

**Chirton & Conock Parish Council**  
**Minutes of the Meeting**  
**held at The Old School, Chirton**  
**on Tuesday 8<sup>th</sup> October 2024 at 7.15pm**

*Susannah Lampard, Clerk to the Council: [clerk@Chirtonandconock-pc.org.uk](mailto:clerk@Chirtonandconock-pc.org.uk)*

**The public and press were invited to attend this meeting via notice boards and on Chirton PC Website <https://www.chirtonandconock-pc.org.uk>**

**Present:** Phillippa Radford-Howes, Chair (**PRH**), Tim Burgess Vice-Chair (**TB**), Christopher Chapman (**CC**), Gerald Lanfear (**GL**), Paul Mills (**PM**) Jennifer Kinch (**JK**)

**Attendees:** Susannah Lampard (**Clerk**)  
 Sharon Prance (**RFO**).

**Part I**

**70** Welcome by Chair, Apologies for absence - None.

**71** Receive declarations of interest or requests for dispensation – None were received.

**72** Receive and approve Minutes of Parish Council Meeting held on Tuesday 10<sup>th</sup> September 2024. Minutes previously circulated to Councillors, these were discussed and agreed as a true record and signed by the Chair.

**73** Matters Arising/Outstanding from previous Meetings.

- a.** Further communication from the neighbouring property to the Village Hall has already prompted the Chair and arrangements for tidying overgrown vegetation. Also due to the security issue the public liability insurance policy has been checked by the RFO and she confirms it provides adequate cover as long as it is secured, hence the fixed Heras fencing.
- b.** LHF1G issue 10-20-9 The next meeting is due to be held online and Cllr. PM will attend. He intends to raise the issue of extending the 30mph further east as far as possible.
- c.** Conock flood preventions update on the works in Conock. The landowner at Manor Farm has dug the ditches out and the water is flowing well behind Yew Tree Close, these houses are elevated enough to avoid flooding and the ditches are effective in slowing down the flow of water . PRH reported that further investigations and works will be carried out to Marden and Wilsford. Flood mitigation works have also been seen to be dug by Wiltshire Council in the field south of the A342 at Conock. The digging out of the ditches along the A342 have been part of scheduled works by the LA schedule, since January 24 and the PC need to ensure that that this clearance continues. Manor Farm ditches are once again in need of clearance this autumn.

**74 Representations from members of the public**

CHIR17 footpath bridge sleepers are delivered and waiting to be put in place. Local authority contact, SL had confirmed that this work and the tree limb pollard at the rear of 10a The Hollow will be undertaken but again needs pressure. The owners have put up a

fence to encourage walkers to remain on the path however until it is fully open it is advised not to try to access the field from The Hollow.

A noise complaint was received by The PC. With such matters the PC advise that the electorate holds more sway when a report is made direct by them to Wiltshire Council, via the 'MyWilts' App.

Hedge cutting during a visit by WC of hedges and trees in the Parish has been carried out, however due to the lack of notice and cars parked along the roadside in The Hollow, this area has once again been overlooked. The PC appreciate that as we are not notified pre-arrival of hedge cutting tractors, it is not always possible to move cars, however to the members of the community who keep their hedges trimmed back we are grateful.

A post has clearly been hit, outside the church. This was reported to the PC before the meeting and will require further discussion.

A caravan has been left in the field adjacent to Small Street and further enquiries by the Chair direct to the Landowner revealed that he had no knowledge of it being parked there. A warning has been issued by WC for removal by 11<sup>th</sup> November 2024, if it has not already gone.

## 75 FINANCE

a. **Approve Cash Book** and Bank Reconciliation statements September 2024

i. **Treasurers account** = £7,433.16

ii. **Savings account** = £23,915.59

**TOTAL = £31,348.75**

b. **Approve Cash Book** and Bank Reconciliation statement September 2024 **Chirton Parish Hall Account** = £1,089.43

c. **New Invoices** to be agreed

Supplier	Description	Net	Vat	Total
Lidl	Paper/ bandages-repay SP	£ 6.25	£1.25	£7.50
IdVerde	Bin Emptying	£ 48.00	£9.60	£57.60
IONOS	Oct-Nov 24 Monthly Fee	£ 18.00	£3.60	£21.60
Hurdcott Landscapes	September24 Grounds maintenance	£ 60.00	£12.00	£72.00

Staff Wages	July-September 2024 Wages	£ 537.61	£537.61
SLCC	Annual membership	£ 113.00	£113.00
EQUA - Chirton School	Use of school hall	£ 500.00	£500.00
<b>TOTAL</b>		<b>£1,282.86</b>	<b>£26.45</b>
			<b>£1,309.31</b>

- d. **Budget & EMRs** – Unspent EMR's = £8,011.37  
£500 in Budget for use of Old School, agreed.
- e. **Quotations** - Agree any current or discuss new requirements.
- f. **The Charity Commission** password to be provided by PM to the RFO for submission to be made. – Next Agenda

**76** PC Stewardship - update by Chair that during the contracts visit, they cleared road grits and PRH asked for trees in The Hollow to be tidied.

**77** Village Hall Update

- Title Deed Completion of TR1 and AP1 forms plus ID1's from Transferer's and Transferee's
- New Quotation from Goughs for the above work - £1,500 – £2,000 plus VAT – The matter was discussed and quotation for work it was agreed was too high. The Clerk has already completed the Forms and Cllr. PM has agreed to assist with ID1 verification and submissions.

**78** **Planning Applications** - No Objections

- PI/2024/08737 - 17 The Street, Magnolia Tree
- PL/2024/08890 - 15 The Street, Magnolia Tree

**79** **Late Planning Applications** – none

**80** Next Parish Council Meeting to be held 12<sup>th</sup> November 2024 at The Old School, Chirton.

**81** **Part II Confidentiality - Agree/Approve.** The public and press may be excluded from this meeting on the grounds that publicity might be prejudicial to public interest as per the Public Bodies Admissions to meetings Act 1960. It was agreed that the item Part II was not required for this meeting.

**82** **Chair Closes Meeting: 20:20**

Susannah Lampard, Clerk to the Parish Council

Agreed and Signed:..... Dated: .....  
Phillippa Radford-Howes - Chair