

**Chirton & Conock Parish Council**  
**Minutes of the Meeting**  
**held at The Old School, Chirton**  
**on Tuesday 14th November 2023 at 7.15pm**

*Susannah Lampard, Clerk to the Council: [clerk@hirtonandconock-pc.org.uk](mailto:clerk@hirtonandconock-pc.org.uk)*

**The public and press were invited to attend this meeting via notice boards and on Chirton PC Website <https://www.chirtonandconock-pc.org.uk>**

**Present:** Phillippa Radford-Howes, Chair (PRH), Christopher Chapman (CC), Gerald Lanfear (GL), Tim Burgess (TB).

**Attendees:** Susannah Lampard (Clerk)  
 Sharon Prance (RFO)  
 3 Parishioners

**Part I**

- 89 Welcome by Chair and receive apologies for absence** – Paul Mills, Vice-Chair (PM).
- 90 Receive declarations of interest** or requests for dispensation – None were received.
- 91 Receive and approve Minutes** of Parish Council Meeting held on Tuesday 10<sup>th</sup> October 2023  
 Resolved: Chair (PRH) received and signed the Full Minutes of above Meeting, now available to view on the PC Website.
- 92 Representations from Members of the Public** for any items not listed on Agenda:  
**Ongoing:** A representation in person was raised regarding the ditch in Small Street in preparation for Winter. It is understood that this is in the hands of Wiltshire Council however it is still needing clearance and is cause for danger of flooding to nearby properties. PRH responded that firstly once again the Parish Stewardship has changed hands and in the crossover the lost paperwork but Small Street is a back stop WC has delayed action. We are informed that post flooding in this part of Chirton we were to expect a grabber to come out and clear the ditch, however the parish has somehow slipped down the list of priorities. Marden has a bigger problem but Small Street is a back stop as water cannot flow forward. PO suggested meeting residents on site in the Village along with The Chair to identify the problems areas and help resolve as this ditch is Wiltshire Council's responsibility.  
 The Parishioner congratulated the PC and War Memorial Committee involved in arranging The Remembrance Service, which was held on Saturday 11<sup>th</sup> November at The Memorial Stone, Chirton. Cllrs TB and CC were thanked for their time and input.
- Ongoing:** A representation was made via email to The Clerk, to discuss cutting the hedge and clearing the cluttered ditch in front of Miller Close which contributed to the close being flooded recently. All reports of this nature must be registered on the MyWilts App.
- 93 Report from Councillor Paul Oatway.**  
 Our Local Authority, Wiltshire Council is healthy financially. The Parish Steward has resigned in this Parish. Highways Engineers have changed roles and inhibited PO's ability to action works requested within Parishes. However, he wishes to secure further funding via the Director for Highways. He is due to meet with her and drive her to problem areas and point out the state of the roads and will ask where money goes for re-surfacing and are repairs for roads appropriate and robust enough, as patching seems to break up quickly.

**Ongoing:** LHFIG Meeting on 18<sup>th</sup> October 2023. Cllr. TB attended online. The next phase and full survey for 20mph signage in Chirton and Conock. It has been established that in this next phase 3-4 speed monitors will be deployed throughout Chirton and Conock.

#### 94 Matters Arising/Outstanding from previous Meetings in summary:

**Resolved:** A report was received concerning the Street lamp near to the old Village Hall, since the MyWilts App report was made the; light has been fixed and is burning brightly! The Clearance of the path along Park View is due to be done by the Steward. PRH will oversee this.

The issue was raised concerning planning consent and approval by WC for Malt House. Removal of demolished building materials and the transport of new build materials and the potential of Byway collapse is therefore a major concern. The Clerk responded having spoken with the WC planning case officer the previous week that the PC was unable to fully support an application without a Construction Management statement in place. WC planning noted our concerns and the loss of a non-designated heritage site should non-the less be considered.

#### 95 FINANCE

- a. **Resolved:** Approve Cash Book and Bank Reconciliation statements October 2023.  
 i. Treasurers Account = £6,647.69  
 ii. Savings Account = £17,980.70  
 Total Unrestricted = £10,437.96
- b. **Resolved:** Approve Cash Book and Bank Reconciliation statement October 2023.  
 i. Chirton Parish Hall Account.= £1,013.12
- c. **New Invoices** to be agreed.

Invoice No.	Supplier	Description	Net	Vat	Total
P364	Brunel Engraving Company	Engraving War Mem Plaque repay TB	134.45	£26.89	£161.34
P365	SSE	Oct 23 Electricity	£10.89	£0.54	£11.43
P367	IONOS	November 23 Website+ storage	£18.00	£3.60	£21.60
P366	Hurdcott Landcapes	Oct 23 Footpaths	£60.00	£12.00	£72.00
P368	Ink Jungle Ltd	Ink for Clerk - repay SL	£23.89	£4.78	£28.67
	<b>TOTAL</b>		<b>£247.23</b>	<b>£47.81</b>	<b>£295.04</b>

#### d. Budget & EMR's

D-day 6th June 2024. The PC plan to hold a Street Event and road closure on Sunday 9<sup>th</sup> June 2024.

**e. Quotations**

The works due to CHIR17 and item will be re-introduced to the PC Agenda in Spring 2024

**DISCUSSED, PROPOSED: PRH, SECONDED: CC APPROVED.SIGNED BY PRH**

**96 Footpaths & Byways**

**Ongoing:** The works due to CHIR17 and item will be re-introduced to the PC Agenda in Spring 2024

**97 Parish Steward Report by Chair**

**Ongoing:** PRH has requested that Park View path is cleared of overgrown vegetation and hedging and will make sure that the Steward does this next week.

**98 Chirton Parish Hall**

**Ongoing:** We await a December date for submission of 2<sup>nd</sup> phase of Community Ownership fund application due to be met with the full requirements by the PC. A business plan has been drafted and needs proofreading.

**99 War Memorial Stone**

Cllr. CC Reported that 5<sup>th</sup> December 2023 Memorial subcommittee will be meeting regarding the progress and finalisation of names, an additional name from Patney and history of interest will appear on the website in due course. Armistice Days are planned to be held each year on the 11<sup>th</sup> November and the wish would be to invite the school to attend.

**100 Late Planning Applications – None****101 Next Full Parish Council Meeting is to be held Tuesday 12<sup>th</sup> December 2023 at 7.15pm at The Old School, Chirton.****102 Agree/Approve: Part II Confidentiality**

The public and press may be excluded from the meeting on the grounds that publicity might be prejudicial to the public interest as per the Public Bodies (Admissions to Meetings) Act 1960.

**DISCUSSED and PROPOSED: PRH, SECONDED: CC. AGREED**

**103 Agenda Business Complete. Chair closes Meeting. The meeting is closed at 20:18**

Susannah Lampard, Clerk to the Parish Council

Agreed and Signed:..... Dated: .....  
Phillippa Radford-Howes - Chair