

Chirton & Conock Parish Council
Minutes of the Annual Meeting of the Parish Council
held at The Old School, Chirton
on Tuesday 13th May 2025 at 7.00pm

Susannah Lampard, Clerk to the Council: clerk@chirtonandconock-pc.org.uk
The public and press were invited to attend this meeting via notice boards and on Chirton PC Website <https://www.chirtonandconock-pc.org.uk>

Present: Phillippa Radford-Howes, Chair (**PRH**), Timothy Burgess, Vice-Chair (**TB**), Paul Mills (**PM**), Gerald Lanfear (**GL**), Jennifer Kinch (**JK**).

Attendees: Susannah Lampard (**Clerk**)
 Sharon Prance (**RFO**)
 Paul Oatway

Part 1

- 15 Receive apologies for absence**
- 16 Elect Chairperson for year 2025/26. PRH has presided at each Meeting since election in October 2021. TB asked if PRH would like to continue as Chair.**
PROPOSED: TB, SECONDED: GL. AGREED
- 17 Chair to sign Acceptance of Office.**
 Phillippa Radford-Howes (PH) signed the Acceptance of Office, witnessed by the proper officer.
- 18 Elect Vice-Chair for year 2025/26. Tim Burgess agreed to carry on in the role as VC for another year unless anyone wishes to step forward, expressed his interest in taking office and was put forward**
PROPOSED: GL, SECONDED: PRH. AGREED
- 19 Vice-Chair to sign Acceptance of Office.**
 Tim Burgess (TB) signed the Acceptance of Office, witnessed by the proper officer.
- 20 Receive declarations of Interests or requests for dispensation - none were received.**
- 21 3 Vacancies and any Candidates Applications for Co-option – 2 possible candidates were discussed. PM expressed his interest in returning to the PC.**
- 22 Receive and approve Minutes of Parish Council Minutes held on Tuesday 15th April 2025 and re-Approval of Minutes for Meeting held on 11th March 2025 with changes. Chair (PRH) received and signed the Full Minutes, now available to view on the PC Website.**
PROPOSED: PRH, SECONDED: GL. AGREED
- 23 FINANCE Report by RFO:**
- Agree PC Cash books and Bank reconciliation Statements for the YEAR END 2025**
- a) **Approve 2024/25 Accounts**
 Income: £18,797.08

Expenses: £10,959.70.

Income over Expenses: £7,837.38

Year End Closing Balance: £24,280.45

Proposed: for Approval printed and agreed at the Meeting, to be signed (Exemption Certificate)

PROPOSED: PRH, SECONDED: GL. AGREED

- b) **Approve Cash Book** and Bank Reconciliation statements April 2025
 - i) **Community Account** £7,935.48
 - ii) **Savings Account** £23,767.89
 - iii) Total Restricted/EMR = £13,872.66
- c) **Approve Cash Book** and Bank Reconciliation statement April 2025
 - i) **Chirton Parish Hall Account** £1,095.79
- d) **New Invoices** To be agreed

Supplier	Description	Net	Vat	Total
Morrisons	refreshments - VE Day/Annual Meeting - repay JK	£ 168.10	£33.62	£ 201.72
IdVerde	Apr 25 Dog bins	£ 48.00	£ 9.60	£ 57.60
Lloyds	Bank Charges 10/3-9/4/25	£ 4.25		£ 4.25
Hurdcott Landsc apes	Apr 25 Maintenance	£ 60.00	£12.00	£ 72.00
Amazon	Signs - V Hall repay SL	£ 32.73	£ 6.55	£ 39.28
Currys	Acer Laptop+ 3 years warranty - repay SP	£ 179.97	£24.00	£ 203.97
Staff Wages	Apr 25 Wages	£ 450.17		£ 450.17

Any New Planning Applications received – None

25/07

- Representations from members of the Public received (to be discussed further at PC Open Meeting at 8pm)

Councillor Paul Oatway spoke post Re-Election and reported that no one party is in a position to form an administration. Party groups are trying to negotiate with Reform candidates and Independents at a full Council Meeting on 20th May a decision will be made on which party Governs the LA for the next 4 years. Precepts will then be set with consideration to reserves.

37 Confirm dates for future meetings **10th June 2025**

38 Chair Closes Meeting

The meeting closed at 19.45

Susannah Lampard, Clerk to the Council

Agreed and Signed:..... Dated:
Phillippa Radford-Howes - Chair