

Chirton & Conock Parish Council

Minutes of the Meeting

held at The Old School, Chirton

Tuesday 14th October 2025 at 7.15pm

Susannah Lampard, Clerk of the Council: clerk@Chirtonandconock-pc.org.uk

The public and press were invited to attend this meeting via notice boards and on Chirton PC Website <https://www.chirtonandconock-pc.org.uk>

Present: Phillippa Radford-Howes, Chair (**PRH**), Tim Burgess Vice-Chair (**TB**), Gerald Lanfear (**GL**), Jennifer Kinch (**JK**).

Attendees: Susannah Lampard (**Clerk**)
Sharon Prance (**RFO**)
7 Parishioners
Architect James Fowler (on behalf of Landowner, Manor Farm)
Cllr. Paul Oatway

79 Chair opens the meeting and welcomes Councillors and attendees.

80 Apologies for absence – none.

81 Receive declarations of interest or requests for dispensation - none received.

82 Proposal for Co-option of new Parish Councillors.

The question of Councillor vacancies was raised and there are currently 3 positions. We welcomed 3 potential new Councillors to the meeting, who it was discussed, may be co-opted in to post should they wish to step forward.

The Chair proposed candidate Caroline Allsop and was duly elected, by declaration of acceptance of office.

2 further candidates were proposed, Emma Braithwaite and Anthony Hughes. Emma signed an acceptance of office and a further copy will be provided at the next meeting for signature.

PROPOSED: PRH, SECONDED: GL Agreed.

83 Receive and approve Minutes of the Parish Council Meeting held on Tuesday 9th September 2025.

The prepared Minutes of Parish Council Meeting were confirmed as a true representation of the meeting held and signed by the Chair.

PROPOSED: GL, SECONDED: TB Agreed.

84 Representations from Members of the Public. For any items not listed on Agenda.

The Architect JF attended on behalf of the Landowners of Manor Farm, 17 High Street in response to the PC objecting to plans as agreed at the PC meeting on September 9th for the conversion of 3 listed buildings into dwelling's, and subsequent comments made. Since then the scheme has altered and the quantum 3 new conversions of existing buildings, orientation and view has changed; Owls Barn extension, Black Barn/Threshers Barn and the access through to farm buildings beyond. PRH noted the access from High Street, and 45 degree angle and 5m narrow access road to a working farm and asked for confirmation that this will be a farm or is there a long-term plan to develop? Yes, the Architect has met with Highways and the planning officer they wanted changes made, to get the track in to be maintained, so this is subject to change. This is what the conservation officer wants to see. PRH acknowledged the listed development section and asked if there is a proposal to develop the farmyard, will you put services in now? No this may not be acceptable and therefore too complicated to pre-judge. PRH stated that the village understand that any proposal to build in the farm yard is within the footprint of the cattle barns and locally it is agreed that no further development beyond this would be supported. The village are aware of a separate application to be submitted which would provide an access from the A342. The planning can be discussed at a forum for the community to see what is being proposed in the way of expansion potentially of 12 further properties, when this application is submitted, we would request a meeting/consultation to hear about the changes for our village.

85 Matters Arising/Outstanding from previous Meetings**86 FINANCE**

1. Approve Cash Book and Bank Reconciliation statements September 2025
 - i. Community account £8014.30
 - ii. Savings account £28,408.23
2. Approve Parish Hall Cash Book and Bank Reconciliation statement September 2025 £1099.20
PROPOSED: TB, SECONDED: PRH Agreed.
3. New Invoices to be agreed

| Supplier | Description | Net | Vat | Total |
|---------------------|--------------------------|----------------|---------------|-----------------|
| Tactical Facilities | Dog bins - September | £ 29.25 | £5.85 | £ 35.10 |
| Staff | Sept Wages | £281.87 | | £ 281.87 |
| HMRC | Sept PAYE | £ 26.00 | | £ 26.00 |
| Lloyds | Bank charges | £ 4.25 | | £ 4.25 |
| IONOS | Website Sep25 | £ 18.50 | £3.70 | £ 22.20 |
| Plusnet | Bband - repay SL | £ 13.00 | | £ 13.00 |
| Amazon | Printer cable - repay SL | £ 4.16 | £0.83 | £ 4.99 |
| HMRC | M4/6 PAYE | £ 60.00 | | £ 60.00 |
| RBL Poppy | Repay AM | £ 30.00 | | £ 30.00 |
| | | £437.03 | £10.38 | £ 447.41 |

PROPOSED: PRH, SECONDED: JK Agreed.

4. Budget & EMRs

To fund Auditors recommended Actions:

Change of domain to gov.uk – Clerk – Wilts IT quotation under £100

Email addresses – generate new.

New contracts for administrators.

87 **Chair/Vice-Chair**

Footpaths and Byways Permissive path issues – any updates

Steward visit and gullies.

88 **Planning Applications**

a) **Retrospective planning application - Manor farm PL/2025/07481, Installation of 2 air source heat pumps consultation until 25th October**

b) **Late Planning Applications**

89 **Next Parish Council Meeting** to be held on 11th November 2025.90 **Chair Closes Meeting**

Part II Confidentiality - Agree/Approve. The public and press may be excluded from this meeting on the grounds that publicity might be prejudicial to public interest as per the Public bodies Admissions to meetings Act 1960.

Susannah Lampard

Clerk to The Parish Council Chirton & Conock

Agreed and Signed: Dated:
 Phillippa Radford-Howes - Chair