

Chirton & Conock Parish Council

Minutes of the Meeting

held at The Old School, Chirton

on Tuesday 10th October 2023 at 7.15pm

Susannah Lampard, Clerk to the Council: clerk@hirtonandconock-pc.org.uk

The public and press were invited to attend this meeting via notice boards and on Chirton PC Website <https://www.chirtonandconock-pc.org.uk>

Present: Phillippa Radford-Howes, Chair (**PRH**), Paul Mills, Vice-Chair (**PM**), Christopher Chapman (**CC**), Gerald Lanfear (**GL**), Tim Burgess (**TB**).

Attendees: Susannah Lampard (**Clerk**)
Sharon Prance (**RFO**)
3 Parishioners

Part I

- 73 Welcome by Chair and receive apologies for absence** – None
- 74 Receive declarations of interest** or requests for dispensation – None were received.
- 75 Receive and approve Minutes** of Parish Council Meeting held on Tuesday 12th September 2023
Resolved: Chair (PRH) received and signed the Full Minutes of above Meeting, now available to view on the PC Website.
- 76 Reports from Councillors and representations** from Members of the Public for any items not listed on Agenda.
- Ongoing: A representation in person was raised regarding the footpaths adjacent to Patney Road near to Park View cul-de-sac. The issue is that the vegetation from a number of properties has been allowed to grow over part of the footpath and pedestrians with dog and buggies potentially, are forced to step around overgrown bushes and hedges and onto the Patney Road. **Action: PRH to take photographs and instruct the Steward to clear the paths by the steep bank along Patney Road.**
 - Resolved: Cllr. CC reported that new Small street school bus stop and parking for drop off and collection was much reduced and there have been no reports of obstruction by parked cars, to the Junction of Small Street and Thumwood Terrace. The Head of school transport was sent a map by The Clerk and has been in touch also this term to gain confirmation that there have been no further reports of the issue.
 - Ongoing: CC has received reports from residents from Small Street of antisocial behaviour late into the evening and playing ball games with a disregard for property and cars in the near-by cul-de-sac. Aster has been made aware of the problem.
Action: Clerk to write to the Neighbourhood Officer and follow up.
 - **Ongoing:** Mention of an overgrown hedge in Small Street was read by PRH on the Chirton Village facebook page. The hedge runs adjacent to the ditch and is due to be cut back by Wiltshire Council.
- 77. Matters Arising/Outstanding from previous Meetings** in summary.
Ongoing: LHFIG next Meeting scheduled for **18th October 2023**. Cllr's TB & CC plan to attend online. PM confirmed that we are to go ahead, post consultation, with the next phase of application **20mph issue 037008-C241 Small Street Chirton and 037-009-C51 The Hollow, Chirton** and that he has spoken with Mark Stansby Snr Highways Engineer and established that Conock may be included in this next phase and 3-4 speed monitors will be deployed throughout Chirton, one of which will now be in Conock.

78 FINANCE

- a. **Resolved:** Approve Cash Book and Bank Reconciliation statements September 2023.
 i. Treasurers account = £6,753.11
 i. PC Savings account = £17,964.12
 Total Unrestricted = £10,526.80
- b. **Resolved:** Approve Cash Book and Bank Reconciliation statement September 2023
 i. Chirton Parish Hall Account = £1012.19

DISCUSSED, PROPOSED: PRH, SECONDED: PM. APPROVED.SIGNED BY PRH

c. New Invoices to be agreed:

<u>Invoice date</u>	<u>Invoice No.</u>	<u>Supplier</u>	<u>Description</u>	<u>Net</u>	<u>Vat</u>	
Invoice date	Invoice No.	Supplier	Description	Net	Vat	Total
24-Sep	P362	Hurdcott Landscapes	Sept 23 Maintenance	£60.00	£12.00	£72.00
03-Oct	P361	SSE	Sept 23 Electricity	£11.26	£0.56	£11.82
	P363	IONOS	October 23 Website+ storage	£18.00	£3.60	£21.60
		TOTAL		£89.26	£16.16	£105.42

DISCUSSED, PROPOSED: PM, SECONDED: PRH. APPROVED.SIGNED BY PRH

d. Budgets & EMRs

- Annual Budget Meeting to be set in Part II
- External Audit has been submitted.
- D-day Celebrations 6th June 2024 incl. possible road closure charge - funds into EMR to be considered for next year's budget. Beacon 9.15pm and Street Party and road closure on Sunday 12th June

e. Quotations

- **Ongoing:** PM & PRH reported that they have also spoken with TG regarding the protection to the 8 memorial Oak trees and it has been confirmed that the estate plan to square off the wooden fencing around the trees and plans will be completed by 11th November 2023.

- **Ongoing:** Tree Limb overhanging the footpath at the rear of 10a The Hollow. £500+ VAT estimated so far. (from item.63 minutes 12th September 2023 -WC confirmed that it is for the PC to undertake removing a tree limb). Until the reinstatement of full length of CHIR17, CC suggested the Steward maintain the overgrown hedges and grass. **PRH will Action with Parish Steward re ongoing path clearance and gain written quotes - to be agreed.**

79 Footpaths and Byways

- **Ongoing:** CHIR17 – (from item.63 minutes 12th September 2023 progress PM reported that WC have issued a work permit for the sleepers to go in work continues at WC Rights of Ways' own pace). PM will keep on top with chasing SL at Rights of Way or suggest requisition of sleepers with some urgency. **Action: PM to chase RoW**
- **Ongoing:** Log Benches – PRH spoke to an owner of a section of track (possibly with a view of the white horse) and a potential location there for a log seat and he is not opposed.

80 Parish Steward Report by Chair

Ongoing: Banks and gully clearance into ditches scheduled work has been carried out with PRH direction as tree shed leaves the paths are due to be cleared and hedging by the Hollow has been pulled out by residents.

81 School Parking Resolution Meeting, held 9th October 2023 discussions reported PRH, included a second scheduled Meeting on Monday 24th June 2023 open the public.

Ongoing: Senior Staff and Teachers are making a concerted effort in addition to their teaching commitments to mitigate further discourse over parking matters and it is of note that they act voluntarily and it is not their responsibility to mediate parking matters between the village and parents, however any direct approaches to staff must be made by correspondence rather than unscheduled within teaching time. Measures taken by school and PC include:

- Organised staff parking inside school gates and private drives
- Preparing a timely and swift exit for pupils at the end of the day.
- Increased PCSO police presence at keys times
- Hi viz jackets are provided to all staff and pupils and road safety learning
- Zig Zags and traffic calming with PC assistance/funding
- Funding applications continue via Equa for front of school Planning Permission for Drop off
- Travel plan liaison with Wiltshire Schools Advisor
- Clubs to stagger pick up
- Regular reminders and notices to parents incl. Formal letters of complaint

A plan long term for a turning circle and funding is a problem but mini buses may be a solution as well as car share and working with parents. Approaches for places have been turned down recently despite places on school role due to parking issues.

82 Chirton Parish Hall

Ongoing: Meeting on 18th September was well attended once again 2nd phase of Community Ownership fund application is due to be met with the full requirements by the PC. As this application is a one-time opportunity to gain funding. A business plan has been drafted by TLV and offers of donation and match funding percentage. Suggested funding and requirement ideas from committee members at meetings will be incorporated into our application. Cllr. TB opened discussions of possible venue space within the Church and it is accepted as a venue by some however not all villagers will wish to attend events there hence the additional need for a Village Hall.

83 Memorial Stone

Cllr. CC Reported that post the Memorial subcommittee meeting regarding the progress and finalisation of names, additional names and history of interest will appear on the website and plaques will be finalised by Cllr. TB. It is was agreed that an Armistice Day Memorial ceremony on 11th November 2023 at (10.45) 11am will commence each year with the inclusion of Patney

84 Planning Application – PL/2023/08165 - Malt House, Patney Road.

Demolition of existing dwelling and the erection of a replacement dwelling with a detached garage, the creation of a new vehicular access and hard and soft landscaping and associated works.

The planning sought on the border of the Parishes of Chirton & Conock and Marden, invited to comment, was discussed at the Full meeting of the Parish Council on 10th October 2023. The owner and neighbour attended the meeting. Questions were asked and discussed during and at the close of the Meeting in Part II.

The question of the demolition of this building - Local interest represented to The Chair and Councillors present, given the historic value of the building, which although not listed is of importance locally and meets resistance to planning which has been strongly expressed to the PC. A parishioner answered questions in order to provide transparency behind the application including information and reports obtained by owners from damp and environmental surveys and investigations carried out.

The Road - A single track Byway with bank steeply dropping down to the level of the property raises questions of erosion and ongoing track maintenance since this is the only available means of transporting building materials (even with suitable vehicles) the volume of traffic that this will require, on a byway that must remain open and accessible and the associated potential dangers to the public. The maintenance of the byway is by WC. No alternative access is available. A turning point has been created by the owners however PRH raises the issue of maintenance for damage caused by building works. Stipulations will need to be put in place for delivery volumes and safety.

Neighbouring property - effect of road use and potential damage to road and property.

Re-Siting of building – proposal to move further back inside the plot. A Road safety Justification is reported as part of the application to move the footprint of the property is not necessarily a valid reason, it was remarked by TB as being a presented technicality as leverage for means of approval rather than for any real representation of a danger as the byway is not a highway, or indeed busy.

The PC thanked the owner for attending and offering further information if required.

85 Late Planning Applications – None

86 Next Full Parish Council Meeting is to be held Tuesday 14 November 2023 at 7.15pm at The Old School, Chirton. PM already gives his apologies.

87 Agree/Approve: Part II Confidentiality

The public and press may be excluded from the meeting on the grounds that publicity might be prejudicial to the public interest as per the Public Bodies (Admissions to Meetings) Act 1960.

DISCUSSED and PROPOSED: PRH, SECONDED: CC. AGREED

88 Agenda Business Complete. Chair closes Meeting

Part II

The meeting closed at 20:16

Susannah Lampard, Clerk to the Parish Council

Agreed and Signed:..... Dated:
 Phillippa Radford-Howes - Chair