

Chirton & Conock Parish Council

Minutes of the Meeting

held at The Old School, Chirton

Tuesday 13th January 2026 at 7.15pm

Susannah Lampard, Clerk to the Council: clerk@Chirtonandconock-pc.org.uk

The public and press were invited to attend this meeting via notice boards and on Chirton PC Website <https://www.chirtonandconock-pc.org.uk>

Present: Phillippa Radford-Howes, Chair (PRH), Caroline Allsop (CA), Gerald Lanfear (GL), Jennifer Kinch (JK),

Attendees: Susannah Lampard (Clerk)
Sharon Prance (RFO).
2 Members of the Parish

115 Chair opens the meeting and welcomes Councillors and attendees.

116 Apologies for absence – Tim Burgess Vice-Chair (TB), Emma Braithwaite (EB).

117 Receive declarations of interest or requests for dispensation - none received.

118 Proposal for Co-option of new Parish Councillors. The question of a new Councillor to be agreed at the next meeting due to absence.

119 Receive and approve Minutes of the Parish Council Meeting held in December 2025. The prepared Minutes of Parish Council Meeting were confirmed as a true representation of the meeting held and signed by the Chair. PROPOSED: PRH, SECONDED: GL. All Agreed.

120 Representations from Members of the Public. For any items not listed on Agenda.

- The progress of changes to the Chirton Directory being made by questionnaire and returns and kindly collated by local residents is likely to be completed in time for the March meeting, members of the community are welcome to join the meeting on March 10th 2026.
- Resolved: The PC is proposing to review and update its' made Neighbourhood plan 2018. To this end Cllr CA reported in summary the outline of proposed material modifications to the NDP as the renewal is due this year.
Agreement was sought before proceeding further to agree in principle to review and update the Chirton and Conock Neighbourhood plan using the material modification process, to agree the scope of the updates as set out in the report, to authorise the Clerk/Chair to contact Wiltshire Council to confirm the appropriate process and to appoint a small working group to carry out an initial review. The Chair proposed the motion, Seconded: GL. Agreed.
- LHFIFG – Next online meeting. Matter of road markings - MS has received item for Agenda – TB will attend the meeting on Thursday 15th January.

FINANCE

All accounting will be visible in the full Minutes of the meeting due to be posted on the PC Website. Grants for Charity were also discussed and are to be agreed at the next meeting.

121 Ongoing, Resolved and matters arising – Chirton & Conock PC Neighbourhood development plan.

A sub-committee steering group for the updates due to the NHDP document, has been led by Cllr. Caroline Allsop. CA will present her initial changes at the next meeting, especially with regard to future planning and land supply targets, to be met by the local authority and the size and character of the villages within our parish, before we move to the next stage. Cllr. CA was able to update the meeting with regard to the process by which a Neighbourhood development plan can be updated and gain agreement with the LA for material modifications to be made and to align to present day relevance. A review of policies that remain fit for purpose will then be circulated and discussed, for clarity, before being adopted. PROPOSED: PRH, SECONDED: GL, Agreed.

122 FINANCE

a) Approve Cash Book and Bank Reconciliation statements December 2025

i) Community account £4,269.90

ii) Savings account £ 28,450.83

b) Approve Cash Book and Bank Reconciliation statement December 2025

i) Parish hall Account 1,100.84

PROPOSED: PRH, SECONDED, CA Agreed.

c) Budget & EMRs – 39% of budget used so far.

d) Budget Deadline 20th Jan for tax base – **Discussed in Budget Meeting, held 11th November 2025**

● Assets and Maintenance – to be discussed at next month's meeting.

● Invoices – total £1,515.64 – for January.

Supplier	Description		Net	Vat	Total
Tactical Facilities	Dog bins - December	£	29.25	£5.85	£ 35.10
Staff	Dec Wages	£	373.90		£ 373.90
Lloyds	Bank charges	£	4.25		£ 4.25
IONOS	Website Jan 26	£	20.50	£4.10	£ 24.60
Plusnet	Bband - repay SL	£	13.00		£ 13.00
HMRC	M10 PAYE	£	48.80		£ 48.80
Google	Annual Google - repay SP	£	13.33	£2.66	£ 15.99
Chirton PCC	Donation to PCC	£	500.00		£ 500.00
		£	1,003.03	£12.61	£ 1,015.64

PROPOSED: PRH, SECONDED: GL. Agreed.

123 Chair/Vice-Chair

Any updates including Parish Steward – gullies cleared.

124 Planning Applications

17 Manor Farm, The Street, Chirton, Wiltshire, SN10 3QS Erection of 1 no. detached dwelling, conversion of existing barn into single dwelling, and sub-division extension of 'Owls Barn' to create two separate dwellings; with

associated parking, turning, landscaping, private amenity space & access arrangements. Removal of existing structures/walls. The PC comments as follows:

The PC comments as follows:

- All development remains within the curtilage of the farm and does not extend into the field at the back of the cattle shed.
- The PC have concerns regarding existing access to farm yard.
- The properties proposed are all 3+ bedroomed and out of reach of local affordability as stipulated against in the current village NDP.
- For the building adjacent to The Street no structure heights have been specified.
- With respect to proposed materials the PC ask, will they be in keeping with the village?

With respect to the Bat Emergence Survey dated August 2025:

- The legislation outlined in the Wildlife and Countryside Act 1981 and The Conservation of Habitat and Species Regulations 2010 re-iterates that all species of Bats and their breeding sites and roosts are protected, including historical sites like this found in Owls Barn and the Black Barn. The 2025, 2023 and 2022 Bat surveys carried out at Manor Farm, Chirton are studies that have shown that there are six species found in and around the Barns at this location; of particular interest is the Barbastelle bat which has a roughly estimated population of between 5000 and 10,000 in the UK and the Serotine Bat. Both species are classified as vulnerable within the UK
- Particular care should be taken and the 2025 survey states that these roosts are likely to be lost completely in Black Barn.
- There are numerous studies on the effect of artificial lighting on the behaviour and particularly foraging habits of bats and this would affect their prey-species as well. So with regard to the plans to install a large window, we see no possible way that bats will not be adversely impacted.
- A development in principle would protect the barns and thus the roosts, as with a property not maintained or improved, there is a risk of disrepair, therefore sympathetic and considered renovations of these buildings with regard to the bats would be supported as could be beneficial. In the current plans with respect to the emergence survey, the PC noted that there is no provision of habitat for the bats or preservation of roosts and no new roost opportunities visible in the survey; this is of great concern from a legislative point of view, as stated in point 1.

125 Next Parish Council Meeting will be held 10th February 2026.

126 Chair Closes Meeting at 20:15

Susannah Lampard
Clerk to The Parish Council Chirton & Conock

Agreed and Signed:..... Dated:
Phillippa Radford-Howes - Chair

