets nest	£50.00	£10.00	£60.00

P359	IONOS	September 23 Website+ storage	£18.00	£3.60	£21.60
P360	Hurdcott Landscapes	August 23 Maintenance	£60.00	£12.00	£72.00
TOTAL			£1,496.59	£60.28	£1,556.87

DISCUSSED, PROPOSED: PM, SECONDED: PRH. APPROVED.SIGNED BY PRH

d. Budgets & EMRs

RFO reported on current EMRs/ £2,000 has been earmarked for the 20mph project. D-day Celebrations 6th June 2024 incl. possible road closure charge - funds into EMR to be considered for next year's budget.

e. Quotations

- PM reported that he has spoken with TG regarding the protection to the 8 memorial Oak trees and it has been confirmed that that the estate plan to square off the wooden fencing
- Tree Limb overhanging the footpath at the rear of 10a The Hollow. WC confirm that it is for the PC to undertake removing a tree limb across CHIR17, this work is being resolved by Cllrs.

f. Clerk and RFO Administration to be discussed in Part II

63 Footpaths and Byways

- CHIR17 – progress with reinstatement of full access to footpath. PM reported that WC have issued a work permit for the sleepers to go in work continues at WC Rights of Ways' own pace. MC to meet with tree surgeons for quotations
- Application to resurface CHIR8 from The Street to The Old Parish Hall. Applications to be made via the MyWilts App by Cllrs and staff.

64 Pewsey Local Highways and Footpaths Improvement Group (LHFIG) – Matters Arising/Outstanding from previous meetings.

i. Awaiting quotation re-application: bollard verge protection part removal from land in front of The Church. Highways response to removing/re-positioning some posts. The PC received a quotation of £5,000-£6,000 for this work. It was therefore decided for the time being, to withdraw an application unless there are further requests to re-visit the matter we will not progress.

ii. 20mph iissue 037008-C241 Small Street Chirton and 037-009-C51 The Hollow, Chirton. Resolved: Agree/Withdraw Application for next phase.

A 20mph traffic Survey/consultation in order to establish the consensus of the village, was distributed to each household in August with an end of consultation date of 1st September 2023 in order to reach a decision on whether to proceed further with the application.

The Chair (PRH), lead discussions and the collated report of all returned forms from the village was put forward by the clerk. Opinion from the replies were discussed and figures were 36 in favour and 7 against. Based on this response it is for the PC to support the next stage, this will comprise of a further detailed survey to determine/dictate a 20mph outcome. PM was approached by Conock residents to request that the 20mph enforceable signage survey be extended to include Conock, 3-4 speed monitors will be deployed throughout Chirton, one of which will now be in Conock.

Next LHFIG Meeting to be attended by Cllr's TB & CC on behalf of the PC.

65 Drainage / Sewer Team and Parish Steward and Winter Preparations

23/24

Ongoing: Drain clearance in Chirton, despite works having been listed with WC is still due. We await feedback from Cllr. PO after his meeting with a Highways engineer scheduled 13th September 2023.

66 Chirton Parish Hall

Ongoing: 2nd phase of Community Ownership fund application deadline is 10th October, which we will attempt to meet if we have received three quotations and business plan is in place.

At a later stage a grant can be sought from North Wessex Downs Landscape Trust for outside hardscaping and planting (07711941186) info@nwd-landscapetrust-org.uk Donald Sherlock.

Parish Hall Committee Meeting – Next Dates Monday 18th September 2023 and Tuesday 28th November 2023 at the Old School Chirton

67 Planning Application – PL/2023/07336 Chirton. Proposed works in conservation area Fell Acer tree. **Resolved:** It was agreed that there is no Objection from the Parish Council.

68 Late Planning Applications – None

69 Review / Agree New PC Code of Conduct. The Clerk had drafted and circulated a new code of conduct to incorporate the new national Code of Conduct and ALC recommendations.

DISCUSSED, PROPOSED: PRH, SECONDED: CC. APPROVED.SIGNED BY CC.

70 Ongoing: The Steward has made good progress with works on gully clearance and is due back throughout autumn and winter.

71 Next Full Parish Council Meeting is to be held Tuesday 10th October 2023 at 7.15pm at The Old School, Chirton. PO already gives his apologies.

72 Agree/Approve: Part II Confidentiality

The public and press may be excluded from the meeting on the grounds that publicity might be prejudicial to the public interest as per the Public Bodies (Admissions to Meetings) Act 1960.

DISCUSSED and PROPOSED: PRH, SECONDED: CC. AGREED

Part II

The meeting closed at 20:15

Susannah Lampard, Clerk to the Parish Council

Agreed and Signed:..... Dated:
Phillippa Radford-Howes - Chair

SUMMARY OF ACTION POINTS from THIS MEETING & ONGOING ISSUES + UPDATE RECORD

<p>Permissive Path (South of CHIR 17) - draft Contract 10yr – PM to chase SL of WC. PC Quotes for fencing being obtained GL/PM counted the posts ...75 stakes, 5 strainers, 3 strands barbed wire, 3 strands plain each side of 1.5m path ramp, quotes before a vote.</p> <p>CHIR17 – Designated Footpath Update on open access of footpath – PM follow up on WC steps were cut into the bank and sleeper installation is being chased up by PM (over ditch) to open access to full length of footpath. Tree limb is hanging over access to path at rear of 12 The Hollow. PC to address. Quotes due.</p>	<p>Rights of Way Committee</p>	<p>ONGOING awaiting quotes and further information</p>
<p>M. Dawson Head of Estates & Development WC has received the Highways comments and awaiting legal due diligence for a Transfer of WC Land Preliminary Estimate from MD re. Gazette and Herald Advertisement £500+VAT (for period of 2 weeks) ahead of Cabinet Approval. Approved Sept 22. Details to be submitted Sept 23</p>	<p>CLERK/ALL</p>	<p>Ongoing: Reply with Solicitors details to Jo Goldstone Estates Team</p>
<p>8 memorial oak trees - Protection PM to update</p>	<p>PM</p>	<p>ASAP</p>
<p>LHFIG issue 10-20-9 Agenda Notes 12.11.21 (Meeting 17.11.21) Updated – PM Item on 9th Feb CATG Agreed 1st stage - If a record of speeding criteria is met, then a full 20mph limit survey will follow at a cost of £2,500 for which the PC agreement to fund a percentage of. Stage 2 of application to include conock Chirton – request for 20 mph speed limit assessment</p> <p>037-008 – C241 Small Street, Chirton W3W Link - https://what3words.com/learn.crest.slimming W3W Survey Location – Attach to telegraph pole on green outside bungalow no. 15 (please note amendment which was needed to find suitable street furniture to attach the survey unit)</p> <p>037-009 – C51 The Hollow, Chirton W3W Link - https://what3words.com/dynamic.glider.surpassed W3W Survey Location – Attach to street light no. 20 adjacent to 9 The Hollow</p>	<p>Issue submitted by Chirton Parish Council on 24/11/20 Area of concern excludes A342. Speed Limit assessments are charged at £2,500 and would include all side roads within the village.</p> <p>Survey to village by 1st Sept for 12th Sept 23</p> <p>To include Conock</p>	<p>ONGOING</p>