

Chirton & Conock Parish Council

Minutes of the Meeting

held at The Old School, Chirton

Tuesday 14th April 2026 at 7.15pm

Susannah Lampard, Clerk to the Council: clerk@Chirtonandconock-pc.org.uk

The public and press were invited to attend this meeting via notice boards and on Chirton PC Website <https://www.chirtonandconock-pc.org.uk>

Present: Phillippa Radford-Howes, Chair (PRH), Tim Burgess (Vice-Chair (TB), Gerald Lanfear (GL), Caroline Allsop (CA), Jennifer Kinch (JK),

Attendees: Susannah Lampard (Clerk)
Sharon Prance (RFO)
Cllr. Paul Oatway
4 Members of the Parish

- 1 **Chair opens the meeting**, welcomes Councillors and attendees. (PO invited to this meeting and or May)
- 2 **Receive Apologies** for absence - Emma Braithwaite (EB).
- 3 **Receive declarations of interest** or requests for dispensation - PRH
- 4 **Receive and approve Minutes of Parish Council Meeting** held on **Tuesday 10th March 2026**.
- 5 **Representations** from Members of the Public, for any items not listed
Residents attended to give a 1 year overview of their experiences since the Manor Farm, 17 The Street installed heat pump units pre-planning application (still not granted). Firstly 2 big units face the wall of their property. Cllr. PO has visited the property owners to gain further understanding of the issue and has reported to the planning officer. A final report is due before a decision can be made.
- 6 **Councillors Summary - Actions carried out from previous Meetings (if not an item below)**
 - CA 20 mph - Bin stickers and response to request for helpers for a community speed-watch survey. These will be shared at the Open Meeting on the 12th May, 7.45pm at the Old School, Chirton. All welcome to attend.
 - The Chair reported to rural crime prevention policing that a new white Ford Raptor, with black camouflage graphics, Registration GM66 6XC, has been driving over the fields between Chirton and Marden Lane to view village properties via their rear gardens. If there are any further sightings you can contact PRH on email: chair@chirtonandconock-pc.org.uk or report a rural crime: 0800 555111.
 - **Paul Oatway – Report Wiltshire Council** – Pending government due to issue £2M + funding stream for oil and food. WC will identify and allocate to the counties more vulnerable.
 - Car Parking – The WC survey and consultation to raise parking charges by 25% and to increase times from 7am – 7pm, will not be backed by Cllr. PO.
 - Wind/Solar – Wiltshire prime agricultural land earmarking will have no support from Cllr. PO.
 - 3 weekly collections of bins and food waste strategy will go ahead.
- 7 **Matters Arising/Outstanding. Clerks Summary** - Actions carried out from previous Meetings.
 - The PC informed Paul Oatway re. the corrosion and further collapse of the banks and verges on Patney Weir roadside. The bank erosion is due to heavy lorries being used. PO called Highways to confirm that a PC condition (with the initial Malt House application) and comments specified, that the size of vehicles going to and from the property (now due for demolition) must be appropriate for the width and weight impact on the lane. The property Church Mill is lower than the lane and the bank there is being re-enforced with Gabions. PO will ensure that the Highways engineer visits to report and will keep us informed.
 - Actions to transfer Land to include LA continued maintenance of gullies and ditches at Miller Close, on the High Street and along Small Street. ID checks are complete.

- Patney Road residents - information regarding cutting back of overgrowth was sent and some residents have responded by cutting back overgrown trees.
- Discuss request to Mark Stansby - the possibility of plans for a footpath at Church Corner Chirton. The application can be raised with LHFIG to gain an estimate of costs, however Councillors pointed out that the look of the village will be altered by a tarmac path on the verge which is contrary to aims within our NDP and unless there is public interest to do this, we will not pursue it.
 - The Clerk to email Tactical (overpayment x9 missed bins). They were technically in breach of contract to visit fortnightly at a cost of £35.10 per month. A refund has been issued in response to the Parish Council complaint.

8 FINANCE

- Approve Cash Book and Bank Reconciliation statements – END of YEAR to 31st March 2026
 - Community account: £4,981.22
 - Savings account: £24,489.12
 - Year End Total: £ 29,470.34. (
- Approve Cash Book and Bank Reconciliation statement – END of YEAR to 31st March 2026
 - Parish Hall Account £1102.32
- Year End and Internal Audit date to has been agreed for 1st June 2026.
- Resolved: New Invoices

Supplier	Description	Net	Vat	Total
Tactical Facilities	Dog bins - February	£ 29.25	£5.85	£ 35.10
Lloyds	Bank charges	£ 4.25		£ 4.25
IONOS	Website Apr 26	£ 20.50	£4.10	£ 24.60
Plusnet	Bband - repay SL	£ 13.00		£ 13.00
Wiltshire Council	Contribution to 20MPH	£3907.38		£ 3907.38
Springfords & Rose	Chiton Directory Printing	£ 100.00		£ 100.00
Farmers Benevolent Fund	Donation 25/26	£100.00		£ 100.00

Post office	postage excess - repay SL	£ 0.84		£ 0.84
TOTAL		£ 4175.22	£ 9.95	£ 4185.17

PROPOSED: PRH, SECOND: JK, AGREED.

- e) Budget & EMRs £200 – Permission to put unspent £200 Charity Fund spend into EMR
- f) Charity funds. Confirm local charities on behalf of residents – RABI plus 2 further charities – tba.
- g) Quotations
 - Benches – ongoing – move from Flint Cottage where it is un-used, to the woods. 2nd Bench on footpath to Marden and possibly one near to school.
 - o £2000 cap for solicitors fees TR1 Miller Close.
 - o NDP Consultancy: Agreed £787.50 + £105 (£3000 cap) into EMR, together with £1k from PreceptFinance AOB
 - o
- Resolved: Approve and adopt new IT Policy including Social Media Policy – including Assertion10 as per AGAR Governance statement.
- h) Resolved: AGAR 25/26 Approve and sign the Exemption Certificate S.P. Resolved: Approve AGAR P3 Certificate 25/26 verifying that the Council meet the qualifying criteria and therefore is exempt from a limited assurance review by the external auditors
- i) Agree Asset Register 2025-26.

9 Planning Applications

A pre-planning application and development plan, was passed to Cllr. PO. Initial concerns by residents:

- of infill impact on open rural land (meadow – mentioned in our NDP).
- Flood prevention – the plans don't consider Miller Close and property on the corner of Small Street and The Street (current flood zone)
- 12 houses – obvious infrastructure issue. Not adverse to the development of MB Joinery alone, but not beyond this.
- Employment – in the village - MB Joinery the only viable business and employer in the Village.

10 Any Late Planning Applications

11 **NPD Update 2026** - Further Quotation and option (as above) Bluestone to carry out initial review of material modifications.

12 **Agree time of next Meetings to be held on 10th May 2026.**

a. Annual Meeting of the Parish Council 7pm

b. Parish Annual Open Meeting 7.45pm.

13 Chair Closed Meeting at 20:30

Part II Confidentiality - Agree/Approve if necessary. The public and press may be excluded from this meeting on the grounds that publicity might be prejudicial to public interest as per the Public bodies Admissions to meetings Act 1960.

Susannah Lampard
Clerk to The Parish Council Chirton & Conock

Agreed and Signed:..... Dated:

Phillippa Radford-Howes - Chair