

Chirton & Conock Parish Council

Minutes of the Meeting

held at The Old School, Chirton

Tuesday 10th March 2026 at 7.20pm

Susannah Lampard, Clerk to the Council: clerk@Chirtonandconock-pc.org.uk

The public and press were invited to attend this meeting via notice boards and on Chirton PC Website <https://www.chirtonandconock-pc.org.uk>

Present: Phillippa Radford-Howes, Chair (PRH), Tim Burgess (Vice-Chair (TB), Gerald Lanfear (GL), Caroline Allsop (CA), Jennifer Kinch (JK), Emma Braithwaite (EB).

Attendees: Susannah Lampard (Clerk)
Sharon Prance (RFO)
5 Members of the Parish

- 139 Chair opens the meeting and welcomes Councillors and attendees.
- 140 Apologies for absence - None
- 141 Receive declarations of interest or requests for dispensation - PRH declared that due to her partners employment with Manor Farm, she would not comment on associated items.
- 142 Receive and approve Minutes of Parish Council Meeting held on Tuesday 10th February 2026. The prepared Minutes of Parish Council Meeting had been circulated, confirmed as a true representation of the meeting held and signed by the Chair.
- 143 Representations from Members of the Public, for any items not listed.
- A question was raised concerning speeding in the village and what can be done? PRH had attended a meeting at the school and the ongoing issue of speeding, volume of cars at peak times and parking and the discussions, including the use of the school grounds for staff parking and an application for an auto-speed sign. Also direction for the electorate toward reporting regularly speeding vehicles that have been identified, direct to the police. Cllr. CA suggested we bulk-buy 20mph stickers for village use. A speedwatch call for volunteers was also suggested. If you are interested in supporting this please get in touch with the Clerk.
 - 3 bin bags were spotted on the CHIR17 Footpath and need to be cleared, Councillors agreed to do this.
 - Hedges are requested to be cut back at Chirton Lodge and 1 & 3 Patney Road as they are and causing traffic to move into the middle of the road to avoid overgrowth.
- 144 Councillors - Matters Arising/Outstanding from previous Meetings
- Chirton & Conock Directory – review of draft copy was kindly delivered to those present at the start of the meeting.
 - TB – Report to PC re.LHFIG Meeting that he attended online – given the drier weather, the application for a single white line re-paint for community members was submitted.
 - Parish Steward attended 3 times in the last 13 months, what does the Local Authority plan to do with regard to this service that is being paid for by The PC and the electorate - Clerk to email the LA and Cllr P.O for direction.
 - Dog waste bins - Tactical breach of contract - fortnightly service at a cost of £35.10 per Month, 3 misses, nine bin emptying dates have been missed, before Christmas and in the next year.
- 145 FINANCE
- a) Approve Cash Book and Bank Reconciliation statements February 2026
 - i) Community account £22818.65
 - ii) Savings account £28,478.20
 - b) Approve Cash Book and Bank Reconciliation statement February 2026
 - i) Parish Hall Account £1101.90
 - c) Year End and Internal Audit date – Mid May date tbc. CL to get back with a firm date.

- d) New Invoices to be agreed. End of March Wages based on previous months as an estimate. Proposed PRH, Seconded GL, Agreed.

Tactical Facilities	Dog bins - February	£ 13.14	£2.63	£ 15.77
Staff Wages	Feb/Mar 26	£ 713.11		£ 713.11
Lloyds	Bank charges	£ 4.25		£ 4.25
IONOS	Website Feb 26	£ 20.50	£4.10	£ 24.60
Plusnet	Bband - repay SL	£ 13.00		£ 13.00
HMRC	M12 PAYE	£ 169.26		£ 169.26
G Lanfear	Hedge trimming	£ 150.00		£ 150.00
Amazon	Paper and ink - repay SL	£ 60.44		£ 60.44
Wiltshire Air Ambulance	Donation-LGA 1972 S142	£ 150.00		£ 150.00

- e) Budget & EMRs - £300 Charity Fund to be transferred to EMR for April 2026 Confirm local charities on behalf of residents, in their memory - Charities to be advised.
- f) Quotations for Benches – quotation obtained for one or two benches at chosen locations near to school and on footpath junction to Marden and move a bench where it is not used, to a more useful location in Cosser's Wood.

146 Planning Applications

- PL/2026/00245 Manor Farm - replace front boundary wall - Heritage access statement. Comments to be found on Wiltshire Council Website.
- PL/2026/09564 - Owls Barn, 17 The Street, Chirton - comments by 10th March 2026 A roof light windows and vents on northern elevation - retrospective planning.

147 Any Late Planning Applications

148 NPD Update 2026 - steering group sub-committee – CA & JK

- Feedback to PC on discussions from Sub-committee meeting held 5th March 2026
A deep dive by Cllrs. into the changes necessary and how far to go with Consultation; Options include: Using the material updates modification process or a full re-write:
Bluestone will carry out a review against current and emerging planning policy, and advise us of the best option for the village, to address conformity to the WC policies against inconsistencies with the design code (2008 design statement) and provide us with a quote by next meeting. This will replace the village statement and be an additional document to the NDP.

The Steering group can work on the statement using templates and guidance.
Begin with a £787.50 review by an authorised body Proposed by CA, Seconded PRH, Agreed.

- 149 **Agree date** of next Meetings to be held on **14th April 2026.**
 - a. Annual Meeting of the Parish Council. 7pm
 - b. Annual Parish Open Meeting. 7.45pm Both on 12th May 2026
- 150 Chair to Closed the Meeting 20:30

Part II Confidentiality - Agree/Approve. The public and press may be excluded from this meeting on the grounds that publicity might be prejudicial to public interest as per the Public bodies Admissions to meetings Act 1960.

- 151 Miller Close – Sub Committee
 - a. For purpose of Providing minute number to WC – Confirmation of intention to Transfer. Proposed: Seconded: Agreed.
 - b. PRH re. Miller Close and Gulley Maintenance, confirm that written into the TR1; the Local Authority continues to maintain and clear ditches.

Susannah Lampard
Clerk to The Parish Council Chirton & Conock

Agreed and Signed:..... Dated:
Phillippa Radford-Howes - Chair