

Chirton & Conock Parish Council

Minutes of the Meeting held at The Old School, Chirton Tuesday 9th September 2025 at 7.15pm

Susannah Lampard, Clerk of the Council: clerk@Chirtonandconock-pc.org.uk

The public and press were invited to attend this meeting via notice boards and on Chirton PC Website <https://www.chirtonandconock-pc.org.uk>

Present: Phillippa Radford-Howes, Chair (PRH), Tim Burgess Vice-Chair (TB), Gerald Lanfear (GL), Jennifer Kinch (JK).

Attendees: Susannah Lampard (Clerk)
Sharon Prance (RFO)
6 Parishioners

66 Chair addresses the first meeting of the Parish Council since the summer break
The Chair addressed the first meeting of the Parish Council since the summer break.

67 The Parish Council and parishioners present, observed silence in memory of Paul Mills who served as Vice-Chair and Councillor, support and friend to the community, for over a decade, his knowledge and presence is greatly missed.

68 Apologies for absence. Paul Oatway

69 Receive declarations of interest or requests for dispensation. None received.

70 Receive and approve Minutes of : Parish Council Meeting held on Tuesday 8th July 2025

The prepared Minutes of Parish Council Meeting were confirmed as a true representation of the meeting held and signed by the Chair.

71 Representations from Members of the Public. For any items not listed on Agenda. A member of the community raised the issue of the footpath CHIR17 and the gate access now being padlocked. The alternate access passes directly between the farm buildings as this is the historic and designated footpath route; although it was said, it is harder to access with a pushchair (due the stock gate). PRH explained that she had asked the landowner why the other gate was now locked, it was explained that the use of the field for off-lead dog walking and children building ramps on private land led to the gate being locked. The instruction to use the original designated footpath route does however highlight the need for it to be cleared of brambles and made accessible. The PC wishes to go forward with the local community and landowners interests noted, if this is to be the option.

Footpath overgrowth on access to the old village hall was raised and the Chair will follow this up. Due to the width of the path, it was confirmed that this is a pedestrian footpath as clearly marked by signage.

The placement and frequency of the new 20 mph signs and road marks was raised. It was noted that the installation and position of markings was the decision of the LA Highways department, not the PC. It was also asked how the speed limits might be enforceable, and it is confirmed that the PC are informed of the next step, speed indicator plans by police. The Vice-Chair TB stated that the initial survey revealed a positive average speed was under 30mph and that at the time of agreement to go ahead, it was felt that the responsibility was for the PC to accept this option, for the future safety of pedestrians, given the increase in traffic, a growing school and no footpath along the highway in The Hollow.

Finally, representation for plans for driveway re-surfacing works were agreed subject to the owners replacing the surface like for like with no additions or widening.

72 Matters Arising/Outstanding from previous Meetings

The question of Councillor vacancies was raised and there are currently 3 positions. We welcomed a potential new Councillor to the meeting, who it was discussed, may be co-opted into the post should she wish to be proposed having observed the meeting. She was invited to attend the next meeting.

73 FINANCE

- a) Approve Cash Book and Bank Reconciliation statements July and August 2025
- b) Balances at 30th August 2025
 - i) Savings account £29,441.98
 - ii) Community Account £326.03
- c) Approve Cash Book and Bank Reconciliation statement July and August 2025
 - i) Chirton Parish Hall Account £1098.59

The second half of the precept is due September/October 2025.

- c) New Invoices to be agreed

Supplier	Description	Net	Vat	Total
Tactical Facilities	Dog bins -June	£ 29.25	£5.85	£ 35.10
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Lloyds	Bank charges	£ 4.25		£ 4.25

HMRC	M4 PAYE	£ 39.00		£ 39.00
IONOS	Website Aug25	£ 18.50	£3.70	£ 22.20
Tactical Facilities	Dog bins - August	£ 29.25	£5.85	£ 35.10
Wiltshire IT	SL laptop Recovery	£170.99	£34.20	£ 205.19
Plusnet	Bband - repay SL	£ 13.00		£ 13.00
Hurdcott	Aug 25 Maintenance	£ 60.00	£12.00	£ 72.00
Staff Wages	July-Aug 25	£438.99		£ 438.99
HMRC	M5PAYE	£ 21.00		£ 21.00
	TOTAL	£853.48	£67.45	£ 920.93

d) Budget & EMRs. The EMR's remain unspent. Reserved for Audit recommendations to change website address and emails to gov.uk as per compliance.

74 Stewards Report

75 Footpaths and Byways – any updates

76 Planning Applications

a) PL/2025/06426 - The PC has submitted an agreed comment within the period of consultation, prior to the meeting.

b) PL/2025/05178 and PL/2025/05865 - Full Planning Permission Address: Manor Farm, 17 The Street, Chirton, Devizes, SN10 3QS Proposal: Erection of 1 no. detached dwelling, conversion of existing barn into single dwelling, and sub-division & extension of 'Owls Barn' to create two separate dwellings; with associated parking, turning, landscaping, private amenity space & access arrangements. Removal of existing structures/walls. The PC agreed comments during the meeting within the period of consultation. Objection: Agreed at the meeting of the Full Parish Council 9th September 2025. Details are to be found with Wiltshire Council Planning : www.wiltshire.gov.uk/planning and building control.

PL/2025/06037 - Works to a Listed Building Address: Manor Farm, 17 The Street, Chirton, Devizes, SN10 3QS Proposal: Erection of 1 no. detached dwelling, conversion of existing barn into single dwelling, and sub-division & extension of 'Owls Barn' to create two separate dwellings; with associated parking, turning, landscaping, private amenity space & access arrangements. Removal of existing structures/walls. Consultation: 25 September 2025

Late Planning Applications

77 Next Parish Council Meeting to be held on 14th October 2025.

78 Chair Closes Meeting

Part II Confidentiality - Agree/Approve. The public and press may be excluded from this meeting on the grounds that publicity might be prejudicial to public interest as per the Public Bodies Admissions to meetings Act 1960.

76 Planning Application (item fully Minuted)

b) PL/2025/05178 and PL/2025/05865 - Full Planning Permission Address: Manor Farm, 17 The Street, Chirton, Devizes, SN10 3QS Proposal: Erection of 1 no. detached dwelling, conversion of existing barn into single dwelling, and sub-division & extension of 'Owls Barn' to create two separate dwellings; with associated parking, turning, landscaping, private amenity space & access arrangements. Removal of existing structures/walls. Applicant Name: Fiducia Enterprises Ltd Case Officer: Adrian Smith Respond By: 11 September 2025 Objection: Agreed at the meeting of the Full Parish Council 9th September 2025 on the following grounds:

1. The PC requests further information regarding access to the Farm Yard, given that the proposed planning consent for the (Grade II Listed) Threshers Barn will block access completely, how does the owner anticipate that the Farm Yard can be accessed? The planning if given the go ahead will effectively land-lock the farm, therefore please provide a plan for proposed access.
2. The preliminary Ecological Survey dated August 2022 evidenced that the building(s) were habitat for the rare Serotine bat. The PC feels that it is imperative that an up to date emergence study be provided for Threshers Barn and Owl Barn.
3. Where will there be Parking, this is not clear on maps
4. Threshers Barn - where would the garden be?
5. Threshers Barn - Substantial change to the look of Grade II building and the impact of light pollution from the addition of a full height glass window.
6. In accord with the Chirton and Conock PC NDP fields to the rear are protected under residential development clauses.
7. Section 9.14 of the Chirton and Conock PC NDP clearly states that with the construction of 2 or more properties, a proportion of 1

or 2 bedroom houses must be built. This planning application is in contravention to NDP.

Susannah Lampard
Clerk to The Parish Council Chirton & Conock

Agreed and Signed: Dated:
Phillippa Radford-Howes - Chair