



Chirton & Conock Parish Council

Minutes of the Meeting

held at The Old School, Chirton

Tuesday 9th June 2026 at 7.20pm

Susannah Lampard, Clerk to the Council: clerk@Chirtonandconock-pc.org.uk

The public and press were invited to attend this meeting via notice boards and on Chirton PC Website <https://www.chirtonandconock-pc.org.uk>

Present: Phillippa Radford-Howes, (Chair), Caroline Allsopp. (CA)

Attendees: Susannah Lampard (Clerk)
Sharon Prance (RFO)
Cllr. Paul Oatway.
1 Member of the Parish

39 Receive Apologies for absence. Tim Burgess (TB) VC, Gerald Lanfear (GL), Caroline, Jennifer Kinch (JK), Emma Braithwaite. Due to a last minute apology and unforeseen circumstances, the meeting was not quorate, however it was decided to go ahead as advertised and attendees were expected. The meeting was decided to be adjourned after a discussion of representations and a decision to carry over Agenda Items.

40 Receive declarations of interest or requests for dispensation. N/A

41 Receive and approve Minutes of Parish Council Meeting held on 12th May 2026 – these are to be carried over to the July Meeting.

42 Representations from Members of the Public if present - A local member of the community attended having previously reported by email to the Clerk, about the lack of footway and danger of walking on The Hollow in Chirton. The problem is that traffic taking the turning into the village from the A342 at speed are also driving close to the bank. For the properties on Andover Road there is no other pedestrian access to and from the village and school available. A resident attended the meeting to report that this is not the first time that a near accident has happened, while she has been walking with a buggy and children, and the dangers were understood by Councillors present. A report to the LHFIG Committee for a solution and a possible application for painted road markings and signage that can be provided to address the safety issue on this corner will be submitted via an application for discussion at the next **Local Highways and Footpaths Improvement Group (LHFIG) - Action Clerk**. The next Meeting is to be attended by Cllrs CA or TB on behalf of the PC and has the support of Cllr. PO. Cllr. PO updated the meeting and offered his support with ongoing PC matters and will raise awareness regarding The Hollow and potential road markings and signage, with Mark Stansby at LHFIG.

Cllr.CA represented on behalf of a resident that an issue regarding the Warminster school bus has become highlighted by the congestion and unsafe parking of parents meeting the bus at pick up and drop off times and erosion to a bank on the Hollow in Chirton, where the bus pulls in. It will be suggested that the bus companies use the same stops located on Small Street as other local school buses.

Speed indicator displays may be a solution to warn of speed restrictions for traffic visiting and passing through the village, especially at peak school pick up and drop off times. Our Litter pick took place on Sunday 7th June and 6 bags were collected by Wiltshire Council. Thank you to Councillors and members of the community who attended with their children to help. Finally PRH reported on overgrown hedges within the village, a request for the growth over-hanging highways should be cut back especially on the bend where visibility is a safety risk and along Patney Road and The Hollow, where the banks meet the highway. If further information or advice is needed, please contact clerk@chirtonandconock-pc.org.uk.

43 Actions carried out from previous Meetings (if not an item below) – carried over

- 20 mph Flashing sign - A third quotation is due and could be funded in full by the Parish Council.
- Mia Down – phone call due, any further additions apart from the gulleys remain part of WC remit – an email response from WC to request again that this is included in the Transfer document is outstanding.

44 Any updates from Chair/Vice Chair and Councillors on matters outstanding - NPD Update 2026 - Bluestone meeting and review. Agree Option 1 or 2. – to be discussed and agreed at the next full PC meeting. The ongoing meetings of the Neighbourhood Development renewal of Plan, with regard to strengthened policies around maximum land supply targets for the Parish and a full review of the robustness of the existing NDP, will be funded by the Parish Council. Councillors are due to agree on one of 2 next step options to address changes in line with the Wiltshire development plan.

45 Planning Applications update PL/2025/05178 from Paul Oatway – Cllr. PO to communicate over meeting English Heritage re. Threshers/Black Barn and the planning offer J.James., also mentioned a refusal of a post-works planning application within Chirton.

46 Any New Planning Applications received

47 Late Planning Applications

48 Finance by RFO – Any approval needed is carried over to the July Meeting.

a) Approve Cash Book and Bank Reconciliation statements May 2026 – to be signed off at July Meeting

i) Community Account balance = £2,379.74

ii) Savings Account balance = £29,511.36

b) Approve Cash Book and Bank Reconciliation statement May 2026 - to be signed off at July Meeting

c) Chirton Parish Hall Account balance = £1,103.27

d) New Invoices to be agreed

Supplier	Description	Net	Vat	Total
Tactical Facilities	Dog bins - May	£ 29.25	£ 5.85	£ 35.10
Lloyds	Bank charges	£ 4.25		£ 4.25
IONOS	Website May 26	£ 20.50	£4 .10	£ 24.60
Plusnet	Bband - repay SL	£ 14.50		£ 14.50
Community First	Zurich Annual Insurance yr 1 of 3	£ 243.07		£ 243.07
PAYE	May 2026	£ 65.80		£ 65.80
Amazon	Ink for SL	£ 16.66	£ 3.33	£ 19.99
SSE	Apr 26 Electricity	£ 45.18	£ 2.26	£ 47.44
Staff Wages	May 2026	£ 503.31		£ 503.31
TOTAL		£ 942.52	£15.54	£ 958.06

- e) Budget & EMR's
- f) Quotations - Agree which Bench and amount.
- g) CL Auditing and end of Year Administration 1st June 2026 – feedback from Audit due.
- h) Notice of Public Rights – Clerk put onto Noticeboards on Friday 5th June - 17th July 2026.
-This was Actioned by The Clerk.
- i) Agree AGAR – Part 1 and 2 if required.
- j) Agree performance review of salaries and ratify any changes a. Clerk b. RFO
- k) Agree Asset Register
- 49 Annual & Periodic Payments
 - a. Agreement of Annual Subscription: NALC/WALC for No. of Electors, SLCC (June Agenda,
 - b. Agreement of 3 yearly Zurich Insurance Policy - £234.07 - carried over to the next meeting.
- 50 **Next Full Parish Council Meeting is to be held Tuesday 14th July 2026 at 7.15pm at The Old School, Chirton.**
- 51 Chair Closes Meeting at 20:20

Susannah Lampard
Clerk to The Parish Council Chirton & Conock

Agreed and Signed:..... Dated:

Phillippa Radford-Howes - Chair